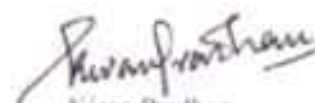


A meeting of the IQAC, St Joseph's College, North Point, Darjeeling was held on March 17, 2017 at 2:00 pm in the college conference Hall to discuss the following agenda:

1. Replacement of Members
2. Appraisal of the work of the IQAC during 2016-2017
3. Infrastructural Development
4. Report of the Research Works
5. College Journal
6. International Research Collaboration
7. Proposal for Making Perspective Plan for the College
8. AOB

1. **Replacement of Members:** After due deliberation, the house decided that Dr. Anjan Chakraborty would be replaced by Mr. Samir Sharma of the Department of Political Science. Similarly, Fr. C. L. Kujur would be replaced by Fr. Pragasan. Further it was resolved that the General Secretary of the Alumni Association would represent the Alumni association.
2. **Appraisal of the work of the IQAC during 2016-2017:** The major work of the IQAC during this period had been the pre-evaluation of the CAS papers of the faculty members of the College.
3. **Infrastructural Development:** The house resolved that the use of smart boards, wherever it has not been done, be checked and put to immediate use for the benefits of the teachers and the students. Secondly, it was resolved to expedite the setting up of the Government of West Bengal sponsored Virtual Classroom in Room No. 303. Finally, the IQAC also resolved that uploading of the necessary documents and reports in the College website be updated.
4. **Report of the Research Works:** The IQAC resolved to prepare an updated list of seminars and conferences attended, participated or organized by the faculty members; a report on the resource-person-ship of our faculty members; prepare list of faculty participating in orientation and refresher courses, and a comprehensive list of both institutional and individual faculty's publications over the period of time. It also resolved that the members of the IQAC would take up this responsibility collectively.
5. **College Journal:** The IQAC initiated the process of coming out with a biannual college journal. The process of obtaining RNI and ISSN began. However, despite multiple applications, college could not get through the obtaining the ISSN number.
6. **International Research Collaboration:** The IQAC resolved to request the Principal to expedite the process of initiation of the Joint Collaborative Research on Folklore in Bhutan with the team at Sherubtse College Kanglung under the Royal University of Bhutan. The IQAC further resolved to request the Principal to pursue MoUs with neighbouring countries, specially Nepal.
7. **Proposal for Perspective Plan (2017-22):** The IQAC proposed that the Principal, in collaboration with the IQAC, prepares a Perspective Plan (2017-2022) for the College.
8. **AOB:** No issue was raised in the AOB.



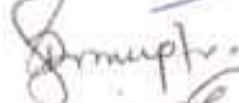

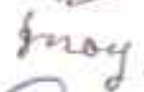

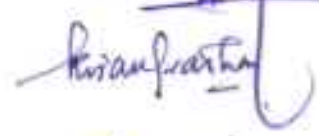
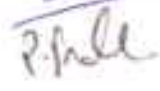

Kiran Pradhan
Coordinator IQAC

I. Q. A. C.
Co-ordinator
St Joseph's College
P.O. North Point-734104
Dist. Darjeeling, W.B.

MEMBERS PRESENT

NAME

SIGNATURE

- | | |
|-----------------------------------|---|
| 1) Radha Sharma |  |
| 2) Abhijit Lohini |  |
| 3) Panchali Sambhuta |  |
| 4) Dorjay Lama |  |
| 5. K.J. Jose |  |
| 6. Sourajit Roy |  |
| 7. Venatus Kupin |  |
| 8. Kivan Pradhan |  |
| 9. Rupesh Tiwari |  |
| 10. Pragati Pradhan |  |
| 11. Sadem ... | |
| 11. Shyamim Kupcha (Student Rep.) | |

IQAC MEETING 12. 06 2017

A meeting of the IQAC St Joseph's college, Darjeeling was held in the office of the IQAC of the college on 12th June 2017.

Members Present:

1. Dr Kiran Pradhan: Coordinator
2. Dr. Diwakar Thapa
3. Dr. Panchali Serigupta
4. Dr. Radhu Sharma
5. Dr K J Joseph
6. Dr. Dorjay Lama
7. Mr. Abhijit Lahiri
8. Dr. Rupesh Tiwari
9. Mr. Sourjit Roy
10. Mr. Binay Xavier Kandulna

Handwritten signatures and initials:
Kiran Pradhan (above 1)
Diwakar Thapa (above 2)
Panchali Serigupta (above 3)
Radhu Sharma (above 4)
K J Joseph (above 5)
Dorjay Lama (above 6)
Abhijit Lahiri (above 7)
Rupesh Tiwari (above 8)
Sourjit Roy (above 9)
Binay Xavier Kandulna (above 10)

In the Chair: Dr Diwakar Thapa

Agenda

1. Sports and Infirmary for the College as per DPR of the RUSA
2. Academic Session 2017-2018
3. Various Audits
4. Module for Communicative English
5. Strengthening Various Committees
6. Faculty Development Programs
7. Leadership Program for Students
8. College canteen
9. Student Mentoring and Support
10. Approval of the Perspective Plan

Resolutions:

1. **Sports and Infirmary for the College as per DPR of the RUSA.** The IQAC, having been apprised of the fact that the DPR of the RUSA incorporated the setting up of a college infirmary and has allocated budget for the upgradation of the existing sports facility in the college resolved that given the space constraints and other limitations, the focus should be on upgrading the indoor sports facility. It was further resolved that the basketball court that has been disturbed because of the construction of a new science block, be repaired and maintained as soon as the construction work is completed. It further resolved that a separate space in the platinum jubilee building be allocated for the college infirmary for the convenience of the students, and that a staff nurse be appointed to address the primary health requirements of the students.
2. **Academic Session 2017-2018:** The IQAC suggested that since each department is provided with a smart board and projector facility, each department should conduct at least a few ICT enabled classes. It also suggested the college administration to provide similar facility to some of the self financed course departments.
3. **Various audits:** The IQAC coordinator apprised the house that the college administration has accepted the proposal for conducting academic, administrative, green and gender audits of the

institution and has been entrusted to some reputed national auditing agency, and that the reports of the same are awaited.

4. **Module for Communicative English:** The Department of English shall be appraised to develop suitable modules to help students to improve their spoken English and make use of the language lab in this regard.
5. **Strengthening Various Committees:** It is resolved that the TCS shall call for a meeting to discuss the plan of action of various committees and to reinvigorate the committees to complete the evaluation of their activities at the end of the year and report on its activities to the IQAC.
6. **Faculty Development Programs:** The IQAC resolves to request the college administration to organize more faculty development programmes over and above the Refresher and orientation Courses conducted by the UGC.
7. **Leadership Program for Students:** The IQAC resolves to request the Principal to further facilitate the student leadership and exchange programmes among the Jesuit institutions in West Bengal and India. This would help the students to develop communicative skills, group work, expose to the newer environments, and inculcate leadership qualities in them.
8. **College canteen:** The college canteen has remained closed for a substantial period now. Hence the IQAC, keeping in view the welfare of the students, resolves to take necessary steps in tandem with the college administration to make arrangements for reopening of the college canteen.
9. **Mentoring and Support:** The IQAC resolves to request all the departments to continue with the system of students mentoring. Further, it resolves to request the Principal to strengthen the college scholarship fund to support the financially weak students coming from the marginal sections of the society.
10. **Approval of the Perspective Plan (2017-2022):** Principal informed the IQAC that the Perspective Plan was made and it was placed before the Founder Body for its approval; and that the Founder Body was pleased to approve the same. Principal thanked the IQAC for its support in drafting and finalizing the Perspective Plan of the college for the period 2017 to 2022.

The meeting was formally declared closed with a note of thanks from the Chair and the coordinator of the IQAC.

Suranfrashan

I. Q. A. C.
Co-ordinator
St Joseph's College
P.O. North Point-734104
Dist. Darjeeling, W.B.

Meeting of the IQAC St Joseph's College, Darjeeling,
Thursday, December 14, 2017.

A meeting of the IQAC St Joseph's college, Darjeeling was held in the office of the IQAC of the college on Thursday, December 14, 2017 to discuss the following agenda:

1. Appraisal of the IQAC work
2. AOB

Members Present:

Dr. Donatus Kujur
Dr. Dorjay Lama
Fr. K J Joseph
Fr. C. Pragasam
Dr. Radha Sharma
Mr. Abhijit Lahiri
Dr. Rakesh Tiwari
Dr. Panchali Sengupta
Mr. Sourojit Roy
Dr. Kiran Pradhan (Coordinator)



Handwritten signatures in blue ink corresponding to the list of members present. The signatures are: Donatus Kujur, Dorjay Lama, K J Joseph, C Pragasam, Radha Sharma, Abhijit Lahiri, Rakesh Tiwari, Panchali Sengupta, Sourojit Roy, and Kiran Pradhan.

1. **Appraisal of the IQAC work** The IQAC deliberated on the various activities of the college during June to December, 2017 and is happy to resolve that the college has taken necessary steps towards making the facilities for sports and infirmary, had processed for the Academic, Administrative, Green and Gender Audits, institutionalized the inter-Jesuit college student exchange and leadership programmes, and made necessary arrangements to reopen college canteen in a new location. The IQAC resolves to thank and congratulate the Principal for the support and believes that the facilities shall contribute significantly towards the growth of the students and the institution.
2. **AOB:** No issue was raised under AOB.


I. Q. A. C.
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