



MINUTES OF IQAC MEETING
IQAC, St. Joseph's College
North Point, Darjeeling – 734104
02.12.2022

As per the Notice dated 28th November, 2022 issued by the IQAC Coordinator, a meeting of the IQAC of St. Joseph's College was held in the Conference Hall of the College to discuss the following agenda:

1. Confirmation of Minutes of the last meeting held on 8th July, 2022.
2. Modalities of Report Collection from different Clubs and Committees of the College.
3. Preparation of the AQAR
4. Selection/Nomination of the Student Member and Alumni Member to IQAC
5. Any Other Business (AOB)

The following resolutions were adopted unanimously by the House:

Resolution No. 1

Dr. Anirudra Gurung, IQAC Coordinator read the minutes of the previous meeting held on 8th July, 2022 and the same was confirmed by the House.

Resolution No. 2

The IQAC Coordinator was to request all the Heads of various academic Departments and the Coordinators/ Joint Coordinators to submit the duly authenticated Department Reports/ Committee/Club reports to the IQAC office in both softcopy and hardcopy format positively by 15th December, 2022.

Resolution No. 3

As per the decision of previous meeting of IQAC held on 8th July, 2022, the IQAC Coordinator proposed to set up sub-committees for the preparation of the AQAR. The sub-committee was to be formed in the following manner keeping in mind the criterions. The members were to take responsibility for the same and submit the data to the IQAC Coordinator positively by 15th December, 2022.

- Dr. Anupam Mukherjee - 2.3.1; 2.3.2; 5.2.1; 5.2.2; 5.2.3; 6.4.1; 6.4.2 & 6.4.3
- Dr. Chiranjilal Kujur - 2.2.1; 2.2.2; 4.1.1; 4.1.2; 6.3.1; 6.3.2; 6.3.3; 6.3.4 & 6.3.5
- Dr. Rajani Dewan - 3.3.1; 3.3.2; 3.3.3; 3.3.4; (5.5.1; 5.3.2; 5.3.3), items inside the parenthesis are to be consulted with Student Representative i.e. the Head Councillor.



St. Joseph's College

North Point

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Accredited by NAAC with: B+ Grade (2.62) 3rd Cycle

- Mr Bishal Rai - 1.4.1; 1.4.2; 2.6.1; 2.6.2; 2.7.1; 5.4.1 & 5.4.2
- Dr. Samir Sharma - 1.3.1; 1.3.2; 1.3.3; 3.1.3; 3.4.1; 3.4.2; 6.2.1 & 6.2.2
- Mr. Jayant Loha - 4.1.3; 4.1.4; 4.3.1; 4.3.2; 4.3.3 & uploading of data in the college website.
- Student Councillor - 5.3.1; 5.3.2 & 5.3.3
- All remaining to be the responsibility of IQAC Coordinator, Bursar and the Librarian

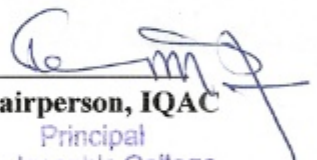
Resolution No. 4


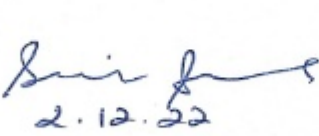
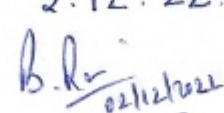
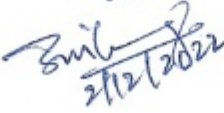


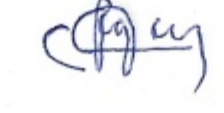
It was resolved by the House that the individual fit to represent the Students in the IQAC would be the Head Councillor of the St. Joseph's College Students Council as he/she is elected by all the Class Representatives of the various academic Departments. In this regard. Ms. Pemala Sherpa of Political Science (Hons) who is the Head Councillor shall be inducted into the IQAC as Student's Representative. Further, for the Alumni Representative Mr. Umesh Darnal was nominated to the IQAC unanimously.

As there was no other matter to be discussed, the meeting ended with a Vote of Thanks by the IQAC Coordinator.


21/12/2022

Coordinator, IQAC


Chairperson, IQAC
Principal
St. Joseph's College
P O North Point
Darjeeling-734104

- (1) 
- (2) SAMIR SHARMA. 
2.12.22
- (3) Pemala Sherpa. Pemala Sherpa.
2.12.22.
- (4) BISHAL RAI 
B.R. 02/12/2022
- (5) ANIRUDRA BURUNG. 
21/12/2022
- (6) Fr. PASCAL EKKA, S.J. 
- (7) RAJANI DEWAN 
- (8) C. PRAGASAN 
- (9)
- (10)