



IQAC

**St. Joseph's College
North Point
Darjeeling – 734104, W.B. India**

Email: principaldarj@yahoo.in

Ph. (0354) 2252550 (O), (0354) 2252551 (Fax)

Accredited by NAAC with B⁺ Grade (2.62) 3rd Cycle

MINUTES OF IQAC MEETING

IQAC, St. Joseph's College

North Point, Darjeeling – 734104

01.03.2023

As per the Notice dated 24th February, 2023 issued by the IQAC Coordinator, a meeting of the IQAC of St. Joseph's College was held in the Conference Hall of the College to discuss the following agenda:

1. Creating VIDWAN Profile.
2. Redesigning of college website.
3. Format of Report (Principal and Departmental Report)

The following resolutions were adopted unanimously by the House:

1. The minutes of the previous meeting was read by the Coordinator and was confirmed by the House.
2. Creating VIDWAN Profile: The Coordinator informed the House that the modalities regarding the Vidwan profile has been completed and all the user ID and Password had been created. These were to be shared with the faculty so that the profiles can be updated accordingly.
3. Redesigning of college website: The IQAC Coordinator proposed that the t
4. here was urgent need for the redesigning of college website to better reflect the requirements of NAAC. Additionally, this would also help in the documentation and access to the data/formats and other requirements. The house has assigned Mr. Jayant Loha from Computer Science Department and IQAC coordinator himself would initiate the process of redesigning of the college website taking the consent from the Principal.
5. Format of Report (Principal and Departmental Report): The House also resolved to redesign the format of Report of the Principal (Annual) and the academic Departmental Reports to better reflect the needs of AQAR and SSR preparation.

There being no other matter, the meeting ended with a vote of thanks from the Coordinator.

Following members were present in the meeting:

1. Anuradha Guung *Anuradha Guung* 11/3/23
2. Bishal K. *Bishal K.* 01/03/2023
3. Chiranjib Lal Kujur *Chiranjib Lal Kujur*




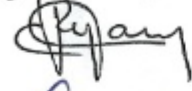





IQAC

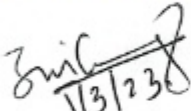
St. Joseph's College
North Point
Darjeeling – 734104, W.B. India

Email: principaldarj@yahoo.in

Ph. (0354) 2252550 (O), (0354) 2252551 (Fax)


Accredited by NAAC with B⁺ Grade (2.62) 3rd Cycle

4. 
5. 
6. 
7. 
8. RAJANI DEWAN 
9. Rupesh Tiwari 
10. ANUPAM KUKHERJEE 


13/230

Coordinator, IQAC

Coordinator
I. Q. A. C.
St. Joseph's College
P.O. North Point
Darjeeling-734104, W.B.


Chairperson, IQAC