



IQAC

St. Joseph's College
North Point
Darjeeling – 734104, W.B. India

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Accredited by NAAC with B⁺ Grade (2.62) 3rd Cycle

MINUTES OF IQAC MEETING

IQAC, St. Joseph's College
North Point, Darjeeling – 734104
19.10.2023







As per the Notice issued by the IQAC Coordinator on 10.10.2023, a meeting of the IQAC of St. Joseph's College was held in the Conference Hall of the College to discuss the following agenda:

1. Confirmation of the minutes of the last meeting.
2. Finalization of audit checklist.
3. Any other business.

The following points were discussed:

1. The coordinator confirmed that the audit team would reach on 29th October and the audit process would be conducted on 30th of October from 9:30 am.
2. Mr. Bishal Rai put up the point that the college canteen staffs should maintain proper hygiene.
3. Dr. Anirudra Gurung said that all the departmental Heads to be informed to keep the departmental register in roper conditions.
4. Mr. Bishal Rai also suggested to put up proper signboards throughout the college premise.
5. The departmental reports should be submitted in the proper format of IQAC.
6. The house suggested to see the Academic Audit, Administrative audit and Teaching-learning points to be looked after by Dr, Samir Sharma, Dr. Anirudra Gurung and Bishal Rai and Dr, Smriti Rai respectively.
7. The house selected following members or the clubs to be awarded on the day of audit.
 - a. Life Time achievement awards to Mr. C.B. Rai (ex-Principal of the college)
 - b. Best Club to Career guidance and Placement cell
 - c. Best College student award to Ms. Aroma Chettri of BCA department
 - d. Best women scientist award to Dr. Manjula Rai of Botany department.
 - e. Best Amenities award to the College itself.

Following members were present in the meeting:

1. Donatus Kujur 
- 2.
3. Jayam Dewan 
4. BISHAL RAI 
5. 
6. PHANI BAUSON MONDAL 
7. ANTARA SHARMA 
- 8.
- 9.
- 10.
- 11.
- 12.


19/10/23

Coordinator, IQAC