

ST JOSEPH'S COLLEGE DARJEELING

Accredited by NAAC with 'B+' Grade (3rd Cycle)
A Co-educational College Offering UG & PG Courses
Affiliated to the University of North Bengal

Established and Administered by
THE DARJEELING JESUITS OF NORTH BENGAL



Academic Calendar
2022-2023

COAT OF ARMS



The coat of arms first designed by Fr. A. Neut underwent a few modifications over the years. The top red half contains the monogram of the Society of Jesus, the three Greek letters *iota, eta and sigma* which form the first letters of the name of Jesus in Greek capitals IHS. The cross over the eta and the three nails are also from the monogram and symbolizes the manner of Christ's death. The lower blue half contains the outline of white snow mountains. Diagonally across the centre is the white bar with the motto – SURSUM CORDA which means “Lift up your hearts”. The scroll around the batton of the escutcheon contains the name and location of the college.

College Song SURSUM CORDA

Blue blue mountains rare
White white peaks so fair
Sing SursumCorda
Say SursumCorda again
I have found a home
In St. Joseph's
I have found a home.

Where I share and shed my fears
I have found a home
In St. Joseph's
Where I learnt to dream and dare.

I cherish St. Joseph's
For here I learnt to dream
A dream never dreamt before
St. Joseph's I care
Sursum Corda
Abide with me as a lifelong prayer.

Personal Information

Name : _____

Stream : _____ Honours Program/Program: _____ Subject: _____

Roll No.: _____

Semester : I II III IV V VI

Date of Birth: _____

Father's Name : _____

Mother's Name: _____

Home Address: _____

Tel./Mob. No.: _____

Email: _____

Name & Address of Guardian:

Tel./Mob. No.: _____

Date:

Signature

St Joseph's College

DARJEELING-734104



TELEPHONES

College	: 0354-2252550
Email	: principaldarj@yahoo.in
Home page	: www.sjcdarjeeling.edu.in
Xavier Hostel	: 08158854125
Fairview Hostel	: 08436511977

MEETING WITH THE PRINCIPAL

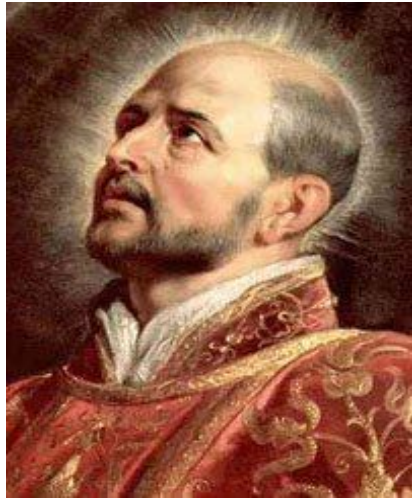
Students	: 11:00 a.m. to 12:00 noon
	: 03.00 p.m. to 04.00 p.m.
Visitors/Guests	: By Appointment

PERSONAL PRAYER

O God, who is Truth and the Origin of all knowledge, whom to know is to be happy, bless our studies which we consecrate to you. Enlighten our minds, strengthen our memories and direct our will towards the light, to what is right. Grant us to seek Truth always and be good to everyone whom we meet on the path of our life, today and always.

Our Father

Our Father who art in Heaven, Hallowed be Thy name. Thy kingdom come. Thy will be done on earth as it is in Heaven. Give us this day our daily bread. Forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation. But deliver us from evil. Amen



Prayer of St Ignatius

Teach us, Lord
To serve you as you deserve
To give and not to count the cost
To fight and not to heed the wounds
To toil and not to seek for rest
To labour and not to ask for any reward
Save that of knowing that
We do your holy will, Amen.

A BRIEF HISTORY OF THE COLLEGE

The College Section began as a part of St Joseph's School, which started its journey in 1888. In 1927, the College Section (offering basically the Intermediate Course) was affiliated to the Calcutta University. By 1949, the College was fully accredited to give courses in B.A. and B.Sc. Later, with the establishment of the University of North Bengal in 1962, the College was affiliated to it. The College moved out of the school premises into the present site in 1963. The College is now in the 95th year of its service.

St Joseph's College is a Catholic Minority co-educational degree and Post-Graduate College managed by the Darjeeling Jesuits of North Bengal through St Joseph's North Point College Educational Trust. The Jesuit Fathers are members of the Society of Jesus, a Christian Religious Order founded by St Ignatius of Loyola in 1540. Since its origin the Society of Jesus has been active in the field of education throughout the world.

In 1927, there were only four students in our College. Today the student strength is two thousand nine hundred of which more than half are girls. There are eighty-two teaching staff of whom thirty-three are Ph. D. holders, seven have M. Phil degrees and five are on the way to getting their doctorate. The ten technical staff and seventeen administrative staff wholeheartedly support various departments and requirements of the students.

The college aims at contributing to a radical transformation of the present-day society so that the principles of social justice, equal opportunities to all, genuine freedom, respect for religious, moral and cultural values may prevail. It aims at creating a more humane society. We expect our students to become effective and efficient men and women, not only for their own progress and prosperity but also for the transformation of the society they live in. Thus, they are expected to become agents of change and progress in their own communities.

THE JESUITS -WHO ARE THEY?

On May 20th, 1521, a cannon ball shattered a leg, changed a life and brought to birth a religious order whose influence is still felt among us. St. Ignatius of Loyola, a Basque from the northwest region of Spain, was wounded in a border skirmish as he tried to defend Pamplona against the French invasion. He was about thirty at the time. As a young man, he was given over to the follies of the world and had great and foolish desire for fame. May 20th 1521, may rightly be termed as the turning point in his life. This historic event completely changed his life. Thereafter, St. Ignatius referred to himself as the pilgrim. It was an apt description of the man who wandered in search of God's glory. The pilgrim's journey took off from the battlefield of Pamplona to the feet of the Pope in Rome. It transformed him from a solitary pilgrim to a contemplative in action. It turned the noble knight into a soldier of Jesus Christ. The thirst for human glory gave way to the "Greater Glory of God". He gradually rallied round him like-minded persons. They agreed to set up a company of friends in Jesus Christ, and St. Ignatius was given the task of putting together the proposal for a "new" order, which was presented and approved by Pope Paul III in 1540. Members of this Religious order are called Jesuits. At present, there are 15,586 Jesuits all over the world, of whom about 3,959 are in 17 Provinces of India.

THE CHARACTERISTICS OF JESUIT EDUCATION

Jesuit Education derives its inspiration from St. Ignatius, the educator. For St Ignatius, the education of students was a means to help them make spiritual progress. Once imbued with the doctrine and spirit of God, he hoped that they would act as leaven in their social set-up. This called for strong intellectual formation. He did not pioneer any new system, but took the best elements in the educational system of his time, catholicized them and organized them into an instrument fit to achieve his purpose. A Jesuit educational institution is not merely a place for transmission of knowledge, but also a space for fresh application of old truths to new situations. The goal of all

branches of learning is to be able to reason deeply. The training is intended to enable a student to reason carefully and to have a scientifically well-grounded Catholic outlook on life so that he/she could contribute intelligently and scientifically to the welfare of the society. Mental discipline is to be the natural outcome of the learning process and students have to study in order to acquire thoughts which would stimulate in them lofty ideals. The approach is vocation oriented as it offers subjects that help people earn a livelihood and at the same time help them to live a good life.

Therefore Jesuit Education

1. **Is world affirming.** It assists in the total formation of each individual within the human community. It includes religious dimension that permeates the entire education. It promotes dialogue between faith and culture.
2. **CuraPersonalis.**It insists on individual care and concern for each person, emphasizes activity on the part of the students and encourages life-long openness to growth.
3. **Is value oriented.** It encourages a realistic knowledge, love and acceptance of self and provides a realistic knowledge of the world in which we live.
4. **Is preparation for active life commitment.** It serves the faith that does justice, seeks to form men and women for others and manifests a strong concern for the poor.
5. **Pursues excellence** in its work of formation and bears witness to excellence.
6. **Stresses lay-Jesuit collaboration.** It relies on a spirit of community among Teaching Staff and Administrators, the Jesuit Community, Governing Body, former students and benefactors.

Six Jesuit Values that are known as the principles of the Jesuits

1. **Magis:** Meaning “more.” This is the challenge to strive for excellence.
2. **Women & Men for and with Others:** Sharing gifts, pursuing justice, and having concern for the poor and marginalized.
3. **CuraPersonalis:**“Care for the individual person.” Respecting each person as a child of God and all of God’s creations.
4. **Unity of Heart, Mind, & Soul:** Developing the whole person and integrating all aspects of our lives.
5. **Ad Majorem Dei Gloriam (AMDG):** For the Greater Glory of God
6. **Forming & Educating Agents of Change:** Teaching behaviors that reflect critical thought and responsible action on moral and ethical issues.

St. Joseph's College, Darjeeling

VISION

Rooted in the Ignatian Charism of forming men and women for others, St Joseph's College, Darjeeling strives towards the fostering of academic excellence and the promotion of a humane society.

MISSION

- To ensure Academic Quality in Higher Education.
- To ensure access and equity to all deserving and meritorious students with a preference for the poor and marginalized sections irrespective of caste and creed.
- To strive for intellectual endeavour that facilitates collaboration, problem solving, critical and creative thinking through diverse teaching-learning processes and methods.
- To promote pluricultural values aimed at the integration of all stakeholders in the campus.
- To nurture leadership qualities among the students to become agents of social change.
- To collaborate and network with institutions of higher learning and other agencies for expansion and promotion of quality education.
- To contribute to the well-being of the nation and its people in the spirit of *Sursum Corda* (Lift up your heart), the motto of the College.

VALUE

- Academic and intellectual excellence.
- Self-discovery
- Competence, commitment, conscience and compassion.
- Self- discipline, teamwork and collaboration



St Joseph
(Patron Saint of St Joseph's College)

In the Gospel of St Mathew, Jesus returns to his hometown and taught the people in their synagogue. The people were amazed and said, Isn't he the carpenter's son? (13:55). Jesus is the son of God born of the Virgin Mary by the power of God's own spirit. Joseph was chosen by God to be the foster-father of Jesus and the spouse of the Virgin Mary. Joseph took loving care of Mary and gladly dedicated himself to Jesus Christ's upbringing. We also know that he came from the royal lineage of King David. Thus, St. Joseph appears as a strong and courageous man, a working man, yet in his heart we see great tenderness, which is not the virtue of the weak, but rather a sign of strength of spirit and a capacity for concern, for compassion, for genuine openness to others for love. Like him, we must lift our heart to protect all of God's people and embrace with tender affection the whole of humanity, especially the poorest, the weakest, and the least important.



Prayer to St Joseph

O good St Joseph, head of the holy family at Nazareth, so zealous in providing for all their needs, extend to us your tender care. Take under your protection of the intentions which we confide to you and may their happy outcome be for the greater glory of God and the good of our souls. Amen

ADMINISTRATION OF ST JOSEPH'S COLLEGE

PRESIDENT OF THE FOUNDER BODY

Rev. Fr John Wilfred Lobo, S.J.

COLLEGE GOVERNING BODY

1. Fr John Wilfred Lobo, S.J.	: President
2. Fr Dr Joseph P. Victor, S.J.	: Vice- President
3. Rt. Rev. Stephen Lepcha D.D.	: Member
4. Fr Dr K.L. George, S.J.	: Member
5. Mr Sanatan Sabnigrahi	: Member
6. Mr Ashish Chettri	: Member
7. Mr C.B. Rai	: Member
8. Mr Patrick Sada	: Member
9. Fr Dr Lalit P. Tirkey, SJ	: Member
10. Fr Dr Donatus Kujur, S.J.	: Principal & Secretary

Principals in Chronological order

Name	Designation	Year
1. Fr Nicholas Krier, S.J.	Rector	1925-1928
2. Fr Joseph De Gheldere, S.J.	Rector	1929-1934
3. Fr Alphonse Schockaert, S.J.	Rector	1935-1940
4. Fr Charles Vrithoff, S.J.	Rector	1940-1945
5. Fr Henry Barre, S.J.	Rector	1945-1949
6. Fr Maurice Tant, S.J.	Rector	1949-1950
7. Fr Maurice Stanford, S.J.	Rector	1950-1955
8. Fr Emile Gales, S.J.	Rector	1955-1959
9. Fr Alphonse Schockaert, S.J.	Principal	January 1959- May 1961
10. Fr Maurice Stanford, S.J.	Principal	May 1961 - Sept 1964
11. Fr Albert Nevett, S.J.	Principal	Sept 1964- December 1966
12. Fr Gerald E Leclaire, S.J.	Principal	January 1967-March 1978
13. Fr Joseph Papadil, S. J.	Principal	April 1978 - December 1994
14. Fr Gerald E Leclaire, S.J.	Principal	January 1995- August 1997
15. Mr C. B. Rai	Principal	September 1997-June 2001
16. Fr Dr P. Joseph Victor, S.J.	Principal	July 2001- February 2008
17. Fr Dr K. L. George, S.J.	Principal	March 2008 - March 2013
18. Fr Dr Donatus Kujur, S.J.	Principal	April 2013-

ADMINISTRATION

1. Fr Dr Donatus Kujur, S.J.	: Principal & Secretary
2. Fr Binay Xavier Kandulna, S.J.	: Vice-Principal (Academic)
3. Dr Radha Sharma	: Dean of Students
4. Dr Panchali Sengupta	: Dean of Arts
5. Mr Abhijit Lahiri	: Dean of Commerce
6. Dr Navin Kumar Pradhan	: Dean of Science
7. Fr C Pragasan, S.J.	: Director (SFC)
8. Fr Pascal Ekka, S.J.	: Bursar
9. Dr Pathik Roy	: Secretary, Teachers' Council
10. Fr Dr K.L. George, S.J.	: Director, Xavier Hostel
11. Sr Marie Rose Lepcha, SJC	: Director, Fairview Hostel

COURSES OFFERED

Being affiliated to the University of North Bengal, the college shall offer the Choice Based Credit System (CBCS) system implemented by the University from the academic year (2018-2019). The salient features of the new system are provided below.

ABOUT THE CHOICE BASED CREDIT SYSTEM (CBCS)

COURSE OF STUDIES

- i. There shall be two courses of studies leading to BA./B.Sc./B.Com./B.C.A. & B.B.A. Degree and each course shall be of Six Semesters duration. One shall be termed as "B.A./B.Sc./B.Com./B.C.A. & B.B.A. Honours **Program**" and the other is "B.A./B.Sc./B.Com. **Program**".
- ii. A candidate shall be allowed to pursue any one of the Under-Graduate Degree Programs of the University (not more than one) in a particular Academic Session.
- iii. A student will have to study Discipline Specific Core Courses, Foundation Courses, Generic Electives Courses, Discipline Specific Elective Courses, and Skill Enhancement Courses as prescribed by the concerned Board of Studies.
- iv. At the time of admission, a Honours Program/Program student shall identify the different courses in which he or she will concentrate to attain the required credits. Provided that an Honours Program, once chosen, cannot be changed unless the student relinquishes the course and chooses a different Honours Program/Program Course.

COURSE STRUCTURE:

The HONOURS PROGRAM courses shall be designed as having 140 credits delivered in six (06) semesters with 1950 marks.

The PROGRAM course shall be designed as having 120 credits delivered in six (06) semesters with 1800 marks.

Each Course shall be of 75 marks each except that AECC 1 (ENVS) will be of 100 Marks and AECC 2 (English/MIL Communication) will be of 50 marks.

At the time of admission, a student will identify an Honours Program (total 140 Credits) / Program Course (total 120 Credits) in which he/she/transgender shall concentrate. Apart from the Discipline specific Core Course he/she/transgender will have to select Generic Elective courses. He / she / transgender will also have to select Discipline Specific Elective courses, Ability Enhancement Core Courses and Skill Enhancement Courses from the provided pool of choices

OUTLINES OF CHOICE BASED CREDIT SYSTEM:

1. **Discipline specific Core Course (DSC)** The course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
2. **Elective Course:** Generally, a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

2.1 Discipline Specific Elective (DSE) Course: An Elective course offered under the main discipline/subject of study is referred to as Discipline Specific Elective.

2.2 Generic Elective (GE) Course: An Elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of these courses is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective courses.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

3.1 Ability Enhancement Compulsory Courses (AECC): These courses are based upon the content that leads to knowledge enhancement, (1) Environmental Science and (2) English/MIL Communication.

- 3.2 **Skill Enhancement Courses (SEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and laboratory/hands on training/field work. The prime purpose of these courses is to provide students life-skills in hands-on mode so as to increase their employability.

4. **Practical/Tutorials (One each with every discipline specific core and discipline/generic specific Elective course):** Practical means Laboratory or field exercises in which the student has to do experiments or other practical work of two hour duration. Tutorial means special instructions based on the Lectures.

5 Detailed Course Structure

Course Components	No. of Courses					
	B.Sc./ BCA		B.A.		B.Com./ BBA	
	Honours Program	Program	Honours Program	Program	Honours Program	Program
Discipline Specific Core Course (DSC)	14	12	14	12	14	12
Discipline Specific Elective (DSE) Course	4	6	4	4	4	4
Generic Elective (GE) Course	4	----	4	2	4	2
Ability Enhancement Compulsory Course (AECC)	2	2	2	2	2	2
Skill Enhancement Course (SEC)	2	4	2	4	2	4
Total Courses	26	24	26	24	26	24

6. Credit

The term 'credit' refers to the weight age given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'. The credit also determines the volume of course contents and delivery of Course such as lectures, tutorials, practical, assignments, etc.

a. For the purpose of credit determination, instruction is divided into three components: **Lectures (L)** — Classroom lectures of one-hour duration.

Tutorials (T)— Special, elaborate instructions on specific topics (from Lectures) of one-hour duration.

Practical (P) — Laboratory or field exercises in which the student has to do experiments or other practical work of two-hour duration.

b. Each one of these components is considered as equal to **one credit hour**. One lecture (*L*) as well as one Tutorial (*T*) of one hour a week is considered as one credit, whereas one Practical (*P*) of two hours a week is considered as one credit. The total weight age given to a course in terms of credits will be equal to $L + P/T$, where *L* is the number of one hour Lectures per week, *T* is the number of one hour Tutorials per week, and *P* is the number of two hours Practical per week. This can be written in symbols as: $C = L + P/T$ where, *C* is the credit weight age for a particular course.

7. Credit Details of the Course of BA/B.Sc./B.Com./BCA & BBA Honours Program under CBCS

Sl. No.	Courses	Credit			
		Practical Based Courses		Non-Practical Based Courses	
		Theory+Practical	Total	Theory + Tutorial	Total
1.	Core Course (14 Courses)	$(14 \times 4) + (14 \times 2)$	84	$(14 \times 5) + (14 \times 1)$	84
2.	Elective Courses (8 Courses)				
2.A	DSE (4 Courses)	$(4 \times 4) + (4 \times 2)$	24	$(4 \times 5) + (4 \times 1)$	24
2.B	GE (4 Courses)	$(4 \times 4) + (4 \times 2)$	24	$(4 \times 5) + (4 \times 1)$	24
3.	Ability Enhancement Courses				
3.A	AECC — 1 (ENVS)	(2×1)	2	(2×1)	2
	AECC — 2 (Com. Eng./ MIL)	(2×1)	2	(2×1)	2
3.B	SEC (2 Courses of 2 Credits each)	(2×2)	4	(2×2)	4
Total Credit			140		140

An Under-Graduate Degree in Honours Program in a subject is to be awarded if a student successfully completes 14 DSC courses in that subject, 4 courses each from a list of DSE and GE respectively, 2 courses in AECC and 2 courses in SEC as per the provisions envisaged in these regulations.

8. Credit Details of the Course of BA/B.Sc./B.Com. Program under CBCS

Courses		Credit			
		Practical Based Courses		Non-Practical Based Courses	
		Theory + Practical	Total	Theory + Tutorial	Total
1.	DSC Course (12 Courses)	$(12 \times 4) + (12 \times 2)$	72	$(12 \times 5) + (12 \times 1)$	72
2.	Elective Courses (6 courses)				
2A.	DSE (6 Courses for B.Sc./ 4 Courses for B.A and B.Com.)	$(6 \times 4) + (6 \times 2)$	36	$(4 \times 5) + (4 \times 1)$	24
2B.	GE (4 Courses)			$(2 \times 5) + (2 \times 1)$	12
3.	Ability Enhancement Courses				
3A.	AECC-1	(1×2)	2	(1×2)	2
	AECC – 2	(1×2)	2	(1×2)	2
3B	SEC (Courses taking 2 courses each from chosen DSC course)	(4×2)	8	(4×2)	8
TOTAL CREDIT			120		120

An Under-Graduate Degree in Science Program is to be awarded if a student successfully completes 4 DSC courses each in three subjects of choice, 2 courses each from a list of DSE based on the three subjects of choice selected above, 2 courses in AECC and 4

courses in SEC taking 2 courses each from any two out of the three subjects of choice as per the provisions envisaged in these Regulations.

An Under-Graduate Degree in Arts Program is to be awarded if a student successfully completes 4 DSC courses in two subjects of choice along with 2 DSC courses L₁— 1 & L₁— 2 (MIL) to be studied in 1st and 3rd Semesters respectively and 2 core courses L₂-1 & L₂-2 (English) to be studied in 2nd and 4th Semesters respectively, 2 courses each from a list of DSEs based on the two subjects of choice selected above and 2 courses from the list of GEs, 2 courses in AECC and 4 courses in SEC taking 2 courses each from the two DSC subjects as per the provisions envisaged in these Regulations.

An Under-Graduate Degree in Commerce Program is to be awarded if a student successfully completes 8 DSC courses along with 2 DSC courses L₁-1 & L₁-2 (MIL) to be studied in 1st and 3rd Semesters respectively and 2 core courses L₂-1 & L₂-2 (English) to be studied in 2nd and 4th Semesters respectively, 4 courses each from a list of DSEs and 2 courses from the list of GEs, 2 courses in AECC and 4 courses in SEC as per the provisions envisaged in these Regulations

8. CURRICULUM:

The subjects and papers for the courses shall be recommended by the Board of Under-Graduate Studies in each respective subject from time to time in accordance with the rules of the University of North Bengal.

i) Scheme for CBCS in B.A. /B.Sc. /B.Com. /B.B.A. & B.C.A. Honours Program

Year	Semeste	Discipline Specific Core Course (DSC)	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)	Generic Elective Course (GE)
1	1	Paper – 1	AECC 1			GE - 1 Paper 1
		Paper – 2				
	2	Paper — 3	AECC-2			GE — 1 Paper - 2
		Paper – 4				
2	3	Paper – 5		SEC Paper – 1	GE — 2 Paper - 1	
		Paper – 6				
		Paper – 7				
	4	Paper – 8		SEC Paper-2	GE — 2 Paper - 2	
		Paper – 9				
		Paper – 10				
3	5	Paper – 11			DSE Paper - 1	
		Paper — 12			DSE Paper - 2	
	6	Paper — 13			DSE Paper – 3	
					DSE Paper - 4	

- Students pursuing DSC in a particular subject will have to opt for SEC and DSE in the same subject
- GE Course subject must be different from DSC Course subject.

Practical/Tutorial: Every Discipline specific Core, Discipline Specific Elective and Generic Elective Course will have one Practical/ Tutorial. Wherever there is a Practical, there will be no Tutorial and Vice Versa.

ii) Scheme for CBCS in B.A. Program

Year		Discipline specific Core Course (DSC)	Language Core Course (LCC 1)	Language Core Course (LCC 2)	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)	Generic Elective Course (GE)
1	1	Discipline Specific Core 1 (Paper-1)	Bengali / Nepali/ Hindi (Paper-1)		AECC-1			
		Discipline Specific Core 2 (Paper-1)						
1	2	Discipline Specific Core 1 (Paper-2)		English Paper-1	AECC-2			
		Discipline Specific Core 2 (Paper-2)						
2	3	Discipline Specific Core 1 (Paper-3)	Bengali / Nepali/ Hindi (Paper-2)			SEC 1 Paper-1		
		Discipline Specific Core 2 (Paper-3)						
2	4	Discipline Specific Core 1 (Paper-4)		English Paper-2		SEC 1 Paper-2		
		Discipline Specific Core 2 (Paper-4)						
3	5					SEC 2 Paper-1	DSE 1 Paper 1	GE-1 (Paper- 1)
	6						DSE 2 Paper I	
						SEC 2	DSE 1 Paper 2	GE-1

						Paper-2	DSE 2 Paper 2	(Paper- 2)
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- DSE1 and SEC1 Course subject will be the same as DSC1 Course subject & DSE2 and SEC 2 Course subject will be the same as DSC 2 Course subject.
- GE 1 Course subject must be different from DSC 1 and DSC 2 Course subject.

Practical/ Tutorial: Every Discipline specific Core, Discipline Specific and Generic Elective Course will have one Practical/ Tutorial.

iii) Scheme for CBCS in B.Sc. Program

Year	Semester	Discipline Specific Core Course (DSC)	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)
1	1	Discipline Specific Core 1 (Paper-1)	AECC-1		
		Discipline Specific Core 2 (Paper-1)			
		Discipline Specific Core 3 (Paper-1)			
	2	Discipline Specific Core 1 (Paper-2)			
		Discipline Specific Core 2 (Paper-2)			
		Discipline Specific Core 3 (Paper-2)			
2	3	Discipline Specific Core 1 (Paper-3)	AECC-2	SEC 1 Paper-1	
		Discipline Specific Core 2 (Paper-3)			
		Discipline Specific Core 3 (Paper-3)			
	4	Discipline Specific Core 1 (Paper-4)		SEC 1 Paper-2	
		Discipline Specific Core 2 (Paper-4)			
		Discipline Specific Core 3 (Paper-4)			
3	5			SEC 2 Paper-1	DSE 1 Paper 1
					DSE 2 Paper 1
					DSE 3 Paper 1
	6			SEC 2 Paper-2	DSE 1 Paper 2
					DSE 2 Paper 2
					DSE 3 Paper 2

- DSE 1 Course subject will be the same as DSC 1 Course subject & DSE 2 Course subject will be the same as DSC 2 Course subject and DSE 3 Course subject will be same DSC 3 Course subject.
- SEC 1 and SEC 2 Course subject could be chosen from any of the 3 DSC Course subject taken above.

- Practical/ Tutorial: Every Discipline specific Core and Discipline Specific Elective Course will have one Practical/ Tutorial. Wherever there is a Practical, there will be no Tutorial and ViceVersa.

iv) Scheme for CBCS in B.Com.Program

Year	Semester	Discipline specific Core Course Program (DSC)	Language Core Course (LCC 1)	Language Core Course (LCC2)	Ability Enhancement Compulsory Course (AECC)	suit Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)	Generic Elective course (GE)
1	L	DSC 1	Bengali/ Nepali/ Hindi (Paper-1)		AECC-I			
		DSC 2						
2	2	DSC 3		English (Paper-1)	AECC-2			
		DSC4						
2	3	DSC 5	Bengali/ Nepali/ Hindi (Paper-2)			SEC 1		
		DSC 6						
4	4	DSC 7		English (Paper-2)		SEC 2		
		DSC 8						
3	5					SEC3	DSE 1	GE- 1
							DSE 2	
6	6					SEC 4	DSE 3	GE-2
							DSE 4	

- All DSC, DSE, GE, SEC Courses will be compulsory Courses with internal choices in the DSE courses
- Practical/ Tutorial: Every discipline specific Core, Discipline Specific Elective and Generic Elective Course will have one Practical/ Tutorial. Wherever there is a Practical, there will be no Tutorial and ViceVersa.

Examination and Evaluation:

Eligibility to appear in an Examination: A candidate shall be eligible for appearing at any of the Semesters of UNDER-GRADUATE EXAMINATIONS, fulfilling the following two essential conditions:

Minimum 75% attendance of lectures delivered in all courses and Students should appear in all internal assessments.

- Internal Evaluation:** The evaluation of the student shall be a continuous process and shall be based on their performances in internal and the End-Semester Examination. All the internal continuous evaluation shall be conducted by the Teachers

of the Department. It shall be on the basis of Term Papers, Reports, Seminar Presentations, Class Tests, Field Work or any combinations thereof, spread over the entire period of study.

Final Evaluation:

The final evaluation in a course means the total or aggregate of the marks obtained in internal evaluation and the marks obtained at the End-Semester Examination (Theoretical & Practical).

- ii. There shall be one written and one practical examination (where applicable) at the end of each semester as per the prescribed syllabus in the course concerned.
- iii. An undergraduate degree with Honours Program in a subject may be awarded if a student completes-
 - **14 Discipline specific Core Courses (DSC) in the Honour subject.**
 - **4 Discipline Specific Core Courses (DSE) from a pool of courses from the Honour subject.**
 - **4 Generic Elective Courses (GE) from a pool of courses offered by the college.**
 - **2 Ability Enhancement Compulsory Courses (AECC),**
 - **2 Skill Enhancement Courses (SEC)** from a pool of courses designed to provide value-based and/or skill-based knowledge.
- iv. An undergraduate degree in B.A./B.Com. Program may be awarded if a student completes-
 - **12 Core Courses** which includes 4 core courses each in 2 disciplines of choice (DSC), i.e. $4 \times 2 = 8$ core courses, and 2 core courses each in English and MIL respectively ($2 \times 2 = 4$ core courses), which are referred to as **Language Core Courses (LCC).**
 - **2 courses each from a list of Discipline Specific Elective (DSE) courses ($2 \times 2 = 4$ courses) based on the 2 disciplines of choice** selected in core course.
 - **2 interdisciplinary courses** from the list of **Generic Elective Courses (GE)** offered by the college.
 - **2 Ability Enhancement Compulsory Courses (AECC)**
 - **4 Skill Enhancement Courses (SEC)** from a pool of courses designed to provide value-based and/or skill-based knowledge.
- v. An undergraduate degree in B.Sc. Program. may be awarded if a student completes -
 - **12 Core Courses** which includes 4 core courses each in 3 disciplines of choice (DSC), i.e. $4 \times 3 = 12$ core courses,
 - **2 courses each from a list of Discipline Specific Elective (DSE) courses ($3 \times 2 = 6$ courses) based on the 3 disciplines of choice** selected in core course.
 - **2 Ability Enhancement Compulsory Courses (AECC),**
 - **4 Skill Enhancement Courses (SEC)** from a pool of courses designed to provide value-based and/or skill-based knowledge.
- vi. In the Semesters system, the Under-Graduate Examinations will be held in six parts—(i) The

First and Second Semester for the first year students and (ii) The Third & Fourth Semester and Fifth & Sixth Semester for the second and third year students respectively. The academic sessions including the examinations for first, third and fifth semester are July to December and that for second, fourth and sixth semester are January to June.

A student will have, at the most, five academic years or ten semesters to complete the course.

- vii. A candidate to be eligible for appearing at any of the Semesters of UNDER-GRADUATE Examination must have minimum 75% attendance of lectures delivered. Award of 05 (five) marks on class attendance shall be given in the following manner:

Attendance of 75% and above but below 80% -- 02 marks

Attendance of 80% and above but below 85% -- 03 marks

Attendance of 85% and above but below 90% -- 04 marks

Attendance of 90% and above -- 05 marks

- viii. Students should complete internal assessments before appearing at the respective semester examination and the marks obtained will be carried over in case students fail to pass the course(s). All the internal continuing evaluation will be conducted by the teachers of the Department. It shall be on the basis of dissertations/projects, term papers, reports, seminar, presentations, fieldwork, class tests or any combination thereof spread over the entire period of study. The modalities of such assessment will be recorded and documents will be preserved by the colleges at least for a period of six months after the publication of the result of the relevant Semester-end Examinations. The University Authority may ask for any such records, if required.

- ix. To secure qualifying grade in a Course/Semester, a student has to secure the minimum qualifying percentage in the Written (including Practical) Examination and the Internal Assessment taken together.

- x. To qualify in a Practical-based course, an examinee is to appear in the Theoretical as well as the Practical portion of the examination in the same Semester.

- xi. A student failing to pass in one or more course(s) in 1st/2nd Semester Examinations shall be permitted to re-appear in that course(s) in respective semester examinations of the following year as 2nd chance. A student will be permitted to clear his/her failed course(s) in maximum three consecutive chances irrespective of availing/not availing any particular chance. If a student wishes to skip examination in a semester, or surrender her/his result of a particular Semester-end examination, it would be included within the stipulated three chances. These students will be eligible to clear those course(s) in the respective Semester Examinations of subsequent years (i.e. 1st Semester with the 1st Semester of the subsequent year, 2nd Semester with the 2nd Semester of the subsequent year and soon.

xii. Qualifying Marks:

- a) There shall be no qualifying marks for internal assessment but the candidates shall have to appear at the said part of the examination. There will be no scope of re-appearing in internal assessment examination for improvement of marks. Marks awarded in internal assessment will be credited to a candidate's performance in subsequent chances.
- b) The qualifying marks for each course shall be 40% in each course of a semester taken together of internal assessment and term end exams.

- xiii. If a candidate secures qualifying grade (P grade) in all courses she/he/transgender will be declared to have qualified the said semester and the result will be shown as Q. However, if a student fails to

secure qualifying grade in a particular course his/her result of the concerned semester-end examination will be declared SNC (Semester Not Cleared). Marks obtained in the internal assessment will be clubbed with marks obtained in the semester examination before awarding the grade. If a candidate fails to secure pass grade in a particular Course, he/she/transgender will have to appear in that Course only. The internal assessment marks will be retained for next examination(s) with valid chances.

xiv. The Semester-end examinations will be held in the last month of these semesters, namely December (in the odd semesters) and in June (in the even semesters). The internal assessments will continue through the Semester.

xv. If a student wishes to switch to a Program Course from an Honours Program Course before the semester examination, he/she/transgender has to leave the Honours Program Course and take re-admission in the next year in his/her preferred Program Course.

xvi. All examinations shall be conducted ordinarily by means of printed question papers.

xvii. All answer scripts and other examinations related papers of Undergraduate examinations shall be disposed by the University on expiry of six months from the date of the publication of result of the respective examinations.

xviii. Provisional Result and Grade Card:

The provisional result of each semester will be published stating only the total marks and SGPA obtained by a candidate and the 'Grade Sheet cum Report Card' would be issued showing the details of courses studied (code, title, marks, number of credits, grade secured) along with SGPA of that semester and CGPA of all the semesters.

xix. **Semester Not Cleared:** If a candidate fails to secure qualifying (pass) marks in one paper or more in a particular semester examination his/her result of semester examination will be declared as 'SNC' (i.e., Semester Not Cleared). The result of the 6th semester examination shall be kept withheld unless a candidate clears all the semesters within the stipulated chances. She/he/transgender would be declared to have passed the final examination in the year in which she / he clears his/her all semesters.

xx. **Position in the Merit List:** To qualify for position in the merit list a candidate shall have to pass all the semesters in his/ her regular chances.

xxi. **Validity of Students Enrollments / Registration:** A candidate (Honours/General Course) shall have to complete each semester examination with 3 (Three) consecutive chances including his/her first appearance in the concerned semester examination. If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed.

xxii. **Promotion:** In the Semesters system, there would be automatic promotion right from the first Semester, till the sixth Semester, irrespective of the marks obtained in the previous Semesters subject to the fact that the eligibility conditions for appearing in the examination are satisfied.

xxiii. Total Marks Distribution: (except for AECC 1 and AECC2)

Examination	(Practical based Course)	Duration of Exams	(Non-Practical Course)	Duration of Exams
Semester End Examination (Theoretical)	40	2 hours	60	2 hours
Semester End Examination(Practical's)	20	Up to 5 hours		
Continuing Evaluation/Internal Assessment/Mid Semester Exams(By Colleges)	10		10	
Attendance	5		5	
TOTAL	75		75	

The modalities of the continuing evaluation will be decided by the respective Board of Studies taking any two items from clause 15 (ix)

xxiv. Total Marks Distribution for AECC 1 and AECC2:

Examination	AECC-1	Duration of Exams	AECC-2	Duration of Exams
Semester End Examination (Theoretical)	80	2.5 hours	35	2 hours
Continuing Evaluation/Internal Assessment/Mid Semester Exams(By Colleges)	15		10	
Attendance	5		5	
TOTAL	100		50	

COURSE COMBINATIONS/BASKETS

(The following Discipline specific Course subject and Generic Elective Course Subject combinations are to be strictly followed)

B. A. HONOURS PROGRAM COURSE (SELECT ANY ONE COURSES)

Bengali	Economics
English	Mass Communication
Geography	Political Science
Hindi	Sociology
History	
Nepali	

Two Generic Elective Courses (GE) to be selected as any ONE from each basket below for BA Honours Program and SEC course will be same as DSC course

Group A	Group B
Bengali	Economics
English	Mass Communication
Geography	Political Science
Hindi	Sociology
History	
Nepali	

B.A. PROGRAM COURSE

A) Discipline Specific Courses (DSC) and Generic Elective (GE) Courses subject: Select any

Three Courses subject (taking any one Course subject each from any two groups as DSC

and any one Course subject from remaining one group as GE of the 3 groups below and SEC course subject will be same as DSC course subject):

Group A	Group B	Group C
Bengali	Economics	Geography
English	History	Political Science
Hindi	Mass Communication	Sociology
Nepali		

FOR B.SC. HONOURS PROGRAM AND PROGRAM COURSES

Baskets

1. Mathematics, Microbiology
2. Chemistry, Computer Science, Economics
3. Physics, Botany, Geography
4. Zoology

For B.Sc. Honours Program:-

Any one Honours Discipline specific Course subject from the 4 baskets except Statistics course in basket 4 + any 2 Generic Elective Courses subject from any three other remaining baskets subjects and same Skill Enhancement courses subject as Discipline specific Course subject.

For B.Sc. Program:-

Any 3 courses subject one from each basket subjects from the 4 given basket subjects for Discipline specific Course and any 2 courses subject as Skill Enhancement Courses from the above chosen 3 Discipline specific Course subject.

FOR B.Com. and BBA HONOURS PROGRAM AND B.Com. PROGRAM COURSES

*As per Course Structure.

SELF- FINANCED COURSES

(M.A. in English, B.A. Geography (Honours & General), B.Sc. Microbiology (Honours), B.Sc. Computer Science (Honours and General), Bachelor of Computer Applications (B.C.A.), Bachelor of Business Administration (B.B.A.) and B.A. Mass Communication and Journalism (Honours and General) are offered as self-financed courses).

COLLEGE STAFF

Principal

FrDrDonatusKujur, S.J.,M.A., M.Ed, Ph. D.

FACULTY

DEPARTMENT OF ENGLISH (UG & PG)

1. Dr Balram Uprety, M.A., Ph.D (HOD)
2. Fr Dr K. L. George, S.J., M.A., Ph.D.(Director of P.G.)
- 3.Mr Ashish Chettri, M.A.
4. DrPathik Roy, M.A.,Ph. D.
- 5.MsSandhya Lama M.A.
6. Ms Puja Rai, M.A.
7. Ms Rose Mary Pradhan, M.A, M.Ed.
8. MsVishakaSyengden, M.A.

DEPARTMENT OF NEPALI

1. Dr Yogesh Pantha, M.A, M.Phil, Ph.D.(HOD)
2. Dr Radha Sharma, B.Ed, M.A., Ph.D
3. MrBalaramSapkota, M.A, M.Phil
4. MrBhupal Chettri, M.A

DEPARTMENT OF HINDI

1. MsEmerenciaXalxo, B.Ed, M.A.

DEPARTMENT OF BENGALI

1. MrPhaniBhuson Mondal, M.A.

DEPARTMENT OF ECONOMICS

1. DrSujoyKantiGhoshal, M.A., Ph.D (HOD)
2. MrSanatanSanbigrahi, M.Sc.
3. DrPanchali Sengupta, M.A., Ph.D
- 4.MrBishal Rai, M.A., M.Phil.

DEPARTMENT OF POLITICAL SCIENCE

- 1.DrPadam Nepal, M.A., M. Phil., Ph.D.(HOD)
2. DrSumitaRai, M.A., Ph.D.
- 3.DrSamir Sharma, M.A., M.Phil, PGD, Ph.D
4. MrC.B. Rai, M.A.

5. Ms Pooja Sharma, M.A
6. Ms Sharddha Shah, M.A.

DEPARTMENT OF HISTORY

1. Ms Sumanta Pariyar, M.A. (HOD)
2. Fr Dr K. J. Joseph, S.J., M.A., Ph.D.
3. Dr Devika S. Lama (nee Roy), M.A., Ph.D.
4. Mr Rewaz Gurung, M.A.
5. Mr Salim Subba, M.A, M.Phil

DEPARTMENT OF SOCIOLOGY & SOCIAL ANTHROPOLOGY

1. Dr Sourajit Roy, M.A., Ph.D (HOD)
2. Ms Sushma Ghose (nee Gurung), M.A.
3. Mr Ugen Dukpa, M.A
4. Mr Jason Moktan, M.A
5. Ms. Shristi Kala Chhetri, M.A

DEPARTMENT OF MATHEMATICS

1. Dr Rupesh Tiwari, M.Sc.(Gold Medalist), Ph. D.(HOD)
2. Dr Anupam Mukherjee, B.Ed, M.Sc., Ph.D.
3. Dr Chiranjilal Kujur, M.Sc., M. Phil. Ph.D.
4. _____
5. Ms Banita Katuwal, M.Sc

DEPARTMENT OF CHEMISTRY

1. Ms Antara Sharma, M.Sc. (HOD)
2. Dr Rupa Bhowmick, M.Sc., Ph.D.(On Lien)
3. Dr Rajani Dewan, M.Sc, Ph. D.
4. Dr Dhiraj Brahman, M.Sc, Ph.D.
5. Dr Rajendra Pradhan. M.Sc., Ph.D
6. _____ -
7. Mr Sailesh Chettri, M.Sc.

DEPARTMENT OF PHYSICS

1. Dr Debarghya Goswami, M. Sc., Ph.D. (HOD)
2. Dr Navin Kumar Pradhan, M.Sc., Ph.D.
4. Mr Pravat Dangal, M. Sc.
5. Mr Navin Raya, B.Sc.
6. _____
7. Dr Himanshu Joshi, M.Sc, Ph.D.

DEPARTMENT OF ZOOLOGY

1. MsAlbinaSubba, B.Ed, M.Sc. (HOD)
2. DrDiwakarThapa, M.Sc., Ph.D.
3. Dr BireshwarBera, M.Sc., Ph.D.
4. MsBarkha Rai, M.Sc.
5. MrSonam Lama, M.Sc.

DEPARTMENT OF BOTANY

1. Dr Anirudra Gurung, M.Sc., Ph. D. (HOD)
2. DrDorjay Lama, M.Sc., Ph.D.
3. Dr Upakar Rai, M.Sc., Ph.D.
4. Dr Manjula Rai, M.Sc., Ph.D.
5. Dr NishikaJaishee, M.Sc., Ph.D

DEPARTMENT OF COMMERCE

1. MrSoumikDutta, M. Com.(HOD)
2. MrAbhijitLahiri, M.Com.
3. Ms SharonGyamtscho, M.Com.
4. MrSatyakiMitra, M.Com
5. FrBinay Xavier Kandulna. SJ., M.Com., M.A.(Philosophy)

SELF- FINANCED COURSES

Director

FrC.Pragasan, SJ,B.Ed, M.A.(Visual Com.& Education)

DEPARTMENT OF MICROBIOLOGY

1. MrAbhijitChettri, M.Sc. (HOD)
2. DrDorjay Lama, M.Sc., Ph.D.
3. Ms Sweta Mukhia, M.Sc.
4. MrRounak Lama, M.Sc.

DEPARTMENT OF GEOGRAPHY

1. DrPriyatRai, M.A., Ph. D.(HOD)
2. FrDrDonatusKujur, S.J., M.A., M.Ed, Ph. D.
3. MsParvati Rai, M.A
4. MsNimLuckey Sherpa, M.A
5. MsEvlyen Lepcha, M.A.

DEPARTMENT OF COMPUTER SCIENCE &

DEPARTMENT OF COMPUTER SCIENCE AND APPLICATIONS

1. Mr Jayanta Loha M.Sc., (Comp. Sc.)(HOD)
2. Mr Praveen Mukhia Titimus, PGDIT, MCA
3. Mr Prasanta Mangar, M. Sc, (Comp. Sc.)
4. Ms Pranita Mukhia, B.Ed, M.Sc.(Comp Sc.)
5. Mr Pravat Titus Mukhia, PGDIT, MCA

DEPARTMENT OF BUSINESS ADMINISTRATION

1. Ms Meenakshi Thakuri Pradhan, MBA(HOD)
2. Mr Prince Gupta, MBA
3. Mr Nitesh Sharma, B.Ed, M. Com.
4. Ms Sushma Gurung, MBA

DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM

1. Mr Vikram Rai, PGDMC, M.A. (Mass Com.)(HOD)
2. Ms Komal Gurung, M.A. (Mass Com. & Pol. Sc.)
3. Ms Smriti Rai, PGDMC, M.A. (Mass Com.)
4. Fr. C. Pragasam, S.J., B.Ed, M.A.(Visual Comm.& Education)

LIBRARY

Dr Debasish Pradhan, B.H.M.S., M.Lib.Sc., Ph.D. (Librarian)

OFFICE STAFF/NON TEACHING STAFF

1. Ms Winniefred Chettri, B.Com : Head Clerk
2. Mr Evan John Moktan, B.Com : Cashier
3. Ms Rosalind Baptiste, B.A. : Clerk
4. Ms Susan Chettri, M.Sc. : Clerk
5. Mr Bhim Tamang : Peon
6. Ms Prerna Tamang : Office
7. Ms Doma L. Sherpa : Office
8. Ms Anita Sarki : Office
9. Ms Nikita Subba : Office
10. Mr Simon Gomes : Zoo. Lab.
11. Mr Yogya Gurung : Zoo. Lab
12. Mr Meghraj Tamang : Chem. Lab
13. Mr Roshan Rizal : Chem. Lab
14. Mr Milan Rudum : Physics. Lab
15. Mr Anand Lepcha : Physics Lab
16. Mr Sanjesh Balmiki : Support Staff

17. Mr Amrit Gurung	: Library
18. Mr Rajesh Gurung	: Library
19. Ms Melissa K. Assumi	: Library
20. Mr Prakash Dewan	: Support Staff
21. Ms Pasang L. Sherpa	: Lady Attendant
22. Mr Sudesh Subba	: Gardener
23. Mr Sunil Sinha	: Pump Operator
24. Mr Padam B.K.	: Night Guard
25. Mr Rajendra Balmiki	: Support Staff

NON-TEACHING STAFF (SFC)

1. Ms Veronica Chettri.	: Office
2. Mr Susandesh Chettri	: Support Staff
3. Mr Puran Sarki	: Support Staff
4. Mr Donald Dukpa	: CS/BCA Library Office

LEGAL CELL

Adv. Fr Karakkada Stanley, S.J

BURSAR & ESTATE MANAGER

Fr Pascal Ekka, S.J,

XAVIER HOSTEL

Fr Dr Fr K.L. George, S.J. (Director)

FAIRVIEW HOSTEL

Sr Marie Rose Lepcha, SJC (Director)

**COMMITTEES CONSTITUTED AT ST. JOSEPH'S COLLEGE FOR THE ACADEMIC
YEAR 2022-23**

FrDrDonatusKujur, S.J. (Principal) is the Chairperson of all the Committees

Name of the Committees and the Members	
1.	Internal Quality Assurance Cell (IQAC)
	Dr Anirudra Gurung (Coordinator)
	Dr Anupam Mukherjee
	Dr Rupesh Tiwari
	Dr Chiranjilal Kujur
	Dr PanchaliSengupta
	Fr Pragasan C., SJ
	Dr Rajani Dewan
	Dr Samir Sharma
	Mr Jayanta Loha
	MrBishal Rai
	Society Representative
	Employers/Industry Representative
	Alumni Representative
	Students Representatives
2.	Research Cell
	Dr Debasish Pradhan(Coordinator)
	Dr Pathik Roy
	Dr Sujoy Kanti Ghoshal
	Dr Sourajit Roy
	Dr PanchaliSengupta
	Dr BireshwarBera
	Dr Debarghya Goswami
	Dr Samir Sharma
	Mr Abhijit Chettri
	MrBalaram Sapkota
	MrPhaniBhusan Mandal
3.	Admission Committee:
	Fr BinayXavier Kandulna, SJ Vice Principal(Academic)(Co-ordinator)
	Ms Sharon Gyamtsho(Jt. Co-ordinator)
	MrAsish Chettri
	Dr ChiranjilalKujur
	Dr Majula Rai
	MrPravat Dangal
	DrSamir Sharma
	All the HODs
4.	Examination Committee
	Fr BinayXavier Kandulna, SJ Vice Principal(Academic)(Co-ordinator)
	Dr BireshwarBera
	Fr Pragasan C., SJ

	Ms Smriti Rai
	MrPravat Dangal
	Ms Albina Subba
	Mr Balram Sapkota
	MrPhaniBhusan Mandal
	MsEmerenciaXalxo
	MrPribat Rai
	MrBishal Rai
	MsPernaTamang(Office)
5.	Value Education Committee
	MrPravat M. Titus(Co-ordinator)
	Fr Dr K.L.George, SJ
6.	Library Committee
	Dr DebasishPradhan (Co-ordinator)
	Dr Upakar Rai
	Ms Sharon Gyamtsho
	Dr PanchaliSengupta
	Ms. SumantaPariyar
	Dr Yogesh Pantha
	Dr Samir Sharma
	MrBishal Rai
7.	Placement and Career Guidance Cell
	Mr Praveen MukhiaTitimus(Co-ordinator)
	MrSatyaki Mitra (Jt. Co-ordinator)
	Dr Diwakar Thapa
	Dr Manjula Rai
	Mr Jayanta Loha
8.	Games and Sports
	MrRewazGurung(Co-ordinator)
	MrPravat Dangal
	Dr Dhiraj Brahman
	MrUgenDukpa
	Mr Salim Subba
	Dr Himanshu Joshi
	Mr Prince Gupta
9.	Cultural Committee
	Dr Radha Sharma(Co-ordinator)
	MrBhupal Chettri (Jt. Co-ordinator)
	MrPhaniBhusan Mandal (Jt. Co-ordinator)
	Mr Ashish Chettri
	Dr Debarghya Goswami
	MsEmerenciaXalxo
	Ms Parvati Rai
	Ms Sushma Gurung(BBA)

	Ms Evelyn Lepcha
10.	Current Affairs Forum
	Dr Balaram Uprety (Co-ordinator)
	Mr Ashish Chettri
	Ms Nim Luckey Sherpa
11.	Internal Complaints Committee (ICC)
	Dr Radha Sharma, Dean of Students (Presiding Officer)
	Dr Manjula Rai (Co-ordinator)
	Ms Sharon Gyamtsho (Jt Co-ordinator)
	Ms Sumanta Pariyar
	Ms Albina Subba
	Dr Rajani Dewan
	Ms Antara Sharma
12.	Nature Club
	Dr Upakar Rai (Co-ordinator)
	Dr Manjula Rai
	Ms Barkha Rai
	Ms Albina Subba
	Dr Dhiraj Brahman
13.	Media (Film, photography and Videography) Club
	Mr Vikram Rai (Co-ordinator)
	Dr Dhiraj Brahman (Jt. Co-ordinator)
	Ms Smriti Rai
	Ms Komal Gurung
	Mr Balaram Sapkota
14.	IT Club
	Mr Prasanta Mangar (Co-ordinator)
	Ms Pranita Mukhia (Jt. Co-ordinator)
15.	Management Club
	Ms Sushma Gurung (BBA) (Co-ordinator)
	Ms. Meenakshi T. Pradhan (Jt. Co-ordinator)
16.	Anti-Ragging Committee
	Dr Bireswar Bera (Co-ordinator)
	Dr Devika S Lama
	Mr Abhijit Lahiri
	Dr Chiranjilal Kujur
	Ms Sumanta Pariyar
	Dr Dhiraj Brahman
	Fr Dr K.L. George, SJ
	Sr Marie Rose Lepcha, SJC
	Fr C. Pragasan, SJ
17.	Disciplinary & Students' Welfare Committee
	Fr Binay Xavier Kandulna, SJ (VP-Academic) (Co-ordinator)

	MrSanatanSanbigrahi(Jt. Co-ordinator)
	Dr Devika S Lama
	Mr Abhijit Lahiri
	Dr Chiranjilal Kujur
	Dr Sourajit Roy
	MsSumantaPariyar
	MsBarkha Rai
	Dr Debarghya Goswami
	MrPravat Dangal
	Ms Antara Sharma
18.	Academic Calendar Committee
	Dr Rupesh Tiwari(Co-ordinator)
	Dr Anupam Mukherjee
	Dr Rajani Dewan
	Dr Yogesh Pantha
	MrSoumik Dutta
	DrSamir Sharma
19.	Leave Rule Committee
	Dr Anupam Mukherjee(Co-ordinator)
	Fr Dr K J Jose, SJ
	Dr Rupesh Tiwari
	Dr Yogesh Pantha
20.	Staff Welfare Committee:
	Ms Sushma Ghosh (Co-ordinator)
	Dr Dorjay Lama
	MrSatyaki Mitra
	MrPravat Dangal
	Ms Albina Subba
	Ms Antara Sharma
	MrBishal Rai
	Dr Samir Sharma
	MrPhaniBhusan Mondal
	Dr Rajani Dewan
	Dr Upakar Rai
21.	Planning Board
	Fr Dr Donatus Kujur , SJ (Principal)
	Fr Binay Xavier Kandulna, SJ (VP-Academic)
	Dr Anirudhra Gurung (Co-ordinator-IQAC)
	Dr Pathik Roy, TCS
	Fr Dr K.L.George, SJ
	Dr Radha Sharma
	MrSanatanSanbigrahi
	MsWinnefred Chettri
22.	N.C.C. (Men)

	Lt Dr Dhiraj Brahman
23.	N.C.C. (Women)
	Lt Ms Emerencia Xalxo
24.	N.S.S
	Mr Balaram Sapkota (Co-ordinator)
	Fr Binay Xavier Kandulna, SJ
25.	A.I.C.U.F
	Fr Frank Subba, SJ
26.	North Pointer Editorial Board:
	Mr Asish Chettri (Co-ordinator)
	Dr Balaram Uprety
	Mr Pravat Titus Mukhia
	Ms Smriti Rai
	Ms Antara Sharma
	Mr Balram Sapkota
	Ms Emerencia Xalxo
	Mr Phani Bhusan Mandal
	Student Volunteers.....
27.	Students' Counsellor
	Fr Binay Xavier Kandulna, SJ
28.	Music Club :
	Dr Anirudra Gurung (Co-ordinator)
	Student Members
29	Science and Research Club
	Dr Debarghya Goswami (Co-ordinator)
	Mr Praveen Titimus Mukhia (Jt. Co-ordinator)
	Student Members
30	Art Club
	Ms Barkha Rai (Co-ordinator)
31	Commerce Club
	Mr Soumik Dutta (Co-ordinator)
	Mr Abhijit Lahiri
	Ms Sharon Gyamtsho
	Mr Satyaki Mitra
	Fr Binay Xavier Kandulna, SJ
29.	Rotaract Club of S.J.C
	Dr Diwakar Thapa
30.	Youth Against Trafficking Club
	Ms Sushma Ghose (Co-ordinator)
	Student Members
32.	Cell for Scheduled Castes and Scheduled Tribes
	Dr Sourajit Roy (Co-ordinator)

	Dr Pathik Roy
	Dr Sujoy Kanti Ghoshal

COLLEGE RULES AND REGULATIONS

Keeping in view the aims and objectives of the college, students who are admitted in the college are obliged to observe and follow its rules, regulations and traditions.

1. Ragging of any sort will not be tolerated in the college campus. Such cases, if any, will be investigated by the anti-ragging committee of the college. Anyone found guilty will be expelled from the college.
2. All students must conduct themselves in a becoming manner both in and outside the college. They are held responsible to the Principal for their behaviour.
3. Insubordination or serious misconduct will be sufficient reason for expulsion.
4. The student concerned must pay for damage of any kind to the college property. A student who is found guilty of damaging the classrooms, making incisions on the table, writing on the wall, damaging the chalk board, spitting, etc. will be fined.
5. Smoking or chewing of pan is not permitted in the campus. Gambling or the use or possession of alcohol and drug in the college is forbidden.
6. Mobile phones are not to be used within the college building (Classrooms, Library, Corridors, ExamHalls etc.). Violation of this may lead to the mobile sets being confiscated. Users of mobile phones (outside the college building) with MMS facility should respect people's right to privacy.
7. When students leave the classroom, they must turn off all the lights in the classroom.
8. Students are required to carry with them their **College Identity Cards**. Students may be debarred from entering the College premises if they do not produce the College Identity Card on demand. During University Examinations, all College functions and College tests the College Identity Card must be produced. All students must produce the College Identity Card at the College gate in order to enter the College for attending classes. An Identity Card without the student's photograph, College seal and signature of the Principal will not be valid.
9. Non-resident students who do not live with their parents or a natural guardian must make satisfactory living arrangements with local guardians approved by the parents and the Principal. Students may not change their local guardians without the written permission of their parents and the Principal.
10. All College excursions or outings on working days require the prior written sanction of the Principal.
11. All the activities of the College should have the sanction of the Dean.
12. Students are not allowed to play for any club or group outside the College without the written permission of the Principal.
13. Following the educational ethos of a Jesuit College, we do not encourage our teachers taking tuition for remuneration. If needed, special classes will be arranged for needy students.
14. Students are not allowed to bring outsiders into the classrooms, Library or any function of the College without the written permission of the Principal.
15. It is important that students keep the College campus clean, throw litter in the bins provided.

NOTICE BOARD

Students should take great care to read the College Notice Board in the morning and the afternoon. No excuse will be considered if Notices on the Board are ignored.

RESPONSIBILITIES OF THE PARENTS/GUARDIANS

Parents/guardians are expected to:

1. Regularly monitor the academic performance and the attendance of their ward in the College.
2. Meet and apprise the Principal/ Vice-Principal/ Dean/ concerned teacher about the problems faced by their ward in coping with the academic and other activities of the college.
3. Report abnormal behaviour (addiction to drug, alcohol, depression etc.) of their ward, if any immediately, to the College authorities.
4. Encourage their ward to seek the help of the student counsellor if the need arises.
5. Approve in writing, any application submitted by their ward to the College, seeking permission to be absent from classes or Examinations or to discontinue his/ her studies in this College.

WEEKLY TESTS / ASSIGNMENTS

The evaluation of the students shall be a continuous process and shall be based on their performance in internal and the End-Semester Examination. All the internal continuous evaluations shall be conducted by the Teachers of the Department. It shall be on the basis of Term Papers, Reports, Seminar Presentations, Class Tests, Field Work or any combinations thereof, spread over the entire period of study. *A student who does not appear for all internal assessments (due to any reason whatsoever) shall not be allowed to sit for the End-semester University Examinations.*

ATTENDANCE

Attendance at lectures is compulsory. According to the University regulations, a minimum of 75% attendance is required in each subject in order to qualify for appearing in the University Examinations. After one month of the commencement / resumption of classes, there will be a general counting and students without the required percentage of attendance will be warned. At the end of the second month, there will be another counting and students without 75% attendance will be fined. Yet another counting of attendance will be done after the fourth month and students who are not likely to attain the required attendance will be asked to repeat the semester or leave the College.

LEAVE

1. For any emergency, students must apply in writing to the Vice-Principal (Academic) for leave. Such leave letters must be countersigned by their parents/ guardians. In case of illness which necessitates prolonged absence from the College, permission has to be sought by the parents of the student concerned. Any request for medical leave should be accompanied by medical certificate of a registered medical practitioner and must be submitted immediately on return to the College after the treatment. After any leave, students must get admit chits from the Vice-Principal (Academic) in order to attend classes.
2. Students who remain absent for a month or more and if they have not sought the permission of the Vice - Principal (Academic) for the same will have their names removed automatically from the College Rolls.
3. Students participating in co-curricular and extra-curricular activities must get a recommendation letter from the Staff Co-ordinator and meet the Vice-Principal (Academic) for their attendance.

EXAMINATIONS

Students should possess valid documents to appear for any Examination. Candidates who are late by more than 30 minutes shall not be admitted to the examination hall. A candidate is liable to be expelled from the examination hall if he/she: 1. Keeps any book or notes; 2. Speaks to or communicates in any way to another candidate; 3. Disobeys any instructions of the invigilator or is rude and 4. Is found to be in possession of any electronic device other than a calculator (when specifically permitted).

THE FATHER JOHN WHELAN LIBRARY

1. The College Library has more than 54,000 volumes and subscribes to a good number of professional journals. The library is open on all working days from 9:00 a.m. to 3:30 p.m., except for lunch break (12 noon to 1:00 p.m.) and from 9:00 a.m. to 12:00 noon on Saturdays. Library membership is given to the first year students when they receive the college identity cards. The members of the college alumni/association are allowed to use the reference section of the library with the prior permission of the Principal.
2. No student is allowed to enter the library without Identity Card and library card. Outsiders should not be brought to the library.
3. Library is a place for serious self-study. All must maintain a conducive atmosphere for silent study. Disturbance of any kind is strictly forbidden. Those who violate the rule of silence may be asked to leave the library.
4. Library cards are not to be transferred or exchanged or shared. One can return other's book(s) and thereafter, return the card(s) to the owner.
5. One should examine the condition of the book(s) while borrowing and report to the Librarian/Library Attendant immediately if any damage is noticed. Books are to be handled carefully. The borrower will be responsible for any damage or mutilation of the borrowed books.

6. Books and magazines are issued from 9:00 to 11:30 a.m. and 1:00 to 3:00 p.m. No books or magazine will be issued between 11:30 a.m. to 12:00 noon and from 3:00 p.m. to 3:30 p.m.
7. Books borrowed by a student must be returned within 14 days, failing which a fine of Rs. 05 per day per book will be charged which must be paid in the Accounts Office. The receipt is to be submitted to Library along with the book under fine.
8. Students must return all the borrowed books in order to get library clearance before receiving their admit cards for University Examinations. All the books and cards are to be returned to the library before withdrawing from the college in order to get the final clearance. Appropriate fine will be charged if the cards are not returned on time.
9. Borrowed books are to be returned in the morning-9:00 to 11:30 a.m. and Library books are to be borrowed in the afternoon-1:00 to 3:00 p.m. There will be no circulation of books (issue/return) on Saturday.
10. To borrow a book, students should consult the catalogue and thereafter fill up a requisition slip (IN CAPITAL LETTERS) and submit it in the requisition stand provided at the circulation desk.
11. Students who submit the requisition slip before *Lunch Hour* may collect books in the afternoon (1:00 to 3:00 p.m.) and those who submit the requisition slip after *Lunch Hour* may collect the books the following afternoon (1:00 to 3:00 p.m.) No book will be kept reserved for a further period.
12. Student may seek assistance of the library staff for the use of catalogue and / or filling up the requisition slip.
13. Reference books and rare books for consultation will be issued only on submission of a pink coloured consultation card. These books will not be lent out, even in the lunch hour.
14. Loss of any library card must be reported to the Librarian immediately in writing. A new card(s) may be issued after paying Rs. 20 per new card. The amount has to be paid in the College Account Office and the receipt must be submitted to the Librarian.

UNIFORM&DRESS CODE

It is recommended that students come to College in simple and unostentatious dress suitable for an academic environment. The following specific guidelines are to be observed:

1. For boys earrings, or ear/chin/nose/lip/eye brow studs, head bands and wrist bands are strictly prohibited.
2. Wearing caps inside the College buildings is prohibited.
3. For B.A., B.Sc., B.Com. B.B.A. and B.C.A. students the following prescribed uniform is mandatory:

For Boys

- a. Deep Grey Blazer
- b. Navy Blue Pants

- c. Sky Blue Shirt
- d. Blue & Red Strip Tie
- e. Plain Black Leather Shoe
- f. Socks-Deep Blue

For Girls:

- a. Deep Grey Blazer
- b. Navy Blue Pants OR Tunic up to Knee length
- c. Sky Blue Shirt
- d. Blue & Red Strip Tie
- e. Plain Black Leather Shoe
- f. Socks- Deep Blue, Stocking, Slacks

In case of failure to comply with these dress codes, appropriate actions will be initiated.

Uniforms are available with the following outfitters only:

1. Chandulals,4- Nehru Road, Darjeeling
2. Kapoochand Vidyut, Darjeeling

HELP FOR NEEDY STUDENTS

Students who are in need of financial aid should make an application to the Principal by July of every academic session along with concerned certificates issued by competent authorities. Eligible candidates will be chosen by the concerned committee.

COUNSELLING CENTRE

Counselling centre has made a positive impact in the lives of students of the College. Competent counselors are available for those students who seek personal guidance.

CAREER GUIDANCE CELL

The Career Guidance Cell was set up in 2004 with the twin objectives of organizing campus recruitment interviews and helping students with higher studies.

LANGUAGE LAB

The language laboratory plays an important role in the language learning process. The purpose of a language lab is to involve students to actively participate in language learning exercises and get more practice than otherwise possible in a traditional classroom environment.

ST JOSEPH'S COLLEGE ALUMNI ASSOCIATION

The Alumni Association ensures a permanent bond between the college and ex-students through the active participation of all North Pointers. It conducts an annual Reunion and other activities.

CO-CURRICULAR ACTIVITIES

St. Joseph's College provides the students all necessary assistance and opportunities for their intellectual, emotional, spiritual and skill development. The key objectives of this are to provide value-based education that would enable the students to finally transform themselves into agents of social change. With this goal in mind, the College offers the following programmes:

- A. National Cadet Corps (NCC):** Students interested in a military career, in their character formation and training in disciplined life are encouraged to join the college units of the NCC (Boys and Girls).
- B. National Service Scheme (NSS):** Students interested in helping the less privileged people in society, in learning team work and in developing their character and personality are encouraged to join the college unit of the NSS.
- C. All India Catholic University Students Federation (AICUF.):** Students who would like to develop a critical and creative approach to life, involve in studies and activities linked to broader social issues and struggles with a view to become a constructive force within the college and outside, are encouraged to join the AICUF unit, irrespective of their religions.
- D. Current Affairs Forum (CAF):** It aims to make our students aware of the changing socio-political, cultural and economic trends by organizing seminars, and by creating wall paper magazines and project works.
- E. Nature Club:** This club was set up to generate environmental awareness amongst members of the College community through participation in various activities in and around the College.
- F. Information and Technology Club (ITC):** The ITC is organized and conducted by the Department of Computer Science /Application. ITC tries to bring about awareness about the latest developments in the field of IT through seminars, quiz and other such programmes.
- G. Film Club:** Established in May 2004, the Film Club is the forum that enables the students understand the meaning of education. Its logo is FFOCUS- Film Focus on Challenging an Unjust Society and its aims are:
 - i. Critically evaluating the relevance of education at the undergraduate level,
 - ii. To sensitize the academic community about the structural biases in society,
 - iii. To promote current debates centering visual representation,
 - iv. To build visual archives in the hills, particularly in respect to its history and developments.
- H. Management Club:** The Management Club was started by the Department of BBA to learn the skills of management through practical exercises, and provide students exposure to various industries through industrial visits.
- I. Cultural Programmes:** Apart from the above activities, the college organizes various cultural programmes such as quiz competitions, one-act plays, debates, elocutions,

extempore contests, seminars, workshops, etc., on departmental or inter-departmental basis.

J. Sports and Games: Sports and games are part of College life. These are organized periodically and all students are encouraged to take part in them.

K.Music Club: The Club was established in 2012 as a platform for students with interest in music. The club members are also the official college choir and as such perform in all college functions.

L Dance Club: The aim of the dance club is demonstrate a nuanced understanding of collaboration in the creative process through leadership, participation, reflection and to develop a multifaceted physicality through training in dance techniques.

M Art Club: This club aims to provide window through which students can exhibit their drawing and painting skills through sit and draw events.

N Media Club: This club is in-charge of the photography and videography of all college events. Moreover it also organizes photography exhibitions for the students to showcase their photography skills.

OOther Discipline specific clubs: These clubs like the Science and Research Club and Commerce Club provide an avenue for the students of the specific discipline to get exposure beyond their curriculum, while also creating opportunities for interdisciplinary collaboration.

Students are expected to join one or more of these activities during their stay in the College.

CORRESPONDENCE

1. For any correspondence with the College by/about the student, one must give the name, class and roll number of the students concerned.
2. The college does not take responsibility for letters, money orders etc., sent to the students.
3. Requests for mark sheets, results and other documents must be accompanied by a self addressed stamped envelope for registered post with acknowledgement due and postal order or demand draft for the amount to be incurred. Postal order or demand draft should be in favour of the Principal, St. Joseph's College, Darjeeling, and payable at Darjeeling.
4. Students applying for a Transfer Certificate must submit a written application to the Principal along with the required fee of Rs. 50/-.
5. Students who wish to withdraw in mid-semester/year must give in writing to the Principal also that their names can be removed from the rolls. Such students forfeit their deposits. Hostel students who wish to withdraw from the hostel without leaving the College require the Principal's written permission. Full fees will be charged in the absence of such a notice.

PAYMENT OF FEES

1. All fees are to be remitted to the UCO Bank, North Point. Fees once paid are non-refundable.
2. Students are encouraged to pay the fees for all the 12 months at the beginning. However, students of all aided courses shall pay their fees in two installments namely:
 - a. First installment in June/July by 10th(for July to December) or as instructed by the College Office.
 - b. Second installment in December by 10th (for January to June).
 Students of all Self-Financed Courses shall pay their fees at the beginning of every semester, within ten days. Fees will not be accepted in other months. In each of these months, fees can be paid as follows:

from 1st till 10th	:	without fine
after 11th	:	with a fine of Rs. 100/ per month
3. Tuition and general development fees must be paid by the tenth of the prescribed month. After the tenth, defaulters will be fined at the rate of Rs. 100/- per month. College fees and late fees cover 12 months viz. from July to June. No deduction is made for holidays and broken periods.
4. Second, third, fourth, fifth and sixth semester students are required to pay their semester fees within 10 days of their joining the semester classes or as per dates announced by the College.
5. Laboratory and library deposits are refundable at the end of the course, all dues having been deducted. Deposits must be claimed within one month of completion of the University Examinations or they will be forfeited. Students who wish to withdraw from the College in the middle of the academic session will lose their security deposits.

XAVIER HOSTEL(For boys only)&FAIRVIEW HOSTEL(For girls only)

Both the hostels are open to all the students of this College. Candidates who need hostel accommodation must obtain a separate Application Form (available at the hostel office) and submit it to the Hostel Director after getting admission in the College. Information regarding the hostel fees is given in the prospectus and is also available in the hostel.

HOSTEL RULES:

1. All the hostellers are held responsible to the Principal for their conduct in the hostel(s) and in public. The Hostel Director is the immediate hostel-in-charge. He/she is assisted by student councillors who are authorized to control the conduct of the hostellers both in and outside the hostel.
2. Students must bring their own bed linen, blankets and other personal supplies.
3. Hostellers whose attendance is poor or who fail repeatedly in tests or who show a persistent disinclination to study will be asked to withdraw from the hostel(s).
4. Serious misconduct or habitual violation of rules will be sufficient reason for expulsion. More detailed rules and regulations are given at the time of admission in the hostel(s).

TENTATIVE ACADEMIC SCHEDULE FOR 2022-23

Course of Studies	Commencement of Classes	Filling up of form for University Examination	Internal (Continuous) Assessment [by the College]	Commencement of Examinations (Tentative) [by the University of North Bengal]		Publication of result (Tentative)
				Practical	Theoretical	
Semester-I, III & V	July, 2022	November 2022	Throughout the semester	November 2022	December 2022	Within 45 days of completion of examinations
Semester-II, IV & VI	December, 2022	May 2023	Throughout the semester	May 2023	June 2023	Within 45 days of completion of examinations

JULY- 2022

1.	Friday	Rathajatra (H)
2.	Saturday	
3.	Sunday	
4.	Monday	
5.	Tuesday	
6.	Wednesday	
7.	Thursday	
8.	Friday	
9.	Saturday	
10.	Sunday	Id-Ud-Zoha
11.	Monday	
12.	Tuesday	
13.	Wednesday	Bhanu Jayanti (H)
14.	Thursday	
15.	Friday	
16.	Saturday	
17.	Sunday	
18.	Monday	One day Faculty Development Programme
19.	Tuesday	Classes begin for 3 rd and 5 th Semester students
20.	Wednesday	
21.	Thursday	
22.	Friday	
23.	Saturday	
24.	Sunday	
25.	Monday	
26.	Tuesday	
27.	Wednesday	
28.	Thursday	
29.	Friday	
30.	Saturday	
31.	Sunday	Feast of St. Ignatius of Loyola

AUGUST-2022

1.	Monday	Induction Programme for 1 st semester Honours Program students
2.	Tuesday	Induction Programme for 1 st semester Program students
3.	Wednesday	Departmental orientation for 1 st semester Honours Program students
4.	Thursday	Classes begin for 1 st sem students
5.	Friday	
6.	Saturday	
7.	Sunday	
8.	Monday	Process for selection of CRs begins
9.	Tuesday	Muharram (H)
10.	Wednesday	
11.	Thursday	One day Faculty Development Programme
12.	Friday	
13.	Saturday	
14.	Sunday	
15.	Monday	Independence Day (H)
16.	Tuesday	Oath taking ceremony of CRs
17.	Wednesday	
18.	Thursday	
19.	Friday	Janmastami(H)
20.	Saturday	Inter-Department Football tournament begins
22.	Sunday	
22.	Monday	
23.	Tuesday	
24.	Wednesday	
25.	Thursday	
26.	Friday	
27.	Saturday	
28.	Sunday	
29.	Monday	
30.	Tuesday	
31.	Wednesday	

SEPTEMBER-2022

1.	Thursday	
2.	Friday	
3.	Saturday	
4.	Sunday	
5.	Monday	Teachers' Day
6.	Tuesday	
7.	Wednesday	
8.	Thursday	
9.	Friday	
10.	Saturday	Inter-Department Nepali Debate Competition
11.	Sunday	
12.	Monday	
13.	Tuesday	
14.	Wednesday	
15.	Thursday	
16.	Friday	
17.	Saturday	
18.	Sunday	
19.	Monday	
20.	Tuesday	
21.	Wednesday	Rup Narayan Sinha Inter College Nepali Debate competition
22.	Thursday	
23.	Friday	
24.	Saturday	Inter-Department Quiz competition
25.	Sunday	Mahalaya
26.	Monday	
27.	Tuesday	
28.	Wednesday	
29.	Thursday	
30.	Friday	Puja Holidays begins

OCTOBER-2022

1.	Saturday	
2.	Sunday	Gandhi Jayanti
3.	Monday	
4.	Tuesday	
5.	Wednesday	
6.	Thursday	
7.	Friday	
8.	Saturday	
9.	Sunday	
10.	Monday	
11.	Tuesday	College Reopens after Puja Holidays
12.	Wednesday	
13.	Thursday	Mr. Philip Gurung Inter-College Quiz Competition
14.	Friday	
15.	Saturday	
16.	Sunday	
17.	Monday	
18.	Tuesday	
19.	Wednesday	
20.	Thursday	Harmony Day 1
21.	Friday	Harmony Day 2
22.	Saturday	
23.	Sunday	
24.	Monday	Diwali Holidays Begin
25.	Tuesday	
26.	Wednesday	
27.	Thursday	
28.	Friday	
29.	Saturday	
30.	Sunday	Diwali Holidays end
31.	Monday	Chhat Puja (H)

NOVEMBER- 2022

1.	Tuesday	Classes Resume
2.	Wednesday	
3.	Thursday	
4.	Friday	
5.	Saturday	Inter-Department Badminton tournament begins
6.	Sunday	
7.	Monday	Inter-Department English Debate Competition
8.	Tuesday	Birthday of Guru Nanak(H)
9.	Wednesday	
10.	Thursday	
11.	Friday	
12.	Saturday	
13.	Sunday	
14.	Monday	
15.	Tuesday	
16.	Wednesday	
17.	Thursday	
18.	Friday	One day Orientation programme for Non teaching staff
19.	Saturday	
20.	Sunday	
21.	Monday	
22.	Tuesday	
23.	Wednesday	
24.	Thursday	
25.	Friday	
26.	Saturday	
27.	Sunday	
28.	Monday	
29.	Tuesday	Study Leave for 1 st , 3 rd and 5 th Semester students begins
30.	Wednesday	

DECEMBER-2022

1.	Thursday	
2.	Friday	
3.	Saturday	
4.	Sunday	
5.	Monday	
6.	Tuesday	
7.	Wednesday	
8.	Thursday	
9.	Friday	
10.	Saturday	
11.	Sunday	
12.	Monday	
13.	Tuesday	
14.	Wednesday	
15.	Thursday	Classes begin for 2 nd , 4 th and 6 th Semesters
16.	Friday	
17.	Saturday	
18.	Sunday	
19.	Monday	
20.	Tuesday	
21.	Wednesday	
22.	Thursday	
23.	Friday	Thanks Giving Ceremony
24.	Saturday	
25.	Sunday	Christmas
26.	Monday	Winter Vacation Begins
27.	Tuesday	
28.	Wednesday	
29.	Thursday	
30.	Friday	
31.	Saturday	

January-2023

1.	Sunday	New Year's Day
2.	Monday	
3.	Tuesday	
4.	Wednesday	
5.	Thursday	
6.	Friday	
7.	Saturday	
8.	Sunday	
9.	Monday	
10.	Tuesday	
11.	Wednesday	
12.	Thursday	Birthday of Swami Vivekananda (H)
13.	Friday	
14.	Saturday	
15.	Sunday	
16.	Monday	
17.	Tuesday	
18.	Wednesday	
19.	Thursday	
20.	Friday	
21.	Saturday	
22.	Sunday	
23.	Monday	Birthday of Netaji Subash Chandra Bose(H)
24.	Tuesday	
25.	Wednesday	
26.	Thursday	Republic Day (H)
27.	Friday	
28.	Saturday	
29.	Sunday	
30.	Monday	
31.	Tuesday	Winter Vacation ends

FEBRUARY- 2023

1.	Wednesday	Classes Resume
2.	Thursday	
3.	Friday	
4.	Saturday	
5.	Sunday	
6.	Monday	
7.	Tuesday	
8.	Wednesday	
9.	Thursday	
10.	Friday	
11.	Saturday	
12.	Sunday	
13.	Monday	
14.	Tuesday	
15.	Wednesday	
16.	Thursday	
17.	Friday	
18.	Saturday	Shivaratri(H)
19.	Sunday	
20.	Monday	
21.	Tuesday	
22.	Wednesday	
23.	Thursday	
24.	Friday	
25.	Saturday	Inter-Department Volleyball tournament begins
26.	Sunday	
27.	Monday	
28.	Tuesday	

MARCH- 2023

1.	Wednesday	
2.	Thursday	
3.	Friday	
4.	Saturday	
5.	Sunday	
6.	Monday	
7.	Tuesday	
8.	Wednesday	International Women's Day, Holi (H)
9.	Thursday	
10.	Friday	
11.	Saturday	
12.	Sunday	
13.	Monday	
14.	Tuesday	
15.	Wednesday	
16.	Thursday	
17.	Friday	
18.	Saturday	Inter-Department Basketball tournament begins
19.	Sunday	Feast of St. Joseph
20.	Monday	
21.	Tuesday	
22.	Wednesday	
23.	Thursday	
24.	Friday	
25.	Saturday	
26.	Sunday	
27.	Monday	
28.	Tuesday	
29.	Wednesday	
30.	Thursday	
31.	Friday	

APRIL- 2023

1.	Saturday	Inter-Department Cricket tournament begins
2.	Sunday	
3.	Monday	
4.	Tuesday	
5.	Wednesday	
6.	Thursday	Maundy Thursday(H)
7.	Friday	Good Friday (H)
8.	Saturday	Easter Saturday(H)
9.	Sunday	
10.	Monday	
11.	Tuesday	Inter-Department music competition
12.	Wednesday	
13.	Thursday	
14.	Friday	Ambedkar Jayanti (H)
15.	Saturday	Bengali New Year (H)
16.	Sunday	
17.	Monday	
18.	Tuesday	
19.	Wednesday	
20.	Thursday	
21.	Friday	
22.	Saturday	Id-UI-Fitar(H)
23.	Sunday	
24.	Monday	
25.	Tuesday	
26.	Wednesday	
27.	Thursday	
28.	Friday	
29.	Saturday	
30.	Sunday	

MAY-2023

1.	Monday	May Day (H)
2.	Tuesday	
3.	Wednesday	
4.	Thursday	
5.	Friday	Buddha Purnima (H)
6.	Saturday	
7.	Sunday	
8.	Monday	
9.	Tuesday	Tagore's Birthday (H)
10.	Wednesday	
11.	Thursday	
12.	Friday	
13.	Saturday	
14.	Sunday	
15.	Monday	
16.	Tuesday	
17.	Wednesday	
18.	Thursday	
19.	Friday	
20.	Saturday	
21.	Sunday	
22.	Monday	
23.	Tuesday	
24.	Wednesday	
25.	Thursday	
26.	Friday	College Day
27.	Saturday	
28.	Sunday	
29.	Monday	Graduation Day
30.	Tuesday	Study leave for all 2 nd , 4 th and 6 th year students.
31.	Wednesday	

JUNE-2023

1.	Thursday	
2.	Friday	
3.	Saturday	
4.	Sunday	
5.	Monday	World Environment Day
6.	Tuesday	
7.	Wednesday	
8.	Thursday	
9.	Friday	
10.	Saturday	
11.	Sunday	
12.	Monday	
13.	Tuesday	
14.	Wednesday	
15.	Thursday	
16.	Friday	
17.	Saturday	
18.	Sunday	
19.	Monday	
20.	Tuesday	
21.	Wednesday	International Yoga Day
22.	Thursday	
23.	Friday	
24.	Saturday	
25.	Sunday	
26.	Monday	
27.	Tuesday	
28.	Wednesday	
29.	Thursday	Id-ul-Zoha (H)
30.	Friday	

LEAVE RECORD

Leave up to three days requires Vice-Principal's signature; leave for more than three days requires Principal's signature.

Name : _____

Class : _____ Roll No.: _____

Date	Reason & duration of leave	Signature of Parent/Guardian	Signature of Principal/V.Principal

LEAVE RECORD FOR PARTICIPANTS IN COLLEGE ACTIVITIES

Name : _____

Class : _____ Roll No.: _____

Date	Name of College activity	Signature of Coordinator	Signature of Dean/Principal

Books Read

Author's Name	Title	Date



St. Joseph's Chorus

Hurrah! Hurrah! Hurrah!
Hurrah to the home in the mountains
Hurrah for the monarchs of the snow
For the land of the forest and fountains
And the torrents that ever flow.

Chorus: Toil up for the valleys below
Lift your heart to the breeze and the glow
And our home on the hill
Here's a cheer for it still.

As onward through life we go
From the sweltering South and the islands
From the plains where the hot winds blow
We have met in the heart of the high lands.
At fair India's gates of snow
Here's a hand to a faltering brother
Here's a lift for the lame and the slow
And we'll stand friends like friends to each other
As onwards through life we go.