

ST. JOSEPH'S COLLEGE DARJEELING



Accredited by NAAC with 'A' Grade (2nd Cycle)
A Co-educational College Offering UG & PG Courses
Affiliated to the University of North Bengal

Established and Administered by
THE DARJEELING JESUITS OF NORTH BENGAL

Academic Calendar
2016-2017

College Song

SURSUM CORDA

Blue blue mountains rare
White white peaks so fair
Sing Sursum Corda
Say Sursum Corda again
I have found a home
In St. Joseph's
I have found a home.

Where I share and shed my fears
I have found a home
In St. Joseph's
Where I learnt to dream and dare.

I cherish St. Joseph's
For here I learnt to dream
A dream never dreamt before
St. Joseph's I care
Sursum corda
Abide with me as a lifelong prayer.

Personal Information

Name : _____

Stream : _____ Honours/General: _____

Roll No.: _____

Date of Birth: _____

Father's Name : _____

Mother's Name: _____

Home Address: _____

Tel./Mob. No.: _____

Email: _____

Name & Address of Guardian:

Tel./Mob. No.: _____

Date:

Signature

ST JOSEPH'S COLLEGE
DARJEELING-734104



Telephones

College : 0354-2252550

(Fax) : 0354- 2252551

Email :principaldarj@yahoo.in

Home page : www.sjcdarjeeling.edu.in

Xavier Hostel :09932632836

Fairview Hostel:9800781272

MEETING WITH THE PRINCIPAL

Students: 11:00 a.m. to 12:00 noon
03:00 p.m. to 4:00 p.m.

Visitors/Guests : By Appointment

PERSONAL PRAYER

O God, who is Truth and the Origin of all knowledge, whom to know is to be happy, bless our studies which we consecrate to you. Enlighten our minds, strengthen our memories and direct our will towards the light, to what is right. Grant us to seek Truth always and be good to everyone whom we meet on the path of our life, today and always.

Our Father

Our Father who art in Heaven, Hallowed be Thy name. Thy kingdom come. Thy will be done on earth as it is in Heaven. Give us this day our daily bread. Forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation. But deliver us from evil. Amen



Prayer of St Ignatius

Teach us, Lord
To serve you as you deserve
To give and not to count the cost
To fight and not to heed the wounds
To toil and not to seek for rest
To labour and not to ask for any reward
Save that of knowing that
We do your holy will, Amen.

A BRIEF HISTORY OF THE COLLEGE

The College Section began as a part of St Joseph's School, which started its journey in 1888. In 1927, the College Section (offering basically the Intermediate Course) was affiliated to the Calcutta University. By 1949, the College was fully accredited to give courses in B.A. and B.Sc. Later, with the establishment of the University of North Bengal in 1962, the College was affiliated to it. The College moved out of the school premises into the present site in 1963. The College is now in the 88th year of its service.

In 1927, there were only four students in our College! Today the student strength is twenty one hundred of which nearly 52% are girls. There are fifty permanent teaching staff of whom twenty seven are Ph. D. holders, four have M. Phil degrees and five are on the way to getting their doctorate. The ten technical staff and seventeen administrative staff wholeheartedly support various departments and requirements of the students.

St Joseph's College is a Catholic Minority co-educational degree and Post-Graduate College managed by the Darjeeling Jesuits of North Bengal through St Joseph's North Point College Educational Trust. The Jesuit Fathers are members of the Society of Jesus, a Christian Religious Order founded by St Ignatius of Loyola in 1540. Since its origin the Society of Jesus has been active in the field of education throughout the world.

The college aims at contributing to a radical transformation of the present day society so that the principles of social justice, equal opportunities to all, genuine freedom, respect for religious, moral and cultural values may prevail. It aims at creating a more humane society. We expect our students to become effective and efficient men and women, not only for their own progress and prosperity but also for the transformation of the society they live in. Thus, they are expected to become agents of change and progress in their own communities.

THE JESUITS -WHO ARE THEY?

On May 20th, 1521, a cannon ball shattered a leg, changed a life and brought to birth a religious order whose influence is still felt among us. St Ignatius of Loyola, a Basque from the northwest region of Spain, was wounded in a border skirmish as he tried to defend Pamplona against the French invasion. He was about thirty at the time. As a young man, he was given over to the follies of the world and had great and foolish desire for fame. May 20th, 1521, may rightly be termed as the turning point in his life. This historic event completely changed his life. Thereafter, St. Ignatius referred to himself as the pilgrim. It was an apt description of the man who wandered in search of God's glory. The pilgrim's journey took off from the battlefield of Pamplona to the feet of the Pope in Rome. It transformed him from a solitary pilgrim to a contemplative in action. It turned the noble knight into a soldier of Jesus Christ. The thirst for human glory gave way to the "Greater Glory of God". He gradually rallied round him like-minded persons. They agreed to set up a company of friends in Jesus Christ, and St Ignatius was given the task of putting together

the proposal for a “new” order, which was presented and approved by Pope Paul III in 1540. Members of this Religious order are called Jesuits. At present, there are 18,226 Jesuits all over the world, of whom about 3,881 are in 17 Provinces of India.

THE CHARACTERISTICS OF JESUIT EDUCATION

Jesuit Education derives its inspiration from St. Ignatius, the educator. For St Ignatius, the education of students was a means to help them make spiritual progress. Once imbued with the doctrine and spirit of God, he hoped that they would act as leaven in their social set-up. This called for strong intellectual formation. He did not pioneer any new system, but took the best elements in the educational system of his time, catholicized them and organized them into an instrument fit to achieve his purpose. A Jesuit educational institution is not merely a place for transmission of knowledge, but also a space for fresh application of old truths to new situations. The goal of all branches of learning is to be able to reason deeply. The training is intended to enable a student to reason carefully and to have a scientifically well grounded Catholic outlook on life so that he/she could contribute intelligently and scientifically to the welfare of the society. Mental discipline is to be the natural outcome of the learning process and students have to study in order to acquire thoughts which would stimulate in them lofty ideals. The approach is vocation oriented as it offers subjects that help people earn a livelihood and at the same time help them to live a good life.

Therefore Jesuit Education

1. Is world affirming. It assists in the total formation of each individual within the human community. It includes religious dimension that permeates the entire education. It promotes dialogue between faith and culture.
2. Insists on individual care and concern for each person, emphasizes activity on the part of the students and encourages life-long openness to growth.
3. Is value oriented. It encourages a realistic knowledge, love and acceptance of self and provides a realistic knowledge of the world in which we live.
4. Is preparation for active life commitment. It serves the faith that does justice, seeks to form men and women for others and manifests a strong concern for the poor.
5. Pursues excellence in its work of formation and bears witness to excellence.
6. Stresses lay-Jesuit collaboration. It relies on a spirit of community among Teaching Staff and Administrators, the Jesuit Community, Governing Body, former students and benefactors.
7. Adapts means and methods in order to achieve its purpose most effectively

Vision

- To strive for excellence in our performance, and dedicated service to all.

Mission

- To strive for intellectual competence by imparting quality education innovatively.
- To strive to promote the potentials of our staff and students creatively.
- To help our staff and students nurture healthy values and play the role of catalyst in their character and spiritual formation.
- To strive to form men and women of substance and integrity, credentials and credibility.

Value framework to accomplish our Mission

- To promote academic quality and excellence.
- To provide enriching and vibrant environment for staff and students.
- To help staff, students and alumni/ae to cultivate a sense of belonging to the college.
- To accompany one another in his /her journey to self discovery and total formation.
- To help staff, students and alumni/ae become men and women who transform people and society.





St Joseph

(Patron Saint of St Joseph's College)

In the Gospel of St Mathew, Jesus returns to his hometown and taught the people in their synagogue. The people were amazed and said, Isn't he the carpenter's son? (13:55). Jesus is the son of God born of the Virgin Mary by the power of God's own spirit. Joseph was chosen by God to be the foster-father of Jesus and the spouse of the Virgin Mary. Joseph took loving care of Mary and gladly dedicated himself to Jesus Christ's upbringing. We also know that he came from the royal lineage of King David. Thus, St Joseph appears as a strong and courageous man, a working man, yet in his heart we see great tenderness, which is not the virtue of the weak, but rather a sign of strength of spirit and a capacity for concern, for compassion, for genuine openness to others for love. Like him, we must lift our heart to protect all of God's people and embrace with tender affection the whole of humanity, especially the poorest, the weakest, and the least important.

PRAYER TO ST JOSEPH

O good St Joseph, head of the holy family at Nazareth, so zealous in providing for all their needs, extend to us your tender care. Take under your protection the intentions which we confide to you and may their happy outcome be for the greater glory of God and the good of our souls. Amen

ADMINISTRATION OF ST JOSEPH'S COLLEGE

PRESIDENT OF THE FOUNDER BODY

Rev. Fr Kinley Tshering, S.J.

COLLEGE GOVERNING BODY

1. Fr Cherian Padiyara, S.J.	: President
2. Fr Wilfred Lobo, S.J.	: Vice- President
3. Rt. Rev. Stephen Lepcha D.D.	: Member
4. Fr Dr K.L. George, S.J.	: Member
5. Dr Samir Bal	: Member
6. Dr Rupa Bhawmick	: Member
7. Mr C. B. Rai	: Member
8. Mr Patrick Sada	: Member
9. Fr Dr Donatus Kujur, S.J.	: Principal & Secretary

List of Principals

Name	Designation	Year
1. Fr Nicholas Krier, S.J.	Rector	1925-1928
2. Fr Joseph De Gheldere, S.J.	Rector	1929-1934
3. Fr Alphonse Schockaert, S.J.	Rector	1935-1940
4. Fr Charles Vrithoff , S.J.	Rector	1940-1945
5. Fr Henry Barre, S.J.	Rector	1945-1949
6. Fr Maurice Tant, S.J.	Rector	1949-1950
7. Fr Maurice Stanford, S.J.	Rector	1950-1955
8. Fr Emile Gales, S.J.	Rector	1955-1959
9. Fr Alphonse Schockaert, S.J.	Principal	January 1959 - May 1961
10. Fr Maurice Stanford, S.J.	Principal	May 1961 - Sept 1964
11. Fr Abert Nevett, S.J.	Principal	Sept 1964 - December 1966
12. Fr Gerald E Leclaire, S.J.	Principal	January 1967- March 1978
13. Fr Joseph Papadil, S. J.	Principal	April 1978 - December 1994
14. Fr Gerald E Leclaire, S.J.	Principal	January 1995- August 1997
15. Mr C. B. Rai	Principal	September 1997-June 2001
16. Fr Dr P. Joseph Victor, S.J.	Principal	July 2001- February 2008
17. Fr Dr K. L. George, S.J.	Principal	March 2008 - March 2013
18. Fr Dr Donatus Kujur, S.J.	Principal	April 2013-

ADMINISTRATION

1. Fr Cherian Padiyara, S.J.	: Superior
2. Fr Dr Donatus Kujur, S.J.	: Principal & Secretary
3. Fr Dr K J Joseph, S.J.	: Vice-Principal(Academic)
4. Dr Dorjay Lama	: Vice-Principal(Administrative)
5. Dr Radha Sharma	: Dean
6. Fr Cherian Padiyara, S.J.	: Director (SFC)
7. Fr Dr K L George, S.J.	: Bursar
8. Mr Abhijit Lahiri	: Secretary, Teachers' Council
9. Fr Alexius Beck, S.J.	: Estate Manager/Director, Xavier Hostel
10. Sr. Marie Rose Lepcha, SJC	: Director, Fairview Hostel

COURSES OFFERED

The college offers the following three-year Honours, General/Professional courses under B.A., B.Sc., B.Com., B.B.A. and B.C.A. Departments.

B.A. (HONOURS)

HONOURS PAPER	ELECTIVES AVAILABLE (any TWO)	COMPULSORY PAPER *
English	History / Mass Communication and Journalism, Political Science/ Geography, Sociology	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Nepali	Sociology/ Economics, History / Mass Communication and Journalism, Political Science/ Geography	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Economics	Mathematics / History, Political Science	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
History	Sociology / Economics, Political Science/Geography, Mass Communication and Journalism, Elective Language	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Political Science	Sociology / Economics, History / Mass Communication and	Compulsory English, Environmental Science and one Major Indian language (Nepali,

	Journalism, Elective Language	Bengali, Hindi, Tibetan, Alternative English)
Sociology	History/Geography, Political Science/Geography, Mass Communication and Journalism, Elective Language	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Mass Communication and Journalism	Political Science, Elective Language (English)	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Geography	History, Sociology / Economics, Elective Language	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)

B.Sc. (HONOURS)

HONOURS PAPER	ELECTIVES AVAILABLE (ANY TWO)	COMPULSORY PAPER *
Mathematics	Chemistry/Computer Science, Physics	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Chemistry	Mathematics, Physics	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Physics	Chemistry /Computer Science, Mathematics	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Zoology	Botany, Chemistry	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Botany	Zoology , Chemistry	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Computer Science	Mathematics, Physics	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
Microbiology	Chemistry, Zoology	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)

B.Com. (HONOURS)

HONOURS PAPER	ELECTIVES AVAILABLE	COMPULSORY PAPER *
ACCOUNTANCY	Group A Group B	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)

*= Tibetan is a self-taught paper.

= Environmental science is a compulsory paper in the first year and MIL in the Third year.

GENERAL COURSES

B.A. GENERAL	- Political Science/Geography - Sociology - History/ Mass Communication and Journalism - Elective Languages (ANY THREE)	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
B. SC. GENERAL (Pure)	- Mathematics - Physics - Computer Science/Chemistry	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
B. SC. GENERAL (Bio)	- Zoology - Botany - Chemistry	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)
B. COM. GENERAL	Group A Group B Group C	Compulsory English, Environmental Science and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English)

*= Tibetan is a self-taught paper.

= Environmental science is a compulsory paper in the first year and MIL in the Third year.

PROFESSIONAL PROGRAMME

	- Accountancy - Business Mathematic and Statistics	Compulsory English (2 nd Sem.), Environmental Science (2 nd Sem.) and one Major Indian language (Nepali,
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BBA	- Business Studies - Management Studies	Bengali, Hindi, Tibetan, Alternative English) (6 th Sem.)
BCA	- Mathematics - Physics - Basic Electronics - Computer Application	Compulsory English (1 st Sem.), Environmental Science (2 nd Sem.) and one Major Indian language (Nepali, Bengali, Hindi, Tibetan, Alternative English) (6 th Sem.)

SELF- FINANCED COURSES

(M.A. in English, B.A. Geography (Honours & General), B.Sc. Microbiology (Honours), B.Sc. Computer Science (Honours and General), Bachelor of Computer Applications (B.C.A.), Bachelor of Business Administration (B.B.A.) and B.A. Mass Communication and Journalism (Honours and General) are offered as self-financed courses).

COLLEGE STAFF

Principal

Fr Dr Donatus Kujur, S.J., M.A., M. Ed, Ph. D.

FACULTY

DEPARTMENT OF ENGLISH (UG & PG)

1. Dr Balram Uprety, M.A. Ph.D. (HOD)
2. Fr Dr K. L. George, S.J., M.A., Ph.D. (Director of P.G.)
3. Mr Ashish Chettri, M.A.
4. Mr Pathik Roy, M.A.
5. Ms Sandhya Lama M.A.
6. Mr. Bhaskar Chettri, M.A

DEPARTMENT OF NEPALI

1. Dr Radha Sharma, B.Ed., M.A. Ph.D. (HOD)
2. Dr Yogesh Pantha, M.A, M.Phil, Ph.D
3. Mr. Bhupal Chettri, M.A, M.Phil

DEPARTMENT OF HINDI

1. Dr Sanjay Kumar, M.A., M. Phil, Ph.D.

DEPARTMENT OF ECONOMICS

1. Mr Sujoy Kanti Ghoshal, M.A. (HOD)
2. Mr Sanatan Sanbigrahi, M.Sc.
3. Dr Anjan Chakraborty, M.A., Ph.D
4. Dr Ms. Panchali Sengupta, M.A. Ph.D.

DEPARTMENT OF POLITICAL SCIENCE

1. Dr Padam Nepal, M.A., M. Phil., Ph.D. (HOD)
2. Dr Ms Sumita Rai, M.A., Ph.D.
3. Mr C. B. Rai, M.A.
4. Ms. Priyanka Mukhia, M.A
5. Ms. Priyanka Chettri, M.A

DEPARTMENT OF HISTORY

1. Dr Devika S. Lama, (nee Roy) M.A., Ph.D. (HOD)
2. Fr Dr K. J. Joseph, S.J., M.A. Ph.D.
3. Ms Sumanta Pariyar, M.A.
4. Mr. Chandan K Rajak, M.A
5. Mr. Rewaz Gurung, M.A

DEPARTMENT OF SOCIOLOGY & SOCIAL ANTHROPOLOGY

1. Ms Sushma Ghose (nee Gurung), M.A. (HOD)
2. Mr Sourajit Roy, M.A.
3. Fr Cherian Padiyara, S.J. M.A.
4. Mr. Ugen Dukpa, M.A
4. Ms Chunchu Lepcha, M.A

DEPARTMENT OF MATHEMATICS

1. Dr Ajoy Mukharjee, B.Ed, M.Sc. Ph.D. (HOD)
2. Dr Anupam Mukherjee, B.Ed, M.Sc. Ph.D.
3. Dr Rupesh Tiwari, M.Sc(Gold Medalist), Ph. D.
4. Fr Chiranjilal Kujur, S.J., M.Sc., M. Phil.

DEPARTMENT OF CHEMISTRY

1. Dr Ms Rupa Bhowmick, M.Sc. Ph.D., (HOD)
2. Dr Kiran Pradhan, M.Sc., Ph.D
3. Ms Antara Sharma, M.Sc.
4. Dr Ms Rajani Dewan, M.Sc, Ph. D.
5. Dr Dhiraj Brahmin, M.Sc, Ph.D.
5. Mr Rajendra Pradhan. M.Sc.

DEPARTMENT OF PHYSICS

1. Dr Navin Kumar Pradhan, M.Sc., Ph.D. (HOD)
2. Ms Pragati Pradhan, M. Sc.
3. Mr Debarghya Goswami, M. Sc.
4. Mr Pravat Dangal, M. Sc.
5. Mr Navin Raya, B.Sc.

DEPARTMENT OF ZOOLOGY

1. Dr Bireshwar Bera, M.Sc., Ph.D. (HOD)
2. Dr Diwakar Thapa, M.Sc., Ph.D.
3. Ms Barkha Rai, B.Ed, M.Sc.
4. Ms Albina Subba, M.Sc.
5. Mr Sonam Lama, M.Sc.

DEPARTMENT OF BOTANY

1. Dr Upakar Rai, M.Sc., Ph.D. (HOD)
2. Dr Dorjay Lama, M.Sc., Ph.D.
3. Dr Anirudha Gurung M.Sc. Ph. D.
4. Dr Manjula Rai, M.Sc., Ph.D.
5. Mr Nayan Thapa, M. Sc.

DEPARTMENT OF COMMERCE

1. Ms Sharon Gyamtsho, M.Com. (HOD)
2. Dr Samir Bal, M.Com., Ph.D.
3. Mr Abhijit Lahiri, M.Com.
4. Mr Satyaki Mitra, M.Com.
5. Mr Soumik Dutta, M. Com.

SELF- FINANCED COURSES

Director

Fr Cherian Padiyara, SJ, M.A

DEPARTMENT OF MICROBIOLOGY

1. Mr Abhijit Chettri, M.Sc. (HOD)
2. Dr Dorjay Lama, M.Sc., Ph.D.
3. Mr Surya Rai, M.Sc

DEPARTMENT OF GEOGRAPHY

1. Mr Asish Chettri, B.Ed. M.A, (HOD)
2. Fr Dr Donatus Kujur, S.J., M.A., M. Ed, Ph. D.
3. Ms Sudeshna Pradhan, B.Ed. M.A
4. Ms Sunita Pradhan, M.A

DEPARTMENT OF COMPUTER SCIENCE & DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

1. Mr Praveen Mukhia Titimus, PGDIT, MCA (HOD)
2. Mr Jayanta Loha M.Sc., (Comp. Sc.)
3. Mr Prasanta Manger, M. Sc, (Comp. Sc.)
4. Mr Sisir Gurung, MCA
5. Ms Pranita Mukhia MCA
6. Mr Pravat Titus Mukhia M. Sc. (Comp. Sc.)

DEPARTMENT OF BUSINESS ADMINISTRATION

1. Ms Meenakshi Thakuri Pradhan, MBA(HOD)
2. Mr Yugal Labar, MBA
3. Ms Sarlaj Subba, M.Com
4. Fr Binay Xavier Kandulna, SJ, M.Com.

DEPARTMENT OF MASS COMMUNICATION AND JOURNALISM

1. Ms Smriti Rai, PGDMC, M.A. (Mass Com.) (HOD)
2. Fr Alex Gurung, M.A. (Mass Com.)
3. Mr Vikram Rai, PGDMC, M.A. (Mass Com.)
4. Ms Komal Gurung, M.A. (Mass Com. & Pol. Sc.)

LIBRARY

Dr Debasish Pradhan, B.H.M.S., M.Lib.Sc., Ph.D. (Librarian)

LEGAL ADVISOR

Adv Fr Karakkada Stanley SJ

OFFICE STAFF/NON TEACHING STAFF

1. Ms Winniefred Chettri, B.Com : Head Clerk
2. Mr Evan John Moktan, B.Com : Cashier
3. Ms Susan Chettri, M.Sc. : Clerk
4. Ms Rosalind Baptiste, B.A. : Typist
5. Mr Bhim Tamang : Peon
6. Ms Prerna Tamang : Office
7. Ms Doma L. Sherpa : Office
8. Ms Anita Sarki : Office
9. Ms Nikita Subba : Office
10. Ms Jhula Lepcha : Bot. Lab
11. Mr Simon Gomes : Zoo. Lab.
12. Mr Yagya Gurung : Zoo. Lab
13. Mr Meghraj Tamang : Chem. Lab
14. Mr Roshan Rizal : Chem. Lab
15. Mr Milan Rudum : Physics. Lab
16. Mr Anand Lepcha : Physics Lab
17. Mr Shiv Nath Balmiki : Support Staff
18. Mr Sanjesh Balmiki : Support Staff
19. Mr Amrit Gurung : Library
20. Mr Rajesh Gurung : Library
21. Mr Prakash Dewan : Support Staff
22. Ms Pasang L. Sherpa : Lady Attendant
23. Mr Siva Giri : Driver
24. Mr Sudesh Subba : Gardener
25. Mr Sunil Sinha : Pump Operator
26. Mr Padam B.K. : Night Guard
27. Mr Rajendra Balmiki : Support Staff

NON-TEACHING STAFF (SFC)

1. Ms Veronica Chettri. : Office & Library BBA, Mass Com.
2. Mr Susandesh Chettri : Support Staff
3. Mr Puran Sarki : Support Staff
4. Mr Donald Dukpa : CS/BCA Library Office

XAVIER HOSTEL & ESTATE MANAGER

Fr Alex Beck, S.J. (Director)

FAIRVIEW HOSTEL

Sr. Marie Rose Lepcha, SJC

**COMMITTEES CONSTITUTED AT ST JOSEPH'S COLLEGE FOR THE
ACADEMIC YEAR 2016-17**

Fr Dr Donatus Kujur, S.J. (Principal) is the Chairperson of all the Committees

Name of the Committees and the Members:	
1.	Internal Quality Assurance Cell (IQAC):
	Dr. Kiran Pradhan (Coordinator)
	Fr. Dr.K.J.Joseph, SJ , Vice-Principal (Academic)
	Dr. Dorjay Lama , Vice-Principal (Administration)
	Dr. Radha Sharma (Dean)
	Dr. Anjan Chakrabarti
	Mr. Abhijit Lahiri
	Dr. Rupesh Tiwari
	Dr. Panchali Sengupta
	Mr. Sourajit Roy
	Ms. Pragati Pradhan
	Fr. Cherian Padiyara, SJ
	Gurdian/Parent Representative.....
	Alumni Representative.....
2.	Research Cell :
	Dr. Samir Bal (Coordinator)
	Mr. Sourajit Roy
	Ms. Barkha Rai
	Dr. Panchali Sengupta

	Fr. Chiranjilal Kujur, SJ
	Dr. Padam Nepal
	Dr. Anjan Chakrabarti
	Dr. Dorjay Lama
	Dr. Radha Sharma
	Mr. Pathik Roy
	Mr. Soumik Dutta
	Dr. Kiran Pradhan
	Dr. Upkar Rai
	Dr. Sanjay Kumar
	Dr. Manjula Rai
	Dr. Ajoy Mukherjee
	Mr. Ashis Chettri
	Dr. Balram Uprety
	Ms. Pragati Pradhan
	Mr. Debarghya Goswami
	Dr. Anirudra Gurung
	Dr. Yogesh Pantha
	Mr. Pravat Dangal
	Ms Meenakshi T. Pradhan
	Mr. Satyaki Mitra
	Dr. Debasish Pradhan
3.	Admission Committee :
	Vice-Principal (Academic) (Coordinator)
	Vice-Principal (Administration)
	Director, S.F.C
	All the HODs
4.	Examination Committee :
	Vice-Principal (Academic) (Coordinator)
	Vice-Principal (Administration)
	Mr. Abhijit Lahiri (TCS)
	Mr. Satyaki Mitra
	Dr. Bireswar Bera
	Mr. Sourojit Roy
	Dr. Panchali Sengupta
	Fr. Chiranjilal Kujur SJ
	Dr. Ms Rajani Dewan
	Dr. Yogesh Pantha
	Ms. Prerna Tamang (Office)
5.	Value Education Committee:
	Fr. Dr. K.J. Joseph, SJ (Coordinator)
	Fr. Dr. K.L. George, SJ
	Fr. Alex Beck, SJ
	Fr. Alex Gurung, SJ
	Mr. Pathik Roy
	Dr. Diwakar Thapa

6.	Library Committee:
	Dr. Debasish Pradhan (Coordinator)
	(One member to be nominated from each department)
7.	Career Guidance Cell :
	Dr. Sanjay Kumar (Coordinator)
	Mr. Soumik Dutta
	Dr. Balram Uprety
	Mr. Sujay Kanti Ghoshal
	Mr. Debarghya Goswami
	Mr Praveen Mukhia Titimus
	Ms Meenakshi T. Pradhan
	Mr.Pravat Dangal
8.	Games and Sports :
	Mr.Navin Raya (Coordinator)
	Dr. Dhiraj Brahmin
	Ms. Pragati Pradhan
	Mr. Sujay Kanti Ghoshal
	Mr. Abhijit Chhettri
	Mr. Nayan Thapa
	Ms Sushma Ghose
	Dr. Diwakar Thapa
9.	Cultural Committee:
	Dr. Ms Rajani Dewan (Coordinator)
	Dr. Radha Sharma
	Dr. Sanjay Kumar
	Mr. Pathik Roy
	Dr. Dhiraj Brahmin
	Dr. Anjan Chakrabarti
	Dr. Panchali Sengupta
	Mr. Soumik Dutta
	Ms Albina Subba
	Ms Sarlaj Subba
	Ms Pranita Mukhia
	Mr. Satyaki Mitra
	Dr. Anirudra Gurung
10.	Current Affairs Forum:
	Ms Albina Subba (Coordinator)
	Mr. Pathik Roy
	Dr. Anjan Chakrabarti
	Mr. Soumik Dutta
	Mr. Ashis Chettri
	Ms Antara Sharma
11.	Women Empowerment and Women Anti-Harassment Cell:

	Dr. Radha Sharma (Coordinator)
	Ms Sumanta Pariyar
	Dr. Sumita Rai
	Ms Sharon Gyamtsho
	Dr. Ms Rajani Dewan
	Dr. Manjula Rai
	Ms Smriti Rai
	Ms Komal Gurung
	Ms Meenakshi T. Pradhan
	Mr. Sourajit Roy
	Ms Albina Subba
	Ms Antara Sharma
	Ms Sushma Ghose
12.	Nature Club:
	Dr. Anirudra Gurung (Coordinator)
	Mr. Ashis Chettri (Geo)
	Dr. Debasis Pradhan
	Dr. Dhiraj Brahmin
	Dr. Manjula Rai
	Ms Sunita Pradhan
	Ms Sudeshna Pradhan
	Ms Antara Sharma
	Dr. Upkar Rai
	Mr. Nayan Thapa
13.	Documentation, Videography and Film Committee:
	Ms Komal Gurung (Coordinator)
	Mr. Ashis Chettri
	Ms Smriti Rai
	Ms Meenakshi T. Pradhan
	Dr. Balram Uprety
14.	IT Club:
	Mr Sisir Gurung (Coordinator)
	Mr Prasanta Manger
15.	Media Club:
	Mr Vikram Rai (Coordinator)
	Ms Smriti Rai
	Ms Komal Gurung
	Fr. Alex Bekk
16.	Management Club:
	Ms Meenakshi T. Pradhan (Coordinator)
	Ms Sharon Gyamtsho
17.	Anti-Ragging Committee:
	Fr. Dr. K.J. Joseph, SJ (Coordinator)
	Dr. Radha Sharma
	Mr. Abhijit Lahiri

	Dr. Anjan Chakrabarti														
	Ms Sumanta Pariyar														
	Dr. Sanjay Kumar														
	Dr. Rupesh Tiwari														
	Dr. Anupam Mukherjee														
	Dr Bireswar Bera														
	Mr. Soumik Dutta														
18.	Disciplinary & Students' Welfare Committee:														
	Fr. Dr. K.J.Joseph, SJ (Coordinator)														
	Dr. Radha Sharma														
	Mr. Pathik Roy														
	Dr. Anirudra Gurung														
	Ms Sumanta Pariyar														
	Mr. Satyaki Mitra														
	Ms. Barkha Rai														
	Ms Albina Subba														
	Dr. Samir Bal														
	Mr. Sonam Lama														
	Mr. Sujay Kanti Ghoshal														
	Mr. Pravat Dangal														
19.	Academic Calendar & Leave Rule Committee:														
	<table border="1" style="width: 100%;"><thead><tr><th style="text-align: center;">Academic Calendar Committee:</th><th style="text-align: center;">Leave Rule Committee:</th></tr></thead><tbody><tr><td>Dr. Rupesh Tiwari (Coordinator)</td><td>Dr. Dorjay Lama (Coordinator)</td></tr><tr><td>Dr. Anupam Mukherjee</td><td>Dr. Rupa Bhowmick</td></tr><tr><td>Mr. Satyaki Mitra</td><td>Dr. Samir Bal</td></tr><tr><td>Dr. Yogesh Pantha</td><td>Dr. Navin Pradhan</td></tr><tr><td>Dr. Anjan Chakrabarti</td><td>Mr. Sanatan Sanbigrahi</td></tr><tr><td>Mr. Sanatan Sanbigrahi</td><td></td></tr></tbody></table>	Academic Calendar Committee:	Leave Rule Committee:	Dr. Rupesh Tiwari (Coordinator)	Dr. Dorjay Lama (Coordinator)	Dr. Anupam Mukherjee	Dr. Rupa Bhowmick	Mr. Satyaki Mitra	Dr. Samir Bal	Dr. Yogesh Pantha	Dr. Navin Pradhan	Dr. Anjan Chakrabarti	Mr. Sanatan Sanbigrahi	Mr. Sanatan Sanbigrahi	
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Mr. Satyaki Mitra	Dr. Samir Bal														
Dr. Yogesh Pantha	Dr. Navin Pradhan														
Dr. Anjan Chakrabarti	Mr. Sanatan Sanbigrahi														
Mr. Sanatan Sanbigrahi															
20.	Staff Welfare Committee:														
	Ms Sushma Ghose (Coordinator)														
	Dr. Dorjay Lama														
	Dr. Samir Bal														
	Dr. Navin Pradhan														
	Dr. Radha Sharma														
	Mr. Sanatan Sanbigrahi														
	Dr. Rupa Bhowmick														
	Ms. Barkha Rai														
	Ms Albina Subba														
	Ms Sharon Gyamtsho														
	Ms Sumanta Pariyar														
21.	Planning Board														
	Fr. Dr. Donatus Kujur , SJ (Principal)														
	Vice-Principal (Academic)														
	Vice-Principal (Administration)														
	Fr. Dr. K.L.George, SJ														

	Fr. Chiranjilal Kujur, SJ
	Dr. Padam Nepal
	Dr. Radha Sharma
	Dr. Samir Bal
	Dr. Debasish Pradhan
	Ms Winniefred Chettri
22.	N.C.C. (Men)
	Lt. Dr. Sanjay Kumar
23.	N.C.C. (Women)
	Dr. Rajani dewan
24.	N.S.S
	Fr. Dr. K.J. Joseph, SJ (Coordinator)
	Mr Pravat Dangal
	Ms Antara Sharma
25.	A.I.C.U.F & Language Labs:
	Fr. Chiranjilal Kujur, S.J.
26.	North Pointer Editorial Board:
	Ms Sharon Gyamtsho (Coordinator)
	Ms. Pragati Pradhan
	Dr. Yogesh Pantha
	Mr. Pathik Roy
	Student Volunteers.....
27.	Students' Counsellor :
	Fr. Cherian Padiyara, SJ
28.	Photographic Club :
	Dr. Dhiraj Brahmin
29.	Music Club :
	Dr. Anirudra Gurung (Coordinator)
	Mr. Ashis Chettri (Geo)
30.	Rotaract Club of S.J.C
	Dr. Diwakar Thapa

COLLEGE RULES AND REGULATIONS

Keeping in view the aims and objectives of the college, students who are admitted in the college are obliged to observe and follow its rules, regulations and traditions.

1. Ragging of any sort will not be tolerated in the college campus. Such cases, if any, will be investigated by the anti-ragging committee of the college. Anyone found guilty will be expelled from the college.
2. All students must conduct themselves in a becoming manner both in and outside the college. They are held responsible to the Principal for their behaviour.
3. Insubordination or serious misconduct will be sufficient reason for expulsion.
4. The student concerned must pay for damage of any kind to the college property. A student who is found guilty of damaging the classrooms, making incisions on the table, writing on the wall, damaging the chalk board, spitting, etc. will be fined.
5. Smoking or chewing of pan is not permitted in the campus. Gambling or the use or possession of alcohol and drug in the college is forbidden.
6. Mobile phones are not to be used within the college building (Classrooms, Library, Corridors, Exam Halls etc.). Violation of this may lead to the mobile sets being confiscated. Users of mobile phones (outside the college building) with MMS facility should respect people's right to privacy.
7. When students leave the classroom, they must turn off all the lights in the classroom.
8. Students are required to carry with them their **College Identity Cards**. Students may be debarred from entering the College premises if they do not produce the College Identity Card on demand. During University Examinations, all College functions and College tests the College Identity Card must be produced. All students must produce the College Identity Card at the College gate in order to enter the College for attending classes. An Identity Card without the student's photograph, College seal and signature of the Principal will not be valid.
9. Non-resident students who do not live with their parents or a natural guardian must make satisfactory living arrangements with local guardians approved by the parents and the Principal. Students may not change their local guardians without the written permission of their parents and the Principal.
10. All College excursions or outings on working days require the prior written sanction of the Principal.
11. All the activities of the College should have the sanction of the Dean.
12. Students are not allowed to play for any club or group outside the College without the written permission of the Principal.
13. Following the educational ethos of a Jesuit College, we do not encourage our teachers taking tuition for remuneration. If needed, special classes will be arranged for needy students.
14. Students are not allowed to bring outsiders into the classrooms, Library or any function of the College without the written permission of the Principal.
15. It is important that students keep the College campus clean, throw litter in the bins provided.

NOTICE BOARD

Students should take great care to read the College Notice Board in the morning and the afternoon. No excuse will be considered if Notices on the Board are ignored.

RESPONSIBILITIES OF THE PARENTS/GUARDIANS

Parents/guardians are expected to:

1. Regularly monitor the academic performance and the attendance of their ward in the College.
2. Meet and apprise the Principal/ Vice-Principal/ Dean/ concerned teacher about the problems faced by their ward in coping with the academic and other activities of the college.
3. Report abnormal behaviour (addiction to drug, alcohol, depression etc.) of their ward, if any immediately, to the College authorities.
4. Encourage their ward to seek the help of the student counsellor if the need arises.
5. Approve in writing, any application submitted by their ward to the College, seeking permission to be absent from classes or Examinations or to discontinue his/ her studies in this College.

WEEKLY TESTS / ASSIGNMENTS

During the academic year, there will be regular tests/ assignments all of which count towards selection for the University Examination. If a student is unable to appear for any College test, prior application citing the reason must be given to the Vice-Principal (Academic). Permission will not be granted except for serious reasons. Retests may be arranged in exceptional circumstances subject to the payment of a fine.

Selection Examinations for the First Year students will be held in December; for the Second and third Year students the test will be held in March. It is *mandatory* for students to pass in the Selection Examinations in order to qualify to appear for the university examinations.

ATTENDANCE

Attendance at lectures is compulsory. According to the University regulations, a minimum of 75% attendance is required in each subject in order to qualify for appearing in the University Examinations. After one month of the commencement / resumption of classes, there will be a general counting and students without the required percentage of attendance will be warned. At the end of the second month, there will be another counting and students without 75% attendance will be fined. Yet another counting of attendance will be done after the fourth month and students who are not likely to attain the required attendance will be asked to repeat the year or leave the College.

LEAVE

1. For any emergency, students must apply in writing to the Vice-Principal (Academic) for leave. Such leave letters must be countersigned by their parents/ guardians. In case of illness which necessitates prolonged absence from the College, permission has to be sought by the parents of the student concerned. Any request for medical leave should be accompanied by medical certificate of a registered medical practitioner and must be submitted immediately on return to the College after the treatment. After any leave, students must get admit chits from the Vice-Principal (Academic) in order to attend classes.
2. Students who remain absent for a month or more and if they have not sought the permission of the Vice - Principal (Academic) for the same will have their names removed automatically from the College Rolls.
3. Students participating in co-curricular and extra-curricular activities must get a recommendation letter from the Staff Co-ordinator and meet the Vice-Principal (Academic) for their attendance.

EXAMINATIONS

Students should possess valid documents to appear for any Examination. Candidates who are late by more than 30 minutes shall not be admitted to the examination hall. A candidate is liable to be expelled from the examination hall if he/she: 1. Keeps any book or notes; 2. Speaks to or communicates in any way to another candidate and 3. Disobeys any instructions of the invigilator or is rude.

THE FATHER JOHN WHELAN LIBRARY

1. The College Library has more than 51286 volumes and subscribes to a number of professional journals. The library is open on all working days from 9:00 a.m. to 3:30 p.m., except for lunch break (12 noon to 1:00 p.m.) and from 9:00 a.m. to 12:00 noon on Saturdays. Library membership is given to the first year students when they receive the college identity cards. The members of the college alumni/ae association are allowed to use the reference section of the library with the prior permission of the Principal.
2. No student is allowed to enter the library without Identity Card and library card. Outsiders should not be brought to the library.
3. Library is a place for serious self-study. All must maintain a conducive atmosphere for silent study. Disturbance of any kind is strictly forbidden. Those who violate the rule of silence may be asked to leave the library.
4. Library cards are not to be transferred or exchanged or shared. One can return other's book(s) and thereafter, return the card(s) to the owner.
5. One should examine the condition of the book(s) while borrowing and report to the Librarian/Library Attendant immediately if any damage is noticed. Books are to be handled

- carefully. The borrower will be responsible for any damage or mutilation of the borrowed books.
6. Books and magazines are issued from 9:00 to 11:30 a.m. and 1:00 to 3:00 p.m. No books or magazine will be issued between 11:30 a.m. to 12:00 noon and from 3:00 p.m. to 3:30 p.m.
 7. Books borrowed by a student must be returned within 14 days, failing which a fine of Rs. 05 per day per book will be charged which must be paid in the Accounts Office. The receipt is to be submitted to Library along with the book under fine.
 8. Students must return all the borrowed books in order to get library clearance before receiving their admit cards for University Examinations. All the books and cards are to be returned to the library before withdrawing from the college in order to get the final clearance. Appropriate fine will be charged if the cards are not returned on time.
 9. Borrowed books are to be returned in the morning-9:00 to 11:30 a.m. and Library books are to be borrowed in the afternoon-1:00 to 3:00 p.m. There will be no circulation of books (issue/return) on Saturday.
 10. To borrow a book, students should consult the catalogue and thereafter fill up a requisition slip (IN CAPITAL LETTERS) and submit it in the requisition stand provided at the circulation desk.
 11. Students who submit the requisition slip before *Lunch Hour* may collect books in the afternoon (1:00 to 3:00 p.m.) and those who submit the requisition slip after *Lunch Hour* may collect the books the following afternoon (1:00 to 3:00 p.m.) No book will be kept reserved for a further period.
 12. Student may seek assistance of the library staff for the use of book-catalogue and / or filling up the requisition slip.
 13. Reference books and rare books for consultation will be issued only on submission of a pink coloured consultation card. These books will not be lent out, even in the lunch hour.
 14. Loss of any library card must be reported to the Librarian immediately in writing. A new card(s) may be issued after paying Rs. 20 per new card. The amount has to be paid in the College Account Office and the receipt must be submitted to the Librarian.

UNIFORM & DRESS CODE

It is recommended that students come to College in simple and unostentatious dress suitable for an academic environment. The following specific guidelines are to be observed:

1. For boys earrings, or ear/chin/nose/lip/eye brow studs, head bands and wrist bands are strictly prohibited.
2. Wearing caps inside the College buildings is prohibited.
3. ***For B.A., B.Sc., B.Com. B.B.A. and B.C.A. First, Second and Third year students the following prescribed uniform is mandatory:***

For Boys

- a. Deep Grey Blazer
- b. Navy Blue Pants

- c. Sky Blue Shirt
- d. Blue & Red Strip Tie
- e. Plain Black Leather Shoe
- f. Socks-Deep Blue

For Girls:

- a. Deep Grey Blazer
- b. Navy Blue Pants OR Tunic up to Knee length
- c. Sky Blue Shirt
- d. Blue & Red Strip Tie
- e. Plain Black Leather Shoe
- f. Socks- Deep Blue, Stocking, Slacks

In case of failure to comply with these dress codes, appropriate actions will be initiated.

Uniforms are available with the following outfitters:

1. Chandulals, 4- Nehru Road, Darjeeling
2. Universal Store (Opposite Police Post), Darjeeling

HELP FOR NEEDY STUDENTS

Students who are in need of financial aid should make an application to the Principal. Eligible candidates will be chosen by the concerned committee.

COUNSELLING CENTRE

Counselling centre has made a positive impact in the lives of students of the College. Competent counselors are available for those students who seek personal guidance.

CAREER GUIDANCE CELL

The Career Guidance Cell was set up in 2004 with the twin objectives of organizing campus recruitment interviews and helping students with higher studies.

LAB ASSISTED PERSONALITY SCHOOLING (LAPS)

LAPS aims at using a language lab to improve one's language skills in order to be effective listener and communicator. Through film reviews and group discussions, the learners can learn social etiquette and other soft skills which lead to personality development.

ST JOSEPH'S COLLEGE ALUMNI ASSOCIATION

The Alumni Association ensures a permanent bond between the college and ex-students through the active participation of all North Pointers. It conducts an annual Reunion and other activities.

CO-CURRICULAR ACTIVITIES

St. Joseph's College provides the students all necessary assistance and opportunities for their intellectual, emotional, spiritual and skill development. The key objectives of this is to provide value-based education that would enable the students to finally transform themselves into agents of social change. With this goal in mind, the College offers the following programmes:

- A. National Cadet Corps (NCC):** Students interested in a military career, in their character formation and training in disciplined life are encouraged to join the college units of the NCC (Boys and Girls).
- B. National Service Scheme (NSS):** Students interested in helping the less privileged people in society, in learning team work and in developing their character and personality are encouraged to join the college unit of the NSS.
- C. All India Catholic University Students Federation (AICUF.):** Students who would like to develop a critical and creative approach to life, involve in studies and activities linked to broader social issues and struggles with a view to become a constructive force within the college and outside, are encouraged to join the AICUF unit, irrespective of their religions.
- D. Current Affairs Forum (CAF):** It aims to make our students aware of the changing socio-political, cultural and economic trends by organizing seminars, and by creating wall paper magazines and project works.
- E. Nature Club:** This club was set up to generate environmental awareness amongst members of the College community through participation in various activities in and around the College.
- F. Information and Technology Club (ITC):** The ITC is organized and conducted by the Department of Computer Science /Application. ITC tries to bring about awareness about the latest developments in the field of IT through seminars, quiz and other such programmes.
- G. Film Club:** Established in May 2004, the Film Club is the forum that enables the students understand the meaning of education. Its logo is FFOCUS- Film Focus on Challenging an Unjust Society and its aims are:
 - i. Critically evaluating the relevance of education at the undergraduate level,
 - ii. To sensitize the academic community about the structural biases in society,
 - iii. To promote current debates centering visual representation,
 - iv. To build visual archives in the hills, particularly in respect to its history and developments.
- H. Management Club:** The Management Club was started by the Department of BBA to learn the skills of management through practical exercises, and provide students exposure to various industries through industrial visits.
- I. Cultural Programmes:** Apart from the above activities, the college organizes various cultural programmes such as quiz competitions, one-act plays, debates, elocutions,

extempore contests, seminars, workshops, etc., on departmental or inter-departmental basis.

- J. Sports and Games:** Sports and games are part of College life. These are organized periodically and all students are encouraged to take part in them.
- K. Music Club:** The Club was established in 2012 as a platform for students with interest in music. The club members are also the official college choir and as such perform in all college functions.

Students are expected to join one or more of these activities during their stay in the College.

CORRESPONDENCE

1. For any correspondence with the College by/about the student, one must give the name, class and roll number of the students concerned.
2. The college does not take responsibility for letters, money orders etc., sent to the students.
3. Requests for mark sheets, results and other documents must be accompanied by a self addressed stamped envelope for registered post with acknowledgement due and postal order or demand draft for the amount to be incurred. Postal order or demand draft should be in favour of the Principal, St. Joseph's College, Darjeeling, and payable at Darjeeling.
4. Students applying for a Transfer Certificate must submit a written application to the Examination Office along with the required fee of Rs. 50/-.
5. Students who wish to withdraw in mid-year must give in writing to the Principal so that their names can be removed from the rolls. Such students forfeit their deposits. Hostel students who wish to withdraw from the hostel without leaving the College require the Principal's written permission. Full fees will be charged in the absence of such a notice.

PAYMENT OF FEES

1. All fees are to be remitted to the UCO Bank, North Point. Fees once paid are non-refundable.
2. Students are encouraged to pay the fees for all the 12 months at the beginning. However, students of all aided courses shall pay their fees in three installments namely:
 - a. First installment in June by 10th (for June to August) or as instructed by the College Office.
 - b. Second installment in September (for September to November) by September 10th.
 - c. Third installment in December (for December to May) by December 10th.

Students of all Self-Financed Courses shall pay their fees at the beginning of every semester, within ten days. Fees will not be accepted in other months. In each of these months, fees can be paid as follows:

from 1st till 10th : without fine

after 11th : with a fine of Rs. 100/ per month

3. Tuition and general development fees must be paid by the tenth of the prescribed month. After the tenth, defaulters will be fined at the rate of Rs. 100/- per month. College fees and late fees cover 12 months viz. from June to May. No deduction is made for holidays and broken periods.
4. The second and third year students must pay the yearly fees within 10 days of their joining the second and third year classes or as per the dates announced by the College.
5. Laboratory and library deposits are refundable at the end of the course, all dues having been deducted. Deposits must be claimed within one month of completion of the University Examinations or they will be forfeited. Those who wish to withdraw from the College in the middle of the academic year will lose the security deposits.

XAVIER HOSTEL (For boys only) & FAIRVIEW HOSTEL (For girls only)

Both the hostels are open to all the students of this College. Candidates who need hostel accommodation must indicate this in the space specified in the College Application Form. A separate Application Form for hostel accommodation (available at the hostel office) should be submitted to the Hostel Director after getting admission in the College. Information regarding the hostel fees is given in the prospectus and is also available in the hostel.

HOSTEL RULES:

1. All the hostellers are held responsible to the Principal for their conduct in the hostel(s) and in public. The Hostel Director is the immediate hostel-in-charge. He/she is assisted by student councillors who are authorized to control the conduct of the hostellers both in and outside the hostel.
2. Students must bring their own bed linen, blankets and other personal supplies.
3. Hostellers whose attendance is poor or who fail repeatedly in tests or who show a persistent disinclination to study will be asked to withdraw from the hostel(s).
4. Serious misconduct or habitual violation of rules will be sufficient reason for expulsion. More detailed rules and regulations are given at the time of admission in the hostel(s).

The secret of life is learning how to use pain and pleasure instead of having pain and pleasure use you. If you do that, you are in control of your life. If you don't, life controls you. Paul J. Meyer.

1.	Wednesday	
2.	Thursday	
3.	Friday	
4.	Saturday	
5.	Sunday	World Environment Day
6.	Monday	
7.	Tuesday	
8.	Wednesday	
9.	Thursday	
10.	Friday	
11.	Saturday	
12.	Sunday	
13.	Monday	
14.	Tuesday	
15.	Wednesday	
16.	Thursday	
17.	Friday	
18.	Saturday	
19.	Sunday	
20.	Monday	
21.	Tuesday	International Yoga Day
22.	Wednesday	
23.	Thursday	
24.	Friday	
25.	Saturday	
26.	Sunday	
27.	Monday	
28.	Tuesday	
29.	Wednesday	
30.	Thursday	

“Everybody is a genius, But if you judge a fish by its ability to climb a tree it will live its whole life believing that it is stupid”-Anonymous

1.	Friday	
2.	Saturday	
3.	Sunday	
4.	Monday	Induction Programme for 1 st year Honours students of (Arts, Science, Com and Mass Com)
5.	Tuesday	Induction Programme for 1 st year General students of (Arts, Science, Com) & BBA
6.	Wednesday	Id-Ul-Fitre (H)
7.	Thursday	Departmental orientation Programme for 1 st year Honours students
8.	Friday	Classes begin for ALL 1 st year students
9.	Saturday	
10.	Sunday	
11.	Monday	
12.	Tuesday	
13.	Wednesday	Bhanu Jayanti (H)
14.	Thursday	
15.	Friday	
16.	Saturday	
17.	Sunday	
18.	Monday	
19.	Tuesday	
20.	Wednesday	
21.	Thursday	
22.	Friday	
23.	Saturday	
24.	Sunday	
25.	Monday	Classes for all 2 nd and 3 rd Years Commence
26.	Tuesday	
27.	Wednesday	
28.	Thursday	Process for selection of Class Representatives Begins
29.	Friday	
30.	Saturday	
31.	Sunday	Feast of St. Ignatius of Loyola

“Tell me and I forget. Teach me and I remember. Involve me and I learn”

- Benjamin Franklin

AUGUST-2016

1.	Monday	
2.	Tuesday	
3.	Wednesday	
4.	Thursday	
5.	Friday	Oath taking ceremony of CRs
6.	Saturday	1 st Unit Test for 1 st B.A and B.Com.
7.	Sunday	
8.	Monday	
9.	Tuesday	
10.	Wednesday	
11.	Thursday	
12.	Friday	
13.	Saturday	Fresher's Welcome Programme
14.	Sunday	
15.	Monday	Independence Day (H)
16.	Tuesday	
17.	Wednesday	
18.	Thursday	
19.	Friday	
20.	Saturday	1 st Unit Test for 1 st B.Sc. : Inter Class Volleyball and Badminton Tournament Begin
21.	Sunday	
22.	Monday	
23.	Tuesday	
24.	Wednesday	
25.	Thursday	Janmastami (H)
26.	Friday	Rup Narayan Sinha Inter College Nepali Debate Competition
27.	Saturday	Unit Test for 2 nd and 3 rd B.A, B.Com and B.Sc.; Inter Class Football Tournament Begin
28.	Sunday	
29.	Monday	
30.	Tuesday	
31.	Wednesday	

"They may forget what you said but they will never forget how you made them feel"

- Carol Buchner

SEPTEMBER-2016

1.	Thursday	
2.	Friday	Staff Vs Students Football Match
3.	Saturday	
4.	Sunday	
5.	Monday	Teachers' Day
6.	Tuesday	
7.	Wednesday	
8.	Thursday	
9.	Friday	
10.	Saturday	2 nd Unit Test for 1 st B.A and B.Com.
11.	Sunday	
12.	Monday	Id-UI-Zoha (H)
13.	Tuesday	
14.	Wednesday	Inter Class English Debate Competition
15.	Thursday	
16.	Friday	
17.	Saturday	
18.	Sunday	
19.	Monday	
20.	Tuesday	
21.	Wednesday	
22.	Thursday	
23.	Friday	Inter Class Carrom, Chess and T.T Tournaments Begin
24.	Saturday	2 nd Unit Test for 2 nd and 3 rd B.A, B,Com, & B.Sc
25.	Sunday	
26.	Monday	
27.	Tuesday	
28.	Wednesday	
29.	Thursday	
30.	Friday	Mahalaya (H)

“Come forth into the light of things, let nature be your teacher.”

- William Wordsworth

OCTOBER-2016

1.	Saturday	MAGIS- Jesuits Inter College English Debate Competition
2.	Sunday	Gandhi Jayanti (H)
3.	Monday	
4.	Tuesday	
5.	Wednesday	Painting/Drawing/Sketching/Photography Competition and Exhibition
6.	Thursday	
7.	Friday	Puja Holidays Begin
8.	Saturday	”
9.	Sunday	”
10.	Monday	”
11.	Tuesday	”
12.	Wednesday	”
13.	Thursday	”
14.	Friday	”
15.	Saturday	”
16.	Sunday	”
17.	Monday	”
18.	Tuesday	Puja Holidays End
19.	Wednesday	Classes Resume
20.	Thursday	
21.	Friday	
22.	Saturday	
23.	Sunday	
24.	Monday	
25.	Tuesday	
26.	Wednesday	Harmony Day 1
27.	Thursday	Harmony Day 2
28.	Friday	Harmony Day 3
29.	Saturday	Diwali Holidays Begin
30.	Sunday	”
31.	Monday	”

“Teaching kids to count is fine, but teaching them what counts is best.”

- Bob Talber

NOVEMBER- 2015

1.	Tuesday	”
2.	Wednesday	”
3.	Thursday	”
4.	Friday	”
5.	Saturday	Diwali Holidays End
6.	Sunday	
7.	Monday	Classes Resume
8.	Tuesday	
9.	Wednesday	
10.	Thursday	
11.	Friday	
12.	Saturday	
13.	Sunday	
14.	Monday	Birthday of Gurunanak (H)
15.	Tuesday	
16.	Wednesday	
17.	Thursday	Inter Class Basketball tournament begins
18.	Friday	
19.	Saturday	Mr. Philip Gurung Inter-College Quiz Competition
20.	Sunday	
21.	Monday	
22.	Tuesday	
23.	Wednesday	
24.	Thursday	
25.	Friday	
26.	Saturday	
27.	Sunday	
28.	Monday	
29.	Tuesday	
30.	Wednesday	

“Good teaching is more about giving the right questions than a giving of right answers.”

DECEMBER-2016

1.	Thursday	
2.	Friday	Study Leave for 1 st Year Students begins
3.	Saturday	
4.	Sunday	
5.	Monday	Selection Examination Begins for 1 st Year B.A, B.Com and B.Sc,
6.	Tuesday	
7.	Wednesday	
8.	Thursday	
9.	Friday	
10.	Saturday	
11.	Sunday	
12.	Monday	
13.	Tuesday	
14.	Wednesday	
15.	Thursday	Thanks Giving Ceremony
16.	Friday	Declaration of Selection Results
17.	Saturday	
18.	Sunday	
19.	Monday	Winter Vacation Begins
20.	Tuesday	
21.	Wednesday	
22.	Thursday	
23.	Friday	
24.	Saturday	
25.	Sunday	Christmas
26.	Monday	
27.	Tuesday	
28.	Wednesday	
29.	Thursday	
30.	Friday	
31.	Saturday	

“The job of an educator is to teach students to see the vitality in themselves.”

- Joseph Campbell

1.	Sunday	
2.	Monday	
3.	Tuesday	
4.	Wednesday	
5.	Thursday	
6.	Friday	
7.	Saturday	
8.	Sunday	
9.	Monday	
10.	Tuesday	
11.	Wednesday	
12.	Thursday	Birthday of Swami Vivekananda
13.	Friday	
14.	Saturday	
15.	Sunday	
16.	Monday	
17.	Tuesday	
18.	Wednesday	
19.	Thursday	
20.	Friday	
21.	Saturday	
22.	Sunday	
23.	Monday	Netaji Birthday (H)
24.	Tuesday	
25.	Wednesday	
26.	Thursday	Republic Day (H)
27.	Friday	
28.	Saturday	
29.	Sunday	
30.	Monday	
31.	Tuesday	

“Treat people as if they were what they ought to be and you help them become what they are capable of becoming.” - Goethe

FEBRUARY- 2017

1.	Wednesday	
2.	Thursday	
3.	Friday	
4.	Saturday	
5.	Sunday	
6.	Monday	
7.	Tuesday	
8.	Wednesday	
9.	Thursday	
10.	Friday	
11.	Saturday	
12.	Sunday	
13.	Monday	
14.	Tuesday	
15.	Wednesday	
16.	Thursday	
17.	Friday	
18.	Saturday	Winter vacation ends
19.	Sunday	
20.	Monday	Classes Resume
21.	Tuesday	
22.	Wednesday	
23.	Thursday	
24.	Friday	
25.	Saturday	College Day
26.	Sunday	
27.	Monday	Selection Exam for 2 nd and 3 rd year students
28.	Tuesday	

“Every truth has four corners: as a teacher I give you one corner, and it is for you to find the other three.”

- Confucius

MARCH- 2017

1.	Wednesday	
2.	Thursday	
3.	Friday	
4.	Saturday	
5.	Sunday	
6.	Monday	Graduation Day
7.	Tuesday	
8.	Wednesday	
9.	Thursday	
10.	Friday	
11.	Saturday	
12.	Sunday	
13.	Monday	Holi (H)
14.	Tuesday	
15.	Wednesday	
16.	Thursday	
17.	Friday	
18.	Saturday	
19.	Sunday	Feast of St. Joseph (H)
20.	Monday	
21.	Tuesday	
22.	Wednesday	
23.	Thursday	
24.	Friday	
25.	Saturday	
26.	Sunday	
27.	Monday	
28.	Tuesday	
29.	Wednesday	
30.	Thursday	
31.	Friday	

“Read not to contradict and confute, nor to believe and take for granted... but to weigh and consider.”
 -Francis Bacon

1.	Saturday	
2.	Sunday	
3.	Monday	
4.	Tuesday	
5.	Wednesday	
6.	Thursday	
7.	Friday	
8.	Saturday	
9.	Sunday	
10.	Monday	
11.	Tuesday	
12.	Wednesday	
13.	Thursday	Maundy Thursday (H)
14.	Friday	Good Friday (H), Birthday of Dr. B.R. Ambedkar, Bengali New Year
15.	Saturday	Easter Saturday (H)
16.	Sunday	
17.	Monday	
18.	Tuesday	
19.	Wednesday	
20.	Thursday	
21.	Friday	
22.	Saturday	
23.	Sunday	
24.	Monday	
25.	Tuesday	
26.	Wednesday	
27.	Thursday	
28.	Friday	
29.	Saturday	
30.	Sunday	

“Stay committed to your decisions, but stay flexible in your approach.”

- Tony Robbins

1.	Monday	May Day (H)
2.	Tuesday	
3.	Wednesday	
4.	Thursday	
5.	Friday	
6.	Saturday	
7.	Sunday	Tagore's Birthday
8.	Monday	
9.	Tuesday	
10.	Wednesday	
11.	Thursday	
12.	Friday	
13.	Saturday	
14.	Sunday	Mother's Day
15.	Monday	
16.	Tuesday	
17.	Wednesday	
18.	Thursday	
19.	Friday	
20.	Saturday	
21.	Sunday	
22.	Monday	
23.	Tuesday	
24.	Wednesday	
25.	Thursday	
26.	Friday	
27.	Saturday	
28.	Sunday	
29.	Monday	
30.	Tuesday	

"Always to see the general in the particular is the very foundation of genius."

- Arthur Schopenhauer

LEAVE RECORD FOR PARTICIPANTS IN COLLEGE ACTIVITIES

Name : _____

Class : _____ Roll No.: _____

Date	Name of College activity	Sign. of Coordinator	Sign. of Dean/Principal

Books Read

Author's Name	Title	Date



St. Joseph's Chorus

Hurrah! Hurrah! Hurrah!
Hurrah to the home in the mountains
Hurrah for the monarchs of the snow
For the land of the forest and fountains
And the torrents that ever flow.

Chorus: Toil up for the valleys below
Lift your heart to the breeze and the glow
And our home on the hill
Here's a cheer for it still.

As onward through life we go
From the sweltering South and the islands
From the plains where the hot winds blow
We have met in the heart of the high lands.

At fair India's gates of snow
Here's a hand to a faltering brother
Here's a lift for the lame and the slow
And we'll stand friends like friends to each other
As onwards through life we go.

COAT OF ARMS



The coat of arms first designed by Fr. A. Neut underwent a few modifications over the years. The top red half contains the monogram of the Society of Jesus, the three Greek letters iota, eta and sigma which form the first letters of the name of Jesus in Greek capitals IHS. The cross over the eta and the three nails are also from the monogram and symbolizes the manner of Christ's death. The lower blue half contains the outline of white snow mountains. Diagonally across the centre is the white bar with the motto – SURSUM CORDA which means “Lift up your hearts”. The scroll around the batten of the escutcheon contains the name and location of the college.



The Golden Moments: The College Gold Medalist