

# ST JOSEPH'S COLLEGE DARJEELING

Accredited by NAAC with 'A' Grade (2<sup>nd</sup> Cycle)  
A Co-educational College Offering UG & PG Courses  
Affiliated to the University of North Bengal

Established and Administered by  
**THE DARJEELING JESUITS OF NORTH BENGAL**



Academic Calendar  
2019-2020

## COAT OF ARMS



The coat of arms first designed by Fr. A. Neut underwent a few modifications over the years. The top red half contains the monogram of the Society of Jesus, the three Greek letters *iota, eta and sigma* which form the first letters of the name of Jesus in Greek capitals IHS. The cross over the eta and the three nails are also from the monogram and symbolizes the manner of Christ's death. The lower blue half contains the outline of white snow mountains. Diagonally across the centre is the white bar with the motto – SURSUM CORDA which means "Lift up your hearts". The scroll around the batton of the escutcheon contains the name and location of the college.

### *College Song* **SURSUM CORDA**

Blue blue mountains rare  
White white peaks so fair  
Sing Sursum Corda  
Say Sursum Corda again  
I have found a home  
In St. Joseph's  
I have found a home.

Where I share and shed my fears  
I have found a home  
In St. Joseph's  
Where I learnt to dream and dare.

I cherish St. Joseph's  
For here I learnt to dream  
A dream never dreamt before  
St. Joseph's I care  
Sursum corda  
Abide with me as a lifelong prayer.

Personal Information

Name : \_\_\_\_\_

Stream : \_\_\_\_\_ Honours Program/Program: \_\_\_\_\_ Subject: \_\_\_\_\_

Roll No.: \_\_\_\_\_

Semester :    I        II        III        IV        V        VI   

Date of Birth: \_\_\_\_\_

Father's Name : \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Tel./Mob. No.: \_\_\_\_\_

Email: \_\_\_\_\_

Name & Address of Guardian:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel./Mob. No.: \_\_\_\_\_

Date:

Signature

# St Joseph's College

DARJEELING-734104



## TELEPHONES

<b>College</b>	<b>: 0354-2252550</b>
<b>(Fax)</b>	<b>: 0354-2252551</b>
<b>Email</b>	<b>: principaldarj@yahoo.in</b>
<b>Home page</b>	<b>: www.sjcdarjeeling.edu.in</b>
<b>Xavier Hostel</b>	<b>: 09733885100</b>
<b>Fairview Hostel</b>	<b>: 09800781272</b>

## MEETING WITH THE PRINCIPAL

<b>Students</b>	<b>: 11:00 a.m. to 12:00 noon</b>
	<b>: 02.00 p.m. to 04.00 p.m.</b>
<b>Visitors/Guests</b>	<b>: By Appointment</b>

## **PERSONAL PRAYER**

O God, who is Truth and the Origin of all knowledge, whom to know is to be happy, bless our studies which we consecrate to you. Enlighten our minds, strengthen our memories and direct our will towards the light, to what is right. Grant us to seek Truth always and be good to everyone whom we meet on the path of our life, today and always.

### **Our Father**

Our Father who art in Heaven, Hallowed be Thy name. Thy kingdom come. Thy will be done on earth as it is in Heaven. Give us this day our daily bread. Forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation. But deliver us from evil. Amen



### **Prayer of St Ignatius**

Teach us, Lord  
To serve you as you deserve  
To give and not to count the cost  
To fight and not to heed the wounds  
To toil and not to seek for rest  
To labour and not to ask for any reward  
Save that of knowing that  
We do your holy will, Amen.

## **A BRIEF HISTORY OF THE COLLEGE**

The College Section began as a part of St Joseph's School, which started its journey in 1888. In 1927, the College Section (offering basically the Intermediate Course) was affiliated to the Calcutta University. By 1949, the College was fully accredited to give courses in B.A. and B.Sc. Later, with the establishment of the University of North Bengal in 1962, the College was affiliated to it. The College moved out of the school premises into the present site in 1963. The College is now in the 92<sup>nd</sup> year of its service.

St Joseph's College is a Catholic Minority co-educational degree and Post-Graduate College managed by the Darjeeling Jesuits of North Bengal through St Joseph's North Point College Educational Trust. The Jesuit Fathers are members of the Society of Jesus, a Christian Religious Order founded by St Ignatius of Loyola in 1540. Since its origin the Society of Jesus has been active in the field of education throughout the world.

In 1927, there were only four students in our College! Today the student strength is two thousand four hundred and thirty six one of which nearly 52% are girls. There are eighty two teaching staff of whom twenty eight are Ph. D. holders, six have M. Phil degrees and four are on the way to getting their doctorate. The ten technical staff and seventeen administrative staff wholeheartedly support various departments and requirements of the students.

The college aims at contributing to a radical transformation of the present day society so that the principles of social justice, equal opportunities to all, genuine freedom, respect for religious, moral and cultural values may prevail. It aims at creating a more humane society. We expect our students to become effective and efficient men and women, not only for their own progress and prosperity but also for the transformation of the society they live in. Thus, they are expected to become agents of change and progress in their own communities.

## **THE JESUITS -WHO ARE THEY?**

On May 20th, 1521, a cannon ball shattered a leg, changed a life and brought to birth a religious order whose influence is still felt among us. St. Ignatius of Loyola, a Basque from the northwest region of Spain, was wounded in a border skirmish as he tried to defend Pamplona against the French invasion. He was about thirty at the time. As a young man, he was given over to the follies of the world and had great and foolish desire for fame. May 20<sup>th</sup> 1521, may rightly be termed as the turning point in his life. This historic event completely changed his life. Thereafter, St. Ignatius referred to himself as the pilgrim. It was an apt description of the man who wandered in search of God's glory. The pilgrim's journey took off from the battlefield of Pamplona to the feet of the Pope in Rome. It transformed him from a solitary pilgrim to a contemplative in action. It turned the noble knight into a soldier of Jesus Christ. The thirst for human glory gave way to the "Greater Glory of God". He gradually rallied round him like-minded persons. They agreed to set up a company of friends in Jesus Christ, and St. Ignatius was given the task of putting together the proposal for a "new" order, which was presented and approved by Pope Paul III in 1540. Members of this Religious order are called Jesuits. At present, there are 15,586 Jesuits all over the world, of whom about 3,959 are in 17 Provinces of India.

## **THE CHARACTERISTICS OF JESUIT EDUCATION**

Jesuit Education derives its inspiration from St. Ignatius, the educator. For St Ignatius, the education of students was a means to help them make spiritual progress. Once imbued with the doctrine and spirit of God, he hoped that they would act as leaven in their social set-up. This called for strong intellectual formation. He did not pioneer any new system, but took the best elements in the educational system of his time, catholicized them and organized them into an instrument fit to achieve his purpose. A Jesuit educational institution is not merely a place for transmission of knowledge, but also a space for fresh application of old truths to new situations. The goal of all

branches of learning is to be able to reason deeply. The training is intended to enable a student to reason carefully and to have a scientifically well grounded Catholic outlook on life so that he/she could contribute intelligently and scientifically to the welfare of the society. Mental discipline is to be the natural outcome of the learning process and students have to study in order to acquire thoughts which would stimulate in them lofty ideals. The approach is vocation oriented as it offers subjects that help people earn a livelihood and at the same time help them to live a good life.

### **Therefore Jesuit Education**

1. **Is world affirming.** It assists in the total formation of each individual within the human community. It includes religious dimension that permeates the entire education. It promotes dialogue between faith and culture.
2. **Cura Personalis** .It insists on individual care and concern for each person, emphasizes activity on the part of the students and encourages life-long openness to growth.
3. **Is value oriented.** It encourages a realistic knowledge, love and acceptance of self and provides a realistic knowledge of the world in which we live.
4. **Is preparation for active life commitment.** It serves the faith that does justice, seeks to form men and women for others and manifests a strong concern for the poor.
5. **Pursues excellence** in its work of formation and bears witness to excellence.
6. **Stresses lay-Jesuit collaboration.** It relies on a spirit of community among Teaching Staff and Administrators, the Jesuit Community, Governing Body, former students and benefactors.

## Six Jesuit Values that are known as the principles of the Jesuits

1. **Magis:** Meaning “more.” This is the challenge to strive for excellence.
2. **Women & Men for and with Others:** Sharing gifts, pursuing justice, and having concern for the poor and marginalized.
3. **Cura Personalis:** “Care for the individual person.” Respecting each person as a child of God and all of God’s creations.
4. **Unity of Heart, Mind, & Soul:** Developing the whole person and integrating all aspects of our lives.
5. **Ad Majorem Dei Gloriam (AMDG):** For the Greater Glory of God
6. **Forming & Educating Agents of Change:** Teaching behaviors that reflect critical thought and responsible action on moral and ethical issues.

## **Vision**

Rooted in the Ignatian Charism of forming men and women for others, St Joseph’s College, Darjeeling strives towards fostering of academic excellence and promotion of a humane society.

## **Mission**

- To promote academic quality and excellence in Higher Education.
- To strive for intellectual endeavour that focuses on collaboration, critical and creative thinking.

- To ensure access and equity to all the deserving and meritorious students with a preference for the poor and marginalized sections irrespective of caste and creed.
- To promote pluricultural values aimed at integration of diverse students in the campus.
- To form young men and women of competence, commitment, conscience and compassion.
- To nurture and instill leadership qualities so that they are equipped to act as agents of social change.
- To collaborate with other stakeholders of higher education for promotion of quality.
- To generate values that balances the trends of globalism with that of immediate needs.
- To contribute to the well-being of the nation and its people in the spirit of *Sursum Corda* (Lift up your heart) which is the motto of our College.

### **Value framework to accomplish our Mission**

- To foster an environment for the passionate pursuit of academic and intellectual excellence.
- To promote positive action that is derived from social concern.
- To accompany each other in his /her journey to self discovery through the promotion of holistic development of the person.
- To encourage and instill values of self discipline, teamwork and collaboration.
- To facilitate critical thinking, creativity and innovation through diverse teaching-learning processes and methods.
- To promote academic exchange and sharing of knowledge with institutions of higher learning and research.
- To provide learning environment that will be a transforming experience intellectually, culturally, socially and personally.
- To unfold the potentials of our students through quality programmes involving both instructional and hands-on experiences.
- To enable our staff and students to nurture healthy values and play the role of catalyst in the process of nation-building.





St Joseph  
(Patron Saint of St Joseph's College)

In the Gospel of St Mathew, Jesus returns to his hometown and taught the people in their synagogue. The people were amazed and said, Isn't he the carpenter's son? (13:55). Jesus is the son of God born of the Virgin Mary by the power of God's own spirit. Joseph was chosen by God to be the foster-father of Jesus and the spouse of the Virgin Mary. Joseph took loving care of Mary and gladly dedicated himself to Jesus Christ's upbringing. We also know that he came from the royal lineage of King David. Thus, St. Joseph appears as a strong and courageous man, a working man, yet in his heart we see great tenderness, which is not the virtue of the weak, but rather a sign of strength of spirit and a capacity for concern, for compassion, for genuine openness to others for love. Like him, we must lift our heart to protect all of God's people and embrace with tender affection the whole of humanity, especially the poorest, the weakest, and the least important.



### **Prayer to St Joseph**

O good St Joseph, head of the holy family at Nazareth, so zealous in providing for all their needs, extend to us your tender care. Take under you protection of the intentions which we confide to you and may their happy outcome be for the greater glory of God and the good of our souls. Amen

## ADMINISTRATION OF ST JOSEPH'S COLLEGE

### PRESIDENT OF THE FOUNDER BODY

Rev. Fr Wilfred Lobo, S.J.

### COLLEGE GOVERNING BODY

- |                                 |                         |
|---------------------------------|-------------------------|
| 1. Fr Wilfred Lobo, S.J.        | : President             |
| 2. Fr Dr Joseph P. Victor, S.J. | : Vice- President       |
| 3. Rt. Rev. Stephen Lepcha D.D. | : Member                |
| 4. Fr Dr K.L. George, S.J.      | : Member                |
| 5. Dr Kiran Pradhan             | : Member                |
| 6. Dr(Ms) Rupa Bhawmick         | : Member                |
| 7. Mr C.B.Rai                   | : Member                |
| 8. Mr Patrick Sada              | : Member                |
| 9. Fr Dr Donatus Kujur, S.J.    | : Principal & Secretary |

### Principals in Chronological order

Name	Designation	Year
1. Fr Nicholas Krier, S.J.	Rector	1925-1928
2. Fr Joseph De Gheldere, S.J.	Rector	1929-1934
3. Fr Alphonse Schockaert, S.J.	Rector	1935-1940
4. Fr Charles Vrithoff, S.J.	Rector	1940-1945
5. Fr Henry Barre, S.J.	Rector	1945-1949
6. Fr Maurice Tant, S.J.	Rector	1949-1950
7. Fr Maurice Stanford, S.J.	Rector	1950-1955
8. Fr Emile Gales, S.J.	Rector	1955-1959
9. Fr Alphonse Schockaert, S.J.	Principal	January 1959- May 1961
10. Fr Maurice Stanford, S.J.	Principal	May 1961 - Sept 1964
11. Fr Albert Nevett, S.J.	Principal	Sept 1964- December 1966
12. Fr Gerald E Leclaire, S.J.	Principal	January 1967-March 1978
13. Fr Joseph Papadil, S. J.	Principal	April 1978 - December 1994
14. Fr Gerald E Leclaire, S.J.	Principal	January 1995- August 1997
15. Mr C. B. Rai	Principal	September 1997-June 2001
16. Fr Dr P. Joseph Victor, S.J.	Principal	July 2001- February 2008
17. Fr Dr K. L. George, S.J.	Principal	March 2008 - March 2013
18. Fr Dr Donatus Kujur, S.J.	Principal	April 2013-

## ADMINISTRATION

1. Fr Dr Donatus Kujur, S.J.	: Superior, Principal & Secretary
2. Fr Dr K J Joseph, S.J.	: Vice-Principal(Academic)
3. Dr Dorjay Lama	: Vice-Principal(Administrative)
4. Dr Radha Sharma	: Dean of Students
5. Dr Panchali Sengupta	: Dean of Arts
6. Mr Abhijit Lahiri	: Dean of Commerce
7. Dr Navin Kumar Pradhan	: Dean of Science
8. Fr C. Pragasan, S.J.	: Director (SFC)
9. Fr Philemon Tirkey, S.J.	: Bursar
10. Dr Diwakar Thapa	: Secretary, Teachers' Council
11. Fr C Pragasan, S.J.	: Director, Xavier Hostel
13. Fr Chiranjilal Kujur, S.J.	: Estate Manager
14. Sr Marie Rose Lepcha, SJC	: Director, Fairview Hostel

## COURSES OFFERED

Being affiliated to the University of North Bengal, the college shall offer the Choice Based Credit System (CBCS) system implemented by the University from the academic year (2018-2019). The salient features of the new system are provided below.

### ABOUT THE CHOICE BASED CREDIT SYSTEM(CBCS)

## COURSE OF STUDIES

- i. There shall be two courses of studies leading to B A./ B.Sc./ B.Com. / B.C.A. & B.B.A. Degree and each course shall be of Six Semesters duration. One shall be termed as “B.A./B.Sc./B.Com./B.C.A. & B.B.A. Honours **Program**” and the other is “B.A./B.Sc./B.Com. **Program**”.
- ii. A Candidate shall be allowed to pursue any one of the Under-Graduate Degree Programs of the University (not more than one) in a particular Academic Session.
- iii. A student will have to study Discipline Specific Core Courses, Foundation Courses, Generic Electives Courses, Discipline Specific Elective Courses, and Skill Enhancement Courses as prescribed by the concerned Board of Studies
- iv. At the time of admission a Honours Program/ Program student shall identify the different courses in which he or she will concentrate to attain the required credits  
Provided that an Honours Program, once chosen, cannot be changed unless the student relinquishes the Course and chooses a different Honours Program/ Program Course.

## COURSE STRUCTURE:

The HONOURS PROGRAM course shall be designed as having 140 credits delivered in six (06) semesters with 1950 marks.

The PROGRAM course shall be designed as having 120 credits delivered in six (06) semesters with 1800 marks.

Each Course shall be of 75 marks each except that AECC 1(ENVS) will be of 100 Marks and AECC 2 (English/MIL Communication) will be of 50 marks.

At the time of admission, a student will identify an Honours Program (total 140 Credits) / Program Course (total 120 Credits) in which he/she/transgender shall concentrate. Apart from the Discipline specific Core Course he / she / transgender will have to select Generic Elective courses. He / she / transgender will also have to select Discipline Specific Elective courses, Ability Enhancement Core Courses and Skill Enhancement Courses from the provided pool of choices.

At the time of admission, a student will identify an Honours Program (total 140 Credits) / Program Course (total 120 Credits) in which he/she/transgender shall concentrate. Apart from the Discipline specific Core Course he / she / transgender will have to select Generic Elective courses. He / she / transgender will also have to select Discipline Specific Elective courses, Ability Enhancement Core Courses and Skill Enhancement Courses from the provided pool of choices.

## **OUTLINES OF CHOICE BASED CREDIT SYSTEM:**

1. **Discipline specific Core Course (DSC)** The course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. **Elective Course:** Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

**2.1 Discipline Specific Elective (DSE) Course:** An Elective course offered under the main discipline/subject of study is referred to as Discipline Specific Elective.

**2.2 Generic Elective (GE) Course:** An Elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of these courses is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective courses.

3. **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).

**3.1 Ability Enhancement Compulsory Courses (AECC):** These courses are based upon the content that leads knowledge enhancement,(1)Environmental Science and (2)English /MIL Communication.

**3.2 Skill Enhancement Courses (SEC):** These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and laboratory/hands on training/field work. The prime purpose of

these courses is to provide students life-skills in hands-on mode so as to increase their employability.

4. Practical/Tutorials (One each with every discipline specific core and discipline/generic specific Elective course): Practical means Laboratory or field exercises in which the student has to do experiments or other practical work of two hour duration. Tutorial means special instructions based on the Lectures.

## 5 Detailed Course Structure

Course Components	No. of Courses					
	B.Sc./ BCA		B.A.		B.Com./ BBA	
	Honours Program	Program	Honours Program	Program	Honours Program	Program
Discipline Specific Core Course (DSC)	14	12	14	12	14	12
Discipline Specific Elective (DSE) Course	4	6	4	4	4	4
Generic Elective ( GE) Course	4	----	4	2	4	2
Ability Enhancement Compulsory Course ( AECC )	2	2	2	2	2	2
Skill Enhancement Course ( SEC )	2	4	2	4	2	4
<b>Total Courses</b>	26	24	26	24	26	24

## 6. Credit

The term ‘credit’ refers to the weight age given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually ‘credit’ is taken to mean ‘credit hours’. The credits also determine the volume of course contents and delivery of Course such as lectures, tutorials, practical, assignments etc.

- a. For the purpose of credit determination, instruction is divided into three components:
  - Lectures (L)** — Classroom lectures of one-hour duration.

**Tutorials (T)** — Special, elaborate instructions on specific topics (from Lectures) of one-hour duration.

**Practical (P)** — Laboratory or field exercises in which the student has to do experiments or other practical work of two-hour duration.

- b. Each one of these components is considered as equal to **one credit hour**. One lecture (L) as well as one Tutorial (T) of one hour a week is considered as one credit, whereas

one Practical ( $P$ ) of two hours a week is considered as one credit. The total weight age given to a course in terms of credits will be equal to  $L + P/T$ , where  $L$  is the number of one hour Lectures per week,  $T$  is the number of one hour Tutorials per week, and  $P$  is the number of two hours Practical per week. This can be written in symbols as:  $C = L + P/T$  Where,  $C$  is the credit weight age for a particular course.

### **7. Credit Details of the Course of BA/B.Sc./B.Com./BCA & BBA Honours Program under CBCS**

Sl. No.	Courses	Credit			
		Practical Based Courses	Total	Non-Practical Based Courses	
		Theory+ Practical		Theory + Tutorial	Total
1.	Core Course (14 Courses)	$(14 \times 4) + (14 \times 2)$	84	$(14 \times 5) + (14 \times 1)$	84
2.	Elective Courses ( 8 Courses)				
2.A	DSE ( 4 Courses)	$(4 \times 4) + (4 \times 2)$	24	$(4 \times 5) + (4 \times 1)$	24
2.B	GE (4 Courses)	$(4 \times 4) + (4 \times 2)$	24	$(4 \times 5) + (4 \times 1)$	24
3.	Ability Enhancement Courses				
3.A	AECC — 1 (ENVS)	$(2 \times 1)$	2	$(2 \times 1)$	2
	AECC — 2 (Com. Eng./ MIL)	$(2 \times 1)$	2	$(2 \times 1)$	2
3.B	SEC (2 Courses of 2 Credits each)	$(2 \times 2)$	4	$(2 \times 2)$	4
Total Credit			140		140

An Under-Graduate Degree in Honours Program in a subject is to be awarded if a student successfully completes 14 DSC courses in that subject, 4 courses each from a list of DSE and GE respectively, 2 courses in AECC and 2 courses in SEC as per the provisions envisaged in these regulations.

### **8. Credit Details of the Course of BA/B.Sc./B.Com. Program under CBCS**

Courses		Credit			
		Practical Based Courses		Non-Practical Based Courses	
		Theory + Practical	Total	Theory + Tutorial	Total
1.	DSC Course (12 Courses)	$(12 \times 4) + (12 \times 2)$	72	$(12 \times 5) + (12 \times 1)$	72
2.	Elective Courses ( 6 courses)				
2A.	DSE (6 Courses for B.Sc./ 4 Courses for B.A and B.Com.)	$(6 \times 4) + (6 \times 2)$	36	$(4 \times 5) + (4 \times 1)$	24
2B.	GE (4 Courses)			$(2 \times 5) + (2 \times 1)$	12
3.	Ability Enhancement Courses				
3A.	AECC-1	$(1 \times 2)$	2	$(1 \times 2)$	2
	AECC - 2	$(1 \times 2)$	2	$(1 \times 2)$	2
3B	SEC(Courses taking 2 courses each from chosen DSC course)	$(4 \times 2)$	8	$(4 \times 2)$	8
<b>TOTAL CREDIT</b>			<b>120</b>		<b>120</b>

An Under-Graduate Degree in Science Program is to be awarded if a student successfully completes 4 DSC courses each in three subjects of choice, 2 courses each from a list of DSE based on the three subjects of choice selected above, 2 courses in AECC and 4 courses in SEC taking 2 courses each from any two out of the three subjects of choice as per the provisions envisaged in these Regulations.

An Under-Graduate Degree in Arts Program is to be awarded if a student successfully completes 4 DSC courses in two subjects of choice along with 2 DSC courses L<sub>1</sub> — 1 & L<sub>1</sub> — 2 (MIL) to be studied in 1<sup>st</sup> and 3<sup>rd</sup> Semesters respectively and 2 core courses L<sub>2</sub> – 1 & L<sub>2</sub> – 2 (English) to be studied in 2<sup>nd</sup> and 4<sup>th</sup> Semesters respectively, 2 courses each from a list of DSEs based on the two subjects of choice selected above and 2 courses from the list of GEs, 2 courses in AECC and 4 courses in SEC taking 2 courses each from the two DSC subjects as per the provisions envisaged in these Regulations.

An Under-Graduate Degree in Commerce Program is to be awarded if a student successfully completes 8 DSC courses along with 2 DSC courses L<sub>1</sub>-1 & L<sub>1</sub>-2 (MIL) to be studied in 1<sup>st</sup> and 3<sup>rd</sup> Semesters respectively and 2 core courses L<sub>2</sub>-1 & L<sub>2</sub>-2 (English) to be studied in 2<sup>nd</sup> and 4<sup>th</sup> Semesters respectively, 4 courses each from a list of DSEs and 2 courses from the list of GEs, 2 courses in AECC and 4 courses in SEC as per the provisions envisaged in these Regulations

#### 8. CURRICULUM:

The subjects and papers for the course shall be recommended by the Board of Under-Graduate Studies in each respective subject from time to time in accordance with the rules of the University of North Bengal.

i) Scheme for CBCS in B.A. /B.Sc. /B.Com. /B.B.A. & B.C.A. Honours Program

Year	Semester	Discipline Specific Core Course (DSC)	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)	Generic Elective Course (GE)
1	1	Paper – 1	AECC 1			GE - 1 Paper 1
		Paper – 2				
	2	Paper — 3	AECC-2			GE — 1 Paper - 2
		Paper – 4				
2	3	Paper – 5		SEC Paper - 1	GE — 2 Paper - 1	
		Paper – 6				
		Paper – 7				
	4	Paper – 8		SEC Paper - 2	GE — 2 Paper - 2	
		Paper – 9				
		Paper - 10				

3	5	Paper - 11			DSE Paper - 1	
		Paper — 12			DSE Paper - 2	
	6	Paper — 13			DSE Paper - 3	
		Paper — 14			DSE Paper - 4	

- Students pursuing DSC in a particular subject will have to opt for SEC and DSE in the same subject
- GE Course subject must be different from DSC Course subject.

**Practical/ Tutorial: Every Discipline specific Core, Discipline Specific Elective and Generic Elective Course will have one Practical/ Tutorial. Wherever there is a Practical, there will be no Tutorial and Vice Versa.**

#### ii) Scheme for CBCS in B.A. Program

Year		Discipline specific Core Course (DSC)	Language Core Course (LCC 1)	Language Core Course (LCC 2)	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)	Generic Elective Course (GE)
1	1	Discipline Specific Core 1 (Paper-1)	Bengali / Nepali/ Hindi (Paper-1)		AECC-1			
		Discipline Specific Core 2 (Paper-1)						
	2	Discipline Specific Core 1 (Paper-2)		English Paper-1	AECC-2			
		Discipline Specific Core 2 (Paper-2)						
2	3	Discipline Specific Core 1 (Paper-3)	Bengali / Nepali/ Hindi (Paper-2)			SEC 1 Paper-1		
		Discipline Specific Core 2 (Paper-3)						
	4	Discipline Specific Core 1 (Paper-4)		English Paper-2			SEC 1 Paper-2	
		Discipline Specific Core 2 (Paper-4)						



3	5					SEC 2 Paper-1	DSE 1 Paper 1	GE-1 (Paper- 1)
							DSE 2 Paper I	
	6					SEC 2 Paper-2	DSE 1 Paper 2	GE-1 (Paper- 2)
							DSE 2 Paper 2	

- DSE 1 and SEC 1 Course subject will be the same as DSC 1 Course subject & DSE 2 and SEC 2 Course subject will be the same as DSC 2 Course subject.
- GE 1 Course subject must be different from DSC 1 and DSC 2 Course subject.

Practical/ Tutorial: Every Discipline specific Core, Discipline Specific and Generic Elective Course will have one Practical/ Tutorial.

iii) **Scheme for CBCS in B.Sc. Program**

Year	Semester	Discipline Specific Core Course (DSC)	Ability Enhancement Compulsory Course (AECC)	Skill Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)
1	1	Discipline Specific Core 1 (Paper-1)	AECC-1		
		Discipline Specific Core 2 (Paper-1)			
		Discipline Specific Core 3 (Paper-1)			
	2	Discipline Specific Core 1 (Paper-2)			
		Discipline Specific Core 2 (Paper-2)			
		Discipline Specific Core 3 (Paper-2)			
2	3	Discipline Specific Core 1 (Paper-3)	AECC-2	SEC 1 Paper-1	
		Discipline Specific Core 2 (Paper-3)			
		Discipline Specific Core 3 (Paper-3)			
	4	Discipline Specific Core 1 (Paper-4)		SEC 1 Paper-2	
		Discipline Specific Core 2 (Paper-4)			
		Discipline Specific Core 3 (Paper-4)			
3	5			SEC 2 Paper-1	DSE 1 Paper 1
					DSE 2 Paper 1
					DSE 3 Paper 1
	6			SEC 2 Paper-2	DSE 1 Paper 2
					DSE 2 Paper 2
					DSE 3 Paper 2

- DSE 1 Course subject will be the same as DSC 1 Course subject & DSE 2 Course subject will be the same as DSC 2 Course subject and DSE 3 Course subject will be same DSC 3 Course subject.
- SEC 1 and SEC 2 Course subject could be chosen from any of the 3 DSC Course subject taken above.
- Practical/ Tutorial: Every Discipline specific Core and Discipline Specific Elective Course will have one Practical/ Tutorial. Wherever there is a Practical, there will be no Tutorial and Vice Versa.

**iv) Scheme for CBCS in B.Com. Program**

Year	Semester	Discipline specific Core Course Program (DSC)	Language Core Course (LCC 1)	Language Core Course (LCC 2)	Ability Enhancement Compulsory Course (AECC)	suit Enhancement Course (SEC)	Discipline Specific Elective Course (DSE)	Generic Elective course (GE)
1	L	DSC 1	Bengali/ Nepali/ Hindi (Paper-1)		AECC-I			
		DSC 2						
	2	DSC 3		English (Paper-1)	AECC-2			
		DSC4						
2	3	DSC 5	Bengali/ Nepali/ Hindi (Paper-2)			SEC 1		
		DSC 6						
	4	DSC 7		English (Paper-2)		SEC 2		
		DSC 8						
3	5					SEC3	DSE 1	GE- 1
							DSE 2	
	6					SEC 4	DSE 3	GE-2
							DSE 4	

- **All DSC, DSE, GE, SEC Courses will be compulsory Courses with internal choices in the DSE courses**
- **Practical/ Tutorial: Every discipline specific Core, Discipline Specific Elective and Generic Elective Course will have one Practical/ Tutorial. Wherever there is a Practical, there will be no Tutorial and Vice Versa.**

**Examination and Evaluation:**

**Eligibility to appear in a Examination:** A candidate shall be eligible for appearing at any of the Semesters of UNDER-GRADUATE EXAMINATIONS, fulfilling the following two essential conditions:

Minimum 75% attendance of lectures delivered in all courses and  
Students should appear in all internal assessments.

- i. **Internal Evaluation:** The evaluation of the students shall be a continuous process and shall be based on their performances in internal and the End-Semester Examination. All the internal continuous evaluations shall be conducted by the Teachers of the Department. It shall be on the basis of Term Papers, Reports, Seminar Presentations, Class Tests, Field Work or any combinations thereof, spread over the entire period of study.

**Final Evaluation:**

The final evaluation in a course means the total or aggregate of the marks obtained in internal evaluation and the marks obtained at the End-Semester Examination (Theoretical & Practical).

- ii. There shall be one written and one practical examination (where applicable) at the end of each semester as per the prescribed syllabus in the course concerned.
- iii. An undergraduate degree with Honours Program in a subject may be awarded if a student completes -
- **14 Discipline specific Core Courses (DSC) in the Honours subject.**
  - **4 Discipline Specific Core Courses (DSE) from a pool of courses from the Honours subject.**
  - **4 Generic Elective Courses (GE) from a pool of courses offered by the college.**
  - **2 Ability Enhancement Compulsory Courses (AECC),**
  - **2 Skill Enhancement Courses (SEC)** from a pool of courses designed to provide value-based and/or skill-based knowledge.
- iv. An undergraduate degree in B.A./B.Com. Program may be awarded if a student completes -
- **12 Core Courses** which includes 4 core courses each in 2 disciplines of choice (DSC), i.e.  $4 \times 2 = 8$  core courses, and 2 core courses each in English and MIL respectively ( $2 \times 2 = 4$  core courses), which are referred to as **Language Core Courses (LCC).**
  - 2 courses each **from a list of Discipline Specific Elective (DSE)** courses ( $2 \times 2 = 4$  courses) **based on** the 2 **disciplines of choice** selected in core course.
  - 2 interdisciplinary courses from the list of Generic **Elective Courses (GE)** offered by the college.
  - **2 Ability Enhancement Compulsory Courses (AECC)**
  - **4 Skill Enhancement Courses (SEC)** from a pool of courses designed to provide value-based and/or skill-based knowledge.
- v. An undergraduate degree in B.Sc. Program. may be awarded if a student completes -
- **12 Core Courses** which includes 4 core courses each in 3 disciplines of choice (**DSC**), i.e.  $4 \times 3 = 12$  core courses,
  - 2 courses each **from a list of Discipline Specific Elective (DSE)** courses ( $3 \times 2 = 6$  courses)

**based on the 3 disciplines of choice selected in core course.**

- **2 Ability Enhancement Compulsory Courses (AECC),**
- **4 Skill Enhancement Courses (SEC)** from a pool of courses designed to provide value-based and/or skill-based knowledge.

vi. In the Semester system, the Under-Graduate Examinations will be held in six parts — (i) The First and Second Semester for the first year students and (ii) The Third & Fourth Semester and Fifth & Sixth Semester for the second and third year students respectively. The academic sessions including the examinations for first, third and fifth semester are July to December and that for second, fourth and sixth semester are January to June.

**A student will have, at the most, five academic years or ten semesters to complete the course.**

vii. A candidate to be eligible for appearing at any of the Semesters of UNDER-GRADUATE Examination must have minimum 75% attendance of lectures delivered. Award of 05 (five) marks on class attendance shall be given in the following manner:

Attendance of 75% and above but below 80% -- 02 marks

Attendance of 80% and above but below 85% -- 03 marks

Attendance of 85% and above but below 90% -- 04 marks

Attendance of 90% and above -- 05 marks

viii. Students should complete internal assessments before appearing at the respective semester examination and the marks obtained will be carried over in case students fail to pass the course(s). All the internal continuing evaluation will be conducted by the teachers of the Department. It shall be on the basis of dissertations / projects, term papers, reports, seminar presentations, field work, class tests or any combinations thereof spread over the entire period of study. The modalities of such assessment will be recorded and documents will be preserved by the colleges at least for a period of six months after the publication of the result of the relevant Semester-end Examinations. The University Authority may ask for any such records, if required.

ix. To secure qualifying grade in a Course/Semester, a student has to secure the minimum qualifying percentage in the Written (including Practical) Examination and the Internal Assessment taken together.

x. To qualify in a Practical-based course, an examinee is to appear in the Theoretical as well as the Practical portion of the examination in the same Semester.

xi. A student failing to pass in one or more course(s) in 1<sup>st</sup>/2<sup>nd</sup> Semester Examination shall be permitted to re-appear in that course(s) in respective semester examinations of the following year as 2<sup>nd</sup> chance. A student will be permitted to clear his/her failed course(s) in maximum three consecutive chances irrespective of availing/not availing any particular chance. If a student wishes to skip examination in a semester, or surrender her/his result of a particular Semester-end examination, it would be included within the stipulated three chances. These students will be eligible to clear those course(s) in the respective Semester Examinations of subsequent years (i.e. 1<sup>st</sup> Semester with the 1<sup>st</sup> Semester of the subsequent year, 2<sup>nd</sup> Semester with the 2<sup>nd</sup> Semester of the subsequent year and so on.

**xii. Qualifying Marks:**

a) There shall be no qualifying marks for internal assessment but the candidates shall have to appear at the said part of the examination. There will be no scope of re-appearing in internal assessment examination for improvement of marks. Marks awarded in internal assessment will be credited to a candidate's performance in subsequent chances.

- b) The qualifying marks for each course shall be 40% in each course of a semester taken together of internal assessment and term end exams.
- xiii.** If a candidate secures qualifying grade (P grade) in all courses he / she / transgender will be declared to have qualified the said semester and the result will be shown as Q. However, if a student fails to secure qualifying grade P in a particular course his/her result of the concerned semester-end examination will be declared SNC (Semester Not Cleared). Marks obtained in the internal assessment will be clubbed with marks obtained in the semester examination before awarding the grade. If a candidate fails to secure pass grade in a particular Course, he / she / transgender will have to appear in that Course only. The internal assessment marks will be retained for next examination(s) with valid chances.
- xiv.** The Semester-end examinations will be held in the last months of the semesters, namely December (in the odd semesters) and in June (in the even semesters). The internal assessments will continue through the Semester.
- xv.** If a student wishes to switch to a Program Course from an Honours Program Course before the 1<sup>st</sup> semester examination, he/she/transgender has to leave the Honours Program Course and take re-admission in the next year in his/her preferred Program Course.
- xvi.** All examinations shall be conducted ordinarily by means of printed question papers.
- xvii.** All answer scripts and other examinations related papers of Undergraduate examination shall be disposed by the University on expiry of six months from the date of the publication of result of the respective examinations.
- xviii. Provisional Result and Grade Card:**  
The provisional result of each semester will be published stating only the total marks and SGPA obtained by a candidate and the 'Grade Sheet cum Report Card' would be issued showing the details of courses studied (code, title, marks, number of credits, grade secured) along with SGPA of that semester and CGPA of all the semesters.
- xix. Semester Not Cleared:** If a candidate fails to secure qualifying (pass) marks in one paper or more in a particular semester examination his/her result of semester examination will be declared as 'SNC' (i.e., Semester Not Cleared). The result of the 6<sup>th</sup> semester examination shall be kept withheld unless a candidate clears all the semesters within the stipulated chances. She / he/transgender would be declared to have passed the final examination in the year in which she / he clears his/her all semesters.
- xx.** Position in the Merit List: To qualify for position in the merit list a candidate shall have to pass all the semesters in his/ her regular chances.
- xxi. Validity of Students Enrollments / Registration:** A candidate (Honours /General Course) shall have to complete each semester examination with 3 (Three) consecutive chances including his/her first appearance in the concerned semester examination. If any of the chances mentioned above is not availed of by a candidate within the stipulated period, the chance shall be deemed to have lapsed
- xxii. Promotion:** In the Semester system, there would be automatic promotion right from the first Semester, till the sixth Semester, irrespective of the marks obtained in the previous Semesters subject to the fact that the eligibility conditions for appearing in the examination are satisfied.
- xxiii. Total Marks Distribution: (except for AECC 1 and AECC 2)**

<b>Examination</b>	<b>(Practical based Course)</b>	<b>Duration of Exams</b>	<b>(Non-Practical Course)</b>	<b>Duration of Exams</b>
Semester End Examination (Theoretical)	40	2 hours	60	2 hours
Semester End Examination(Practical's)	20	Up to 5 hours		
Continuing Evaluation/Internal Assessment/Mid Semester Exams(By Colleges)	10		10	
Attendance	5		5	
<b>TOTAL</b>	<b>75</b>		<b>75</b>	

The modalities of the continuing evaluation will be decided by the respective Board of Studies taking any two items from clause 15 (ix)

**xxiv. Total Marks Distribution for AECC 1 and AECC 2:**

<b>Examination</b>	<b>AECC-1</b>	<b>Duration of Exams</b>	<b>AECC-2</b>	<b>Duration of Exams</b>
Semester End Examination (Theoretical)	80	2.5 hours	35	2 hours
Continuing Evaluation/Internal Assessment/Mid Semester Exams(By Colleges)	15		10	
Attendance	5		5	
<b>TOTAL</b>	<b>100</b>		<b>50</b>	

## COURSE COMBINATIONS/BASKETS

(The following Discipline specific Course subject and Generic Elective Course Subject combinations are to be strictly followed)

### B. A. HONOURS PROGRAM COURSE (SELECT ANY ONE COURSES)

Bengali	Economics
English	Mass Communication
Geography	Political Science
Hindi	Sociology
History	
Nepali	

**Two Generic Elective Courses (GE) to be selected as any ONE from each basket below for BA Honours Program and SEC course will be same as DSC course**

Group A	Group B
Bengali	Economics
English	Mass Communication
Geography	Political Science
Hindi	Sociology
History	
Nepali	

### B.A. PROGRAM COURSE

**A) Discipline Specific Courses (DSC) and Generic Elective (GE) Course subject: Select any Three Course subject (taking any one Course subject each from any two group as DSC and any one Course subject from remaining one group as GE of the 3 groups below and SEC course subject will be same as DSC course subject):**

<b>Group A</b>	<b>Group B</b>	<b>Group C</b>
Bengali	Economics	Geography
English	History	Political Science
Hindi	Mass Communication	Sociology
Nepali		

## **FOR B.SC. HONOURS PROGRAM AND PROGRAM COURSES**

### **Baskets**

1. Mathematics, Microbiology
2. Chemistry, Computer Science, Economics
3. Physics, Botany, Geography
4. Zoology

For B.Sc. Honours Program: - Any one Honours Discipline specific Course subject from the 4 baskets except Statistics course in basket 4 + any 2 Generic Elective Course subject from any three other remaining basket subjects and same Skill Enhancement course subject as Discipline specific Course subject.

For B.Sc. Program:- Any 3 course subject one from each basket subjects from the 4 given basket subjects for Discipline specific Course and any 2 course subject as Skill Enhancement Courses from the above chosen 3 Discipline specific Course subject.

## **FOR B.Com. and BBA HONOURS PROGRAM AND B.Com. PROGRAM COURSES**

\*As per Course Structure.

## **SELF- FINANCED COURSES**

*(M.A. in English, B.A. Geography (Honours & General), B.Sc. Microbiology (Honours), B.Sc. Computer Science (Honours and General), Bachelor of Computer Applications (B.C.A.), Bachelor of Business Administration (B.B.A.) and B.A. Mass Communication and Journalism (Honours and General) are offered as self-financed courses).*



# COLLEGE STAFF

## Principal

Fr Dr Donatus Kujur, S.J.,M.A., M.Ed, Ph. D.

### FACULTY

#### DEPARTMENT OF ENGLISH (UG & PG)

1. Dr Balram Uprety, M.A., Ph.D (HOD)
2. Fr Dr K. L. George, S.J., M.A., Ph.D.(Director of P.G.)
3. Mr Ashish Chettri, M.A.
4. Dr Pathik Roy, M.A., Ph. D.
5. Ms Sandhya Lama M.A.
6. Ms Rose Mary Pradhan, M.A, M.Ed.
7. Ms Phupu Lahmu Sherpa, M.A, M.Phil

#### DEPARTMENT OF NEPALI

1. Dr Yogesh Pantha, M.A, M.Phil, Ph.D.(HOD)
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3. Mr Balaram Sapkota, M.A, M.Phil
3. Mr Bhupal Chettri, M.A

#### DEPARTMENT OF HINDI

1. Ms Emrencia Xalxo, B.Ed, M.A

#### DEPARTMENT OF BENGALI

1. Mr Phani Bhuson Mondal, M.A

#### DEPARTMENT OF ECONOMICS

1. Dr Ms Panchali Sengupta, M.A., Ph.D.(HOD)
2. Mr Sanatan Sanbighrahi, M.Sc.
3. Dr Sujoy Kanti Ghoshal, M.A., Ph.D
4. Mr. Bishal Rai, M.A., M.Phil

#### DEPARTMENT OF POLITICAL SCIENCE

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4. Mr C.B. Rai, M.A.
5. Ms Samina Rai, M.A
6. Ms Rohini Sharma, M.A

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3. Dr Devika S. Lama, (nee Roy), M.A., Ph.D.
4. Mr Rewaz Gurung, M.A.
5. Mr Salim Subba, M.A, M.Phil

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3. Mr Ugen Dukpa, M.A
4. Ms Chunku Lepcha, M.A

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3. Dr Rupesh Tiwari, M.Sc., Ph. D.
4. Fr Chiranjilal Kujur, S.J., M.Sc., M. Phil.

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4. Mr Pravat Dangal, M. Sc.
5. Mr Navin Raya, B.Sc.
6. Dr Himanshu Joshi, M.Sc, Ph.D.

#### DEPARTMENT OF ZOOLOGY

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2. Dr Diwakar Thapa, M.Sc., Ph.D.

3. Dr Bireshwar Bera, M.Sc., Ph.D.
4. Ms Albina Subba, B.Ed, M.Sc.
5. Mr Sonam Lama, M.Sc.

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3. Dr Upakar Rai, M.Sc., Ph.D.
4. Dr Anirudra Gurung, M.Sc., Ph. D
5. Dr Nishika Jaishee, M.Sc., Ph.D

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2. Mr Abhijit Lahiri, M.Com.
3. Ms Sharon Gyamtsho, M.Com.
4. Mr Soumik Dutta, M. Com.
5. Fr Binay Xavier Kandulna. SJ., M.Com. & M.A.(Philosophy)

## SELF- FINANCED COURSES

### Director

Fr C Pragasan, SJ, B.Ed, M.A(Visual Com.)

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1. Mr Abhijit Chettri, M.Sc. (HOD)
2. Dr Dorjay Lama, M.Sc., Ph.D.
3. Mr Surya Rai, M.Sc.

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3. Mr Jayanta Loha M.Sc., (Comp. Sc.)
4. Ms Pranita Mukhia, B.Ed, M.Sc.(Comp Sc.)

5. Mr Pravat Titus Mukhia, PGDIT,MCA

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3. Mr Prince Gupta, MBA
4. Mr Kishan Chettri, MBA

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2. Ms Komal Gurung, M.A. (Mass Com. & Pol. Sc.)
3. Ms Smriti Rai, PGDMC, M.A. (Mass Com.)
4. Fr. C. Pragasan, S.J., B.Ed, M.A.(Visual Comm.)

#### LIBRARY

Dr Debasish Pradhan, B.H.M.S., M.Lib.Sc., Ph.D. (Librarian)

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1. Ms Winniefred Chettri, B.Com : Head Clerk
2. Mr Evan John Moktan, B.Com : Cashier
3. Ms Rosalind Baptiste, B.A. : Clerk
4. Ms Susan Chettri, M.Sc. : Clerk
5. Mr Bhim Tamang : Peon
6. Ms Prerna Tamang : Office
7. Ms Doma L. Sherpa : Office
8. Ms Anita Sarki : Office
9. Ms Nikita Subba : Office
10. Mr Simon Gomes : Zoo. Lab.
11. Mr Yogya Gurung : Zoo. Lab
12. Mr Meghraj Tamang : Chem. Lab
13. Mr Roshan Rizal : Chem. Lab
14. Mr Milan Rudum : Physics. Lab
15. Mr Anand Lepcha :Physics Lab
16. Mr Sanjesh Balmiki : Support Staff
17. Mr Amrit Gurung : Library
18. Mr Rajesh Gurung : Library
19. Ms Melissa K. Assumi : Library

20. Mr Prakash Dewan : Support Staff  
21. Ms Pasang L. Sherpa : Lady Attendant  
22. Mr Siva Giri : Driver  
23. Mr Sudesh Subba : Gardener  
24. Mr Sunil Sinha : Pump Operator  
25. Mr Padam B.K. : Night Guard  
26. Mr Rajendra Balmiki : Support Staff

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1. Ms Veronica Chettri. : Office & Library BBA, Mass Com.  
2. Mr Susandesh Chettri : Support Staff  
3. Mr Puran Sarki : Support Staff  
4. Mr Donald Dukpa : CS/BCA Library Office

#### LEGAL CELL

Adv. Fr Karakkada Stanley, S.J

#### BURSAR

Fr Philemon Tirkey, S.J, B.Ed, M.Com.

#### XAVIER HOSTEL

Fr C. Pragasan, S.J. (Director)

#### ESTATE MANAGER

Fr Chiranjilal Kujur, SJ

#### FAIRVIEW HOSTEL

Sr Marie Rose Lepcha, SJC (Director)

**COMMITTEES CONSTITUTED AT ST. JOSEPH'S COLLEGE FOR THE ACADEMIC  
YEAR 2019-20**

Fr Dr Donatus Kujur, S.J. (Principal) is the Chairperson of all the Committees

Name of the Committees and the Members	
1.	Internal Quality Assurance Cell (IQAC)
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	Mr Debragya Goswami (Joint Coordinator)
	Fr Dr K. J. Joseph, SJ, Vice-Principal (Academic)
	Dr Dorjay Lama, Vice-Principal (Administration)
	Dr Radha Sharma (Dean)
	Dr Sujoy Ghosal
	Dr Anupam Mukherjee
	Dr Sourojit Roy
	Dr Panchali Sengupta
	Ms Albina Subba
	Dr Balaram Uprety
	Dr Anirudra Gurung
	Dr Kiran Pradhan
	Mr Abhijit Lahiri
	Dr Dhiraj Brahman
	Parent Representative.....
	Alumni Representative.....
2.	Research Cell
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	Dr Panchali Sengupta (Joint Coordinator)
	Mr Satyaki Mitra (Joint Coordinator)
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	Dr Upakar Rai
	Dr Bireswar Bera
	Mr Abhijit Chettri
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	Mr Pravat Dangal
	Ms Meenakshi T. Pradhan
	Dr Ajoy Mukherjee
	Mr Samir Sharma
	Dr Rupesh Tiwari
	Mr Bishal Rai
3.	Admission Committee:
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	Fr Dr K. J. Joseph, SJ

	Fr Chiranjilal Kujur, SJ (Joint Coordinator)
	Fr C Pragasan, SJ
	Dr Yogesh Pantha
	Mr Abhijit Lahiri
	Mr Samir Sharma
	All the HODs
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	Ms Sharon Gyamtsho (Joint Coordinator)
	Dr Devika S Lama
	Dr Anirudra Gurung
	Dr Bireswar Bera
	Dr Upakar Rai
	Dr Dhiraj Brahman
	Mr Pravat Dangal
	Mr Samir Sharma
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	Dr Rupesh Tiwari
	Dr Dhiraj Brahman
	Mr Debarghya Goswami
	Ms Albina Subba
	Dr Upakar Rai
	Mr Satyaki Mitra
7.	Career Guidance Cell
	Mr Prashanta Mangar (Coordinator)
	Mr Satyaki Mitra (Joint Coordinator)



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	Mr Praveen Mukhia Titimus
	Ms Meenakshi T. Pradhan
	Mr Sonam Lama
8.	Games and Sports
	Mr Navin Raya (Coordinator)
	Mr Soumik Dutta (Joint Coordinator)
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	Mr Surya Rai
	Ms Sushma Ghosh
	Mr Reewaz Gurung
	Mr Ugen Dukpa
	Mr Prashant Mangar
	Mr Bishal Rai
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	Ms Pranita Mukhia (Joint Coordinator)
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	Ms Parvati Rai
	Mr. Phani Bhusan Mandal
	Ms Emercencia Xalxo
	Mr Soumik Dutta
	Dr Anirudra Gurung
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	Dr Balaram Uprety
	Dr Pathik Roy
	Fr Binay X Kandulna, SJ
	Ms Nim Luckey Sherpa
	Ms Antara Sharma
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	Dr Manjula Rai (Joint Coordinator)
	Ms Meenakshi T. Pradhan (Joint Coordinator)
	Dr Radha Sharma
	Ms Sharon Gyamtsho
	Dr Rajani Dewan
	Dr Devika S Lama
	Dr Panchali Sengupta
	Ms Komal Gurung
	Dr Sourajit Roy

	Ms Albina Subba
	Dr Rupa Bhawmick
	Ms Sumanta Pariyar
12.	Nature Club
	Dr Upakar Rai (Coordinator)
	Mr Rajendra Pradhan (Joint Coordinator)
	Dr Debasis Pradhan
	Mr Abhijit Chettri
	Dr Manjula Rai
	Mr Balaram Sapkota
	Ms Barkha Rai
	Mr Surya Rai
	Dr Anirudra Gurung
13.	Documentation, Videography and Film Committee
	Ms Komal Gurung (Coordinator)
	Dr Balram Uprety (Joint Coordinator)
	Mr Ashish Chettri
	Ms Smriti Rai
	Ms Meenakshi T. Pradhan
14.	IT Club
	Mr Prasanta Mangar (Coordinator)
	Mr Pribat Rai
	Mr Ashish Chettri
15.	Media Club
	Mr Vikram Rai (Coordinator)
	Ms Smriti Rai
	Ms Komal Gurung
16.	Management Club
	Ms. Meenakshi T. Pradhan (Coordinator)
	Mr Satyaki Mitra
	Dr Rajendra Pradhan
17.	Anti-Ragging Committee
	Fr Chiranjilal Kujur, SJ (Coordinator)
	Dr Bireswar Bera (Joint Coordinator)
	Dr Radha Sharma
	Mr Abhijit Lahiri
	Ms Sumanta Pariyar
	Dr Rupesh Tiwari
	Dr Dorjay Lama
	Mr Soumik Dutta
18.	Disciplinary & Students' Welfare Committee
	Fr Dr K.J. Joseph, SJ (VP-Academic)
	Dr Navin Kumar Pradhan (Coordinator)
	Fr C. Pragasam, SJ (Joint Coordinator)

	Dr Yogesh Pantha (Joint Coordinator)
	Dr Radha Sharma
	Mr Sanatan Sanbigrahi
	Mr Sonam Lama
	Ms Barkha Rai
	Mr Navin Raya
	Mr Prashant Mangar
19.	Academic Calendar Committee
	Mr Sanatan Sanbigrahi(Coordinator)
	Dr Rupesh Tiwari(Joint Coordinator)
	Mr Satyaki Mitra
	Dr Yogesh Pantha
	Mr Samir Sharma
	Ms Barkha Rai
20.	Leave Rule Committee
	Dr Rupa Bhawmick (Coordinator)
	Dr Anupam Mukherjee (Joint Coordinator)
	Dr Navin Pradhan
	Dr Upakar Rai
	Dr Dhiraj Brahman
	Ms Sharon Gyamptsho
21.	Staff Welfare Committee:
	Ms Sushma Ghosh(Coordinator)
	Dr Dorjay Lama
	Mr Satyaki Mitra
	Mr Pravat Dangal
	Dr Yogesh Pantha
	Dr Rupa Bhawmick
	Dr Dhiraj Brahman
	Dr Ajay Mukherjee
	Mr Samir Sharma
	Mr Phani Bhusan Mondal
	Dr Rajani Dewan
22.	Planning Board
	Fr Dr Donatus Kujur , SJ (Principal)
	Vice-Principal (Academic)
	Vice-Principal (Administration)
	Fr Dr K.L.George, SJ
	Fr Chiranjilal Kujur, SJ
	Dr Padam Nepal
	Dr Radha Sharma
	Dr Debasish Pradhan
	Ms Winniefred Chettri
23.	N.C.C. (Men)

	Dr Dhiraj Brahman
24.	N.C.C. (Women)
	Dr Rajani Dewan
25.	N.S.S
	Fr Dr K.J. Joseph, SJ (Coordinator)
	Ms Antara Sharma
26.	A.I.C.U.F & Language Lab
	Fr Chiranjilal Kujur, SJ
27.	North Pointer Editorial Board:
	Dr Sumita Rai (Coordinator)
	Mr Balaram Sapkota (Joint Coordinator)
	Mr Phani Bhusan Mondal
	Ms Emerencia Xalxo
	Ms Sharon Gyamtsho
	Ms Antara Sharma
	Dr Yogesh Pantha
	Mr Ashish Chettri
	Dr Pathik Roy
	Student Volunteers.....
28.	Students' Counsellor
	Fr Binay X Kandulna, SJ
29.	Photographic Club
	Dr Dhiraj Brahmin
30.	Music Club :
	Dr Anirudra Gurung (Coordinator)
	Student Members
31.	Rotaract Club of S.J.C
	Dr Diwakar Thapa
32.	Youth Against Trafficking Club
	Ms Sushma Ghose (Coordinator)
	Ms Albina Subba (Joint Coordinator)
	Dr Radha Sharma
	Dr Sumita Rai
	Dr Panchali Sengupta
	Student Members

## COLLEGE RULES AND REGULATIONS

Keeping in view the aims and objectives of the college, students who are admitted in the college are obliged to observe and follow its rules, regulations and traditions.

1. Ragging of any sort will not be tolerated in the college campus. Such cases, if any, will be investigated by the anti-ragging committee of the college. Anyone found guilty will be expelled from the college.
2. All students must conduct themselves in a becoming manner both in and outside the college. They are held responsible to the Principal for their behaviour.
3. Insubordination or serious misconduct will be sufficient reason for expulsion.
4. The student concerned must pay for damage of any kind to the college property. A student who is found guilty of damaging the classrooms, making incisions on the table, writing on the wall, damaging the chalk board, spitting, etc. will be fined.
5. Smoking or chewing of pan is not permitted in the campus. Gambling or the use or possession of alcohol and drug in the college is forbidden.
6. Mobile phones are not to be used within the college building (Classrooms, Library, Corridors, Exam Halls etc.). Violation of this may lead to the mobile sets being confiscated. Users of mobile phones (outside the college building) with MMS facility should respect people's right to privacy.
7. When students leave the classroom, they must turn off all the lights in the classroom.
8. Students are required to carry with them their **College Identity Cards**. Students may be debarred from entering the College premises if they do not produce the College Identity Card on demand. During University Examinations, all College functions and College tests the College Identity Card must be produced. All students must produce the College Identity Card at the College gate in order to enter the College for attending classes. An Identity Card without the student's photograph, College seal and signature of the Principal will not be valid.
9. Non-resident students who do not live with their parents or a natural guardian must make satisfactory living arrangements with local guardians approved by the parents and the Principal. Students may not change their local guardians without the written permission of their parents and the Principal.
10. All College excursions or outings on working days require the prior written sanction of the Principal.
11. All the activities of the College should have the sanction of the Dean.
12. Students are not allowed to play for any club or group outside the College without the written permission of the Principal.
13. Following the educational ethos of a Jesuit College, we do not encourage our teachers taking tuition for remuneration. If needed, special classes will be arranged for needy students.
14. Students are not allowed to bring outsiders into the classrooms, Library or any function of the College without the written permission of the Principal.
15. It is important that students keep the College campus clean, throw litter in the bins provided.

## NOTICE BOARD

Students should take great care to read the College Notice Board in the morning and the afternoon. No excuse will be considered if Notices on the Board are ignored.

## RESPONSIBILITIES OF THE PARENTS/GUARDIANS

Parents/guardians are expected to:

1. Regularly monitor the academic performance and the attendance of their ward in the College.
2. Meet and apprise the Principal/ Vice-Principal/ Dean/ concerned teacher about the problems faced by their ward in coping with the academic and other activities of the college.
3. Report abnormal behaviour (addiction to drug, alcohol, depression etc.) of their ward, if any immediately, to the College authorities.
4. Encourage their ward to seek the help of the student counsellor if the need arises.
5. Approve in writing, any application submitted by their ward to the College, seeking permission to be absent from classes or Examinations or to discontinue his/ her studies in this College.

## WEEKLY TESTS / ASSIGNMENTS

### **For 3<sup>rd</sup> Year students:**

During the academic year, there will be regular tests/ assignments all of which count towards selection for the University Examination. If a student is unable to appear for any College test, prior application citing the reason must be given to the Vice-Principal (Academic). Permission will not be granted except for serious reasons. Retests may be arranged in exceptional circumstances subject to the payment of a fine. ***Selection Examinations will be held in March. It is mandatory for students to pass in the Selection Examinations in order to qualify to appear for the university examinations.***

### **For semester students:**

The evaluation of the students shall be a continuous process and shall be based on their performances in internal and the End-Semester Examination. All the internal continuous evaluations shall be conducted by the Teachers of the Department. It shall be on the basis of Term Papers, Reports, Seminar Presentations, Class Tests, Field Work or any combinations thereof, spread over the entire period of study. ***A student who does not appear for all internal assessments (due to any reason whatsoever) shall not be allowed to sit for the End-semester University Examinations.***

## **ATTENDANCE**

Attendance at lectures is compulsory. According to the University regulations, a minimum of 75% attendance is required in each subject in order to qualify for appearing in the University Examinations. After one month of the commencement / resumption of classes, there will be a general counting and students without the required percentage of attendance will be warned. At the end of the second month, there will be another counting and students without 75% attendance will be fined. Yet another counting of attendance will be done after the fourth month and students who are not likely to attain the required attendance will be asked to repeat the year/semester or leave the College.

## **LEAVE**

1. For any emergency, students must apply in writing to the Vice-Principal (Academic) for leave. Such leave letters must be countersigned by their parents/ guardians. In case of illness which necessitates prolonged absence from the College, permission has to be sought by the parents of the student concerned. Any request for medical leave should be accompanied by medical certificate of a registered medical practitioner and must be submitted immediately on return to the College after the treatment. After any leave, students must get admit chits from the Vice-Principal (Academic) in order to attend classes.
2. Students who remain absent for a month or more and if they have not sought the permission of the Vice - Principal (Academic) for the same will have their names removed automatically from the College Rolls.
3. Students participating in co-curricular and extra-curricular activities must get a recommendation letter from the Staff Co-ordinator and meet the Vice-Principal (Academic) for their attendance.

## **EXAMINATIONS**

Students should possess valid documents to appear for any Examination. Candidates who are late by more than 30 minutes shall not be admitted to the examination hall. A candidate is liable to be expelled from the examination hall if he/she: 1. Keeps any book or notes; 2. Speaks to or communicates in any way to another candidate; 3. Disobeys any instructions of the invigilator or is rude and 4. Is found to be in possession of any electronic device other than a calculator (when specifically permitted).

## **THE FATHER JOHN WHELAN LIBRARY**

1. The College Library has more than 52,800 volumes and subscribes to a number of professional journals. The library is open on all working days from 9:00 a.m. to 3:30 p.m., except for lunch break (12 noon to 1:00 p.m.) and from 9:00 a.m. to 12:00 noon on Saturdays. Library membership is given to the first year students when they receive the

- college identity cards. The members of the college alumni/association are allowed to use the reference section of the library with the prior permission of the Principal.
2. No student is allowed to enter the library without Identity Card and library card. Outsiders should not be brought to the library.
  3. Library is a place for serious self-study. All must maintain a conducive atmosphere for silent study. Disturbance of any kind is strictly forbidden. Those who violate the rule of silence may be asked to leave the library.
  4. Library cards are not to be transferred or exchanged or shared. One can return other's book(s) and thereafter, return the card(s) to the owner.
  5. One should examine the condition of the book(s) while borrowing and report to the Librarian/Library Attendant immediately if any damage is noticed. Books are to be handled carefully. The borrower will be responsible for any damage or mutilation of the borrowed books.
  6. Books and magazines are issued from 9:00 to 11:30 a.m. and 1:00 to 3:00 p.m. No books or magazine will be issued between 11:30 a.m. to 12:00 noon and from 3:00 p.m. to 3:30 p.m.
  7. Books borrowed by a student must be returned within 14 days, failing which a fine of Rs. 05 per day per book will be charged which must be paid in the Accounts Office. The receipt is to be submitted to Library along with the book under fine.
  8. Students must return all the borrowed books in order to get library clearance before receiving their admit cards for University Examinations. All the books and cards are to be returned to the library before withdrawing from the college in order to get the final clearance. Appropriate fine will be charged if the cards are not returned on time.
  9. Borrowed books are to be returned in the morning-9:00 to 11:30 a.m. and Library books are to be borrowed in the afternoon-1:00 to 3:00 p.m. There will be no circulation of books (issue/return) on Saturday.
  10. To borrow a book, students should consult the catalogue and thereafter fill up a requisition slip (IN CAPITAL LETTERS) and submit it in the requisition stand provided at the circulation desk.
  11. Students who submit the requisition slip before *Lunch Hour* may collect books in the afternoon (1:00 to 3:00 p.m.) and those who submit the requisition slip after *Lunch Hour* may collect the books the following afternoon (1:00 to 3:00 p.m.) No book will be kept reserved for a further period.
  12. Student may seek assistance of the library staff for the use of book-catalogue and / or filling up the requisition slip.
  13. Reference books and rare books for consultation will be issued only on submission of a pink coloured consultation card. These books will not be lent out, even in the lunch hour.
  14. Loss of any library card must be reported to the Librarian immediately in writing. A new card(s) may be issued after paying Rs. 20 per new card. The amount has to be paid in the College Account Office and the receipt must be submitted to the Librarian.



## **UNIFORM&DRESS CODE**

It is recommended that students come to College in simple and unostentatious dress suitable for an academic environment. The following specific guidelines are to be observed:

1. For boys earrings, or ear/chin/nose/lip/eye brow studs, head bands and wrist bands are strictly prohibited.
2. Wearing caps inside the College buildings is prohibited.
3. *For B.A., B.Sc., B.Com. B.B.A. and B.C.A. and Third year students the following prescribed uniform is mandatory:*

### **For Boys**

- a. Deep Grey Blazer
- b. Navy Blue Pants
- c. Sky Blue Shirt
- d. Blue & Red Strip Tie
- e. Plain Black Leather Shoe
- f. Socks-Deep Blue

### **For Girls:**

- a. Deep Grey Blazer
- b. Navy Blue Pants OR Tunic up to Knee length
- c. Sky Blue Shirt
- d. Blue & Red Strip Tie
- e. Plain Black Leather Shoe
- f. Socks- Deep Blue, Stocking, Slacks

In case of failure to comply with these dress codes, appropriate actions will be initiated.

Uniforms are available with the following outfitters:

1. Chandulals,4- Nehru Road, Darjeeling

## **HELP FOR NEEDY STUDENTS**

Students who are in need of financial aid should make an application to the Principal. Eligible candidates will be chosen by the concerned committee.

## **COUNSELLING CENTRE**

Counselling centre has made a positive impact in the lives of students of the College. Competent counselors are available for those students who seek personal guidance.

## **CAREER GUIDANCE CELL**

The Career Guidance Cell was set up in 2004 with the twin objectives of organizing campus recruitment interviews and helping students with higher studies.

## **LANGUAGE LAB**

The language laboratory plays an important role in the language learning process. The purpose of a language lab is to involve students to actively participate in language learning exercises and get more practice than otherwise possible in a traditional classroom environment.

## **ST JOSEPH'S COLLEGE ALUMNI ASSOCIATION**

The Alumni Association ensures a permanent bond between the college and ex-students through the active participation of all North Pointers. It conducts an annual Reunion and other activities.

## **CO-CURRICULAR ACTIVITIES**

St. Joseph's College provides the students all necessary assistance and opportunities for their intellectual, emotional, spiritual and skill development. The key objectives of this are to provide value-based education that would enable the students to finally transform themselves into agents of social change. With this goal in mind, the College offers the following programmes:

- A. National Cadet Corps (NCC):** Students interested in a military career, in their character formation and training in disciplined life are encouraged to join the college units of the NCC (Boys and Girls).
- B. National Service Scheme (NSS):** Students interested in helping the less privileged people in society, in learning team work and in developing their character and personality are encouraged to join the college unit of the NSS.
- C. All India Catholic University Students Federation (AICUF.):** Students who would like to develop a critical and creative approach to life, involve in studies and activities linked to broader social issues and struggles with a view to become a constructive force within the college and outside, are encouraged to join the AICUF unit, irrespective of their religions.
- D. Current Affairs Forum (CAF):** It aims to make our students aware of the changing socio-political, cultural and economic trends by organizing seminars, and by creating wall paper magazines and project works.
- E. Nature Club:** This club was set up to generate environmental awareness amongst members of the College community through participation in various activities in and around the College.
- F. Information and Technology Club (ITC):** The ITC is organized and conducted by the Department of Computer Science /Application. ITC tries to bring about awareness about the latest developments in the field of IT through seminars, quiz and other such programmes.

- G. Film Club:** Established in May 2004, the Film Club is the forum that enables the students understand the meaning of education. Its logo is FFOCUS- Film Focus on Challenging an Unjust Society and its aims are:
- i. Critically evaluating the relevance of education at the undergraduate level,
  - ii. To sensitize the academic community about the structural biases in society,
  - iii. To promote current debates centering visual representation,
  - iv. To build visual archives in the hills, particularly in respect to its history and developments.
- H. Management Club:** The Management Club was started by the Department of BBA to learn the skills of management through practical exercises, and provide students exposure to various industries through industrial visits.
- I. Cultural Programmes:** Apart from the above activities, the college organizes various cultural programmes such as quiz competitions, one-act plays, debates, elocutions, extempore contests, seminars, workshops, etc., on departmental or inter-departmental basis.
- J. Sports and Games:** Sports and games are part of College life. These are organized periodically and all students are encouraged to take part in them.
- K. Music Club:** The Club was established in 2012 as a platform for students with interest in music. The club members are also the official college choir and as such perform in all college functions.
- L. Dance Club:** The aim of the dance club is demonstrate a nuanced understanding of collaboration in the creative process through leadership, participation, reflection and to develop a multifaceted physicality through training in **dance** techniques.

*Students are expected to join one or more of these activities during their stay in the College.*

## **CORRESPONDENCE**

1. For any correspondence with the College by/about the student, one must give the name, class and roll number of the students concerned.
2. The college does not take responsibility for letters, money orders etc., sent to the students.
3. Requests for mark sheets, results and other documents must be accompanied by a self addressed stamped envelope for registered post with acknowledgement due and postal order or demand draft for the amount to be incurred. Postal order or demand draft should be in favour of the Principal, St. Joseph's College, Darjeeling, and payable at Darjeeling.
4. Students applying for a Transfer Certificate must submit a written application to the Principal along with the required fee of Rs. 50/-.

5. Students who wish to withdraw in mid-semester/year must give in writing to the Principal so that their names can be removed from the rolls. Such students forfeit their deposits. Hostel students who wish to withdraw from the hostel without leaving the College require the Principal's written permission. Full fees will be charged in the absence of such a notice.

## **PAYMENT OF FEES**

1. All fees are to be remitted to the UCO Bank, North Point. Fees once paid are non-refundable.
2. Students are encouraged to pay the fees for all the 12 months at the beginning. However, students of all aided courses shall pay their fees in two installments namely:
  - a. First installment in June/July by 10<sup>th</sup> (for July to December) or as instructed by the College Office.
  - b. Second installment in December by 10<sup>th</sup> (for January to June).Students of all Self-Financed Courses shall pay their fees at the beginning of every semester, within ten days. Fees will not be accepted in other months. In each of these months, fees can be paid as follows:  
from 1st till 10th : without fine  
after 11th : with a fine of Rs. 100/ per month
3. Tuition and general development fees must be paid by the tenth of the prescribed month. After the tenth, defaulters will be fined at the rate of Rs. 100/- per month. College fees and late fees cover 12 months viz. from July to June. No deduction is made for holidays and broken periods.
4.
  - i. Third semester students are required to pay their semester fees within 10 days of their joining the third semester classes or as per dates announced by the College.
  - ii. The third year students must pay the yearly fees within 10 days of their joining the third year classes or as per the dates announced by the College.
5. Laboratory and library deposits are refundable at the end of the course, all dues having been deducted. Deposits must be claimed within one month of completion of the University Examinations or they will be forfeited. Those who wish to withdraw from the College in the middle of the academic year will lose the security deposits.

## **XAVIER HOSTEL (For boys only) & FAIRVIEW HOSTEL (For girls only)**

Both the hostels are open to all the students of this College. Candidates who need hostel accommodation must obtain a separate Application Form (available at the hostel office) and submit it to the Hostel Director after getting admission in the College. Information regarding the hostel fees is given in the prospectus and is also available in the hostel.

## **HOSTEL RULES:**

1. All the hostellers are held responsible to the Principal for their conduct in the hostel(s) and in public. The Hostel Director is the immediate hostel-in-charge. He/she is assisted by

student councillors who are authorized to control the conduct of the hostellers both in and outside the hostel.

2. Students must bring their own bed linen, blankets and other personal supplies.
  3. Hostellers whose attendance is poor or who fail repeatedly in tests or who show a persistent disinclination to study will be asked to withdraw from the hostel(s).
  4. Serious misconduct or habitual violation of rules will be sufficient reason for expulsion.
- More detailed rules and regulations are given at the time of admission in the hostel(s).

### **TENTATIVE ACADEMIC SCHEDULE FOR 2019-2020**

Course of Studies	Commencement of Classes	Filling up of form for University Examination	Internal Assessment (Examination) [by the College]	Commencement of Examinations (Tentative)		Publication of result (Tentative)
				Practical / Tutorial	Theoretical	
Semester-I, III & V	1 <sup>st</sup> week of July, 2019	November, 2019	3 <sup>rd</sup> week of November, 2019	4 <sup>th</sup> week of November, 2019	2 <sup>nd</sup> week of December, 2019	Within 45 days from the last date of Examination
Semester-II, IV & VI	Within 7 days from the completion of semester examination	May, 2020	3 <sup>rd</sup> week of May, 2020	4 <sup>th</sup> week of June, 2020	1 <sup>st</sup> week of June, 2020	
B.A, B.Sc. & B.Com Part III	July, 2019	February, 2020	Selection Examination March 2020	1 <sup>st</sup> week of May, 2020	1 <sup>st</sup> week of April, 2020	-

1.	Monday	
2.	Tuesday	
3.	Wednesday	
4.	Thursday	
5.	Friday	
6.	Saturday	
7.	Sunday	
8.	Monday	
9.	Tuesday	
10.	Wednesday	
11.	Thursday	
12.	Friday	
13.	Saturday	Bhanu Jayanti (H)
14.	Sunday	
15.	Monday	Induction Programme for 1 <sup>st</sup> Semester, Arts Honours students
16.	Tuesday	Induction Programme for 1 <sup>st</sup> Semester, Science, BBA, BCA and Commerce Honours and Program Students
17.	Wednesday	Departmental Orientation for 1 <sup>st</sup> semester students
18.	Thursday	Classes begin for 3 <sup>rd</sup> semester students
19.	Friday	
20.	Saturday	
21.	Sunday	
22.	Monday	
23.	Tuesday	
24.	Wednesday	
25.	Thursday	
26.	Friday	
27.	Saturday	
28.	Sunday	
29.	Monday	
30.	Tuesday	
31.	Wednesday	Feast of St. Ignatius of Loyola ( H)

AUGUST-2019

1.	Thursday	
2.	Friday	
3.	Saturday	
4.	Sunday	
5.	Monday	
6.	Tuesday	
7.	Wednesday	
8.	Thursday	
9.	Friday	
10.	Saturday	Inter class Volleyball tournament
11.	Sunday	
12.	Monday	Id-Ul-Zoha(H)
13.	Tuesday	Classes begin for 3 <sup>rd</sup> year students
14.	Wednesday	
15.	Thursday	Independence Day (H)
16.	Friday	
17.	Saturday	
18.	Sunday	
19.	Monday	Process of selection of CRs begins
20.	Tuesday	
21.	Wednesday	Oath taking ceremony of CRs
22.	Thursday	Inter department Badminton tournament begins
23.	Friday	
24.	Saturday	Janmastami(H)
25.	Sunday	
26.	Monday	
27.	Tuesday	
28.	Wednesday	
29.	Thursday	
30.	Friday	
31.	Saturday	

SEPTEMBER-2019

1.	Sunday	
2.	Monday	
3.	Tuesday	
4.	Wednesday	
5.	Thursday	Teachers' Day
6.	Friday	
7.	Saturday	Unit test for 3 <sup>rd</sup> year students
8.	Sunday	
9.	Monday	
10.	Tuesday	Muharram(H)
11.	Wednesday	
12.	Thursday	
13.	Friday	
14.	Saturday	Inter class Football tournament begins
15.	Sunday	
16.	Monday	
17.	Tuesday	
18.	Wednesday	
19.	Thursday	
20.	Friday	
21.	Saturday	Rup Narayan Sinha Inter College Nepali Debate competition
22.	Sunday	
23.	Monday	
24.	Tuesday	
25.	Wednesday	
26.	Thursday	
27.	Friday	
28.	Saturday	Mahalaya(H)
29.	Sunday	
30.	Monday	



OCTOBER-2019

1.	Tuesday	
2.	Wednesday	Gandhi Jayanti(H)
3.	Thursday	Puja Holidays Begin
4.	Friday	
5.	Saturday	
6.	Sunday	
7.	Monday	
8.	Tuesday	
9.	Wednesday	
10.	Thursday	
11.	Friday	
12.	Saturday	
13.	Sunday	
14.	Monday	
15.	Tuesday	Puja Holidays End
16.	Wednesday	Classes Resume
17.	Thursday	
18.	Friday	
19.	Saturday	Mr. Philip Gurung Inter-College Quiz Competition
20.	Sunday	
21.	Monday	
22.	Tuesday	
23.	Wednesday	Inter Class English debate competition
24.	Thursday	
25.	Friday	
26.	Saturday	
27.	Sunday	
28.	Monday	Diwali Holidays Begin
29.	Tuesday	
30.	Wednesday	
31.	Thursday	

NOVEMBER- 2019

1.	Friday	
2.	Saturday	Diwali Holidays End
3.	Sunday	
4.	Monday	Classes Resume
5.	Tuesday	
6.	Wednesday	
7.	Thursday	
8.	Friday	
9.	Saturday	
10.	Sunday	
11.	Monday	
12.	Tuesday	Birthday of Gurunanak (H)
13.	Wednesday	
14.	Thursday	Internal Exams for 1 <sup>st</sup> and 3 <sup>rd</sup> Semester begin
15.	Friday	
16.	Saturday	
17.	Sunday	
18.	Monday	
19.	Tuesday	
20.	Wednesday	
21.	Thursday	
22.	Friday	
23.	Saturday	
24.	Sunday	
25.	Monday	
26.	Tuesday	
27.	Wednesday	
28.	Thursday	
29.	Friday	Study Leave for 1 <sup>st</sup> and 3 <sup>rd</sup> semester students begins
30.	Saturday	Unit Test for 3 <sup>rd</sup> year students.

DECEMBER-2019

1.	Sunday	
2.	Monday	
3.	Tuesday	
4.	Wednesday	
5.	Thursday	
6.	Friday	
7.	Saturday	
8.	Sunday	
9.	Monday	
10.	Tuesday	
11.	Wednesday	
12.	Thursday	
13.	Friday	
14.	Saturday	
15.	Sunday	
16.	Monday	
17.	Tuesday	
18.	Wednesday	
19.	Thursday	
20.	Friday	
21.	Saturday	Thanks Giving Ceremony
22.	Sunday	
23.	Monday	Winter Vacation Begins
24.	Tuesday	
25.	Wednesday	Christmas(H)
26.	Thursday	
27.	Friday	
28.	Saturday	
29.	Sunday	
30.	Monday	
31.	Tuesday	

JANUARY – 2020

1.	Wednesday	New Year's Day (H)
2.	Thursday	
3.	Friday	
4.	Saturday	
5.	Sunday	
6.	Monday	
7.	Tuesday	
8.	Wednesday	
9.	Thursday	
10.	Friday	
11.	Saturday	
12.	Sunday	Birthday of Swami Vivekananda (H)
13.	Monday	
14.	Tuesday	
15.	Wednesday	
16.	Thursday	
17.	Friday	
18.	Saturday	
19.	Sunday	
20.	Monday	
21.	Tuesday	
22.	Wednesday	
23.	Thursday	Birthday of Netaji Subash Chandra Bose(H)
24.	Friday	
25.	Saturday	
26.	Sunday	Republic Day (H)
27.	Monday	
28.	Tuesday	
29.	Wednesday	
30.	Thursday	
31.	Friday	

FEBRUARY- 2020

1.	Saturday	Winter Vacation Ends
2.	Sunday	
3.	Monday	Classes Resume
4.	Tuesday	
5.	Wednesday	
6.	Thursday	
7.	Friday	
8.	Saturday	
9.	Sunday	
10.	Monday	
11.	Tuesday	
12.	Wednesday	Harmony Day 1
13.	Thursday	Harmony Day 2
14.	Friday	
15.	Saturday	
16.	Sunday	
17.	Monday	
18.	Tuesday	
19.	Wednesday	
20.	Thursday	
21.	Friday	Mahashivratri(H)
22.	Saturday	
23.	Sunday	
24.	Monday	Selection Examination for 3 <sup>rd</sup> year Students begins
25.	Tuesday	
26.	Wednesday	
27.	Thursday	
28.	Friday	
29.	Saturday	

MARCH- 2020

1.	Sunday	
2.	Monday	
3.	Tuesday	
4.	Wednesday	
5.	Thursday	
6.	Friday	Graduation Day
7.	Saturday	College Day
8.	Sunday	
9.	Monday	Holi(H) Study Leave for 3 <sup>rd</sup> year students begins
10.	Tuesday	
11.	Wednesday	
12.	Thursday	
13.	Friday	
14.	Saturday	
15.	Sunday	
16.	Monday	
17.	Tuesday	
18.	Wednesday	
19.	Thursday	Feast of St. Joseph (H)
20.	Friday	
21.	Saturday	
22.	Sunday	
23.	Monday	
24.	Tuesday	
25.	Wednesday	
26.	Thursday	
27.	Friday	
28.	Saturday	
29.	Sunday	
30.	Monday	
31.	Tuesday	

1.	Wednesday	
2.	Thursday	
3.	Friday	
4.	Saturday	
5.	Sunday	
6.	Monday	
7.	Tuesday	
8.	Wednesday	
9.	Thursday	Maundy Thursday (H)
10.	Friday	Good Friday (H)
11.	Saturday	Easter Saturday (H)
12.	Sunday	
13.	Monday	
14.	Tuesday	Birthday of Dr. B.R. Ambedkar; Bengali New Year(H)
15.	Wednesday	
16.	Thursday	
17.	Friday	
18.	Saturday	
19.	Sunday	
20.	Monday	
21.	Tuesday	
22.	Wednesday	
23.	Thursday	
24.	Friday	
25.	Saturday	
26.	Sunday	
27.	Monday	
28.	Tuesday	
29.	Wednesday	
30.	Thursday	Buddha Jayanti(H)

1.	Friday	May Day (H)
2.	Saturday	
3.	Sunday	
4.	Monday	
5.	Tuesday	
6.	Wednesday	
7.	Thursday	
8.	Friday	Tagore's Birthday (H)
9.	Saturday	
10.	Sunday	
11.	Monday	
12.	Tuesday	
13.	Wednesday	
14.	Thursday	
15.	Friday	
16.	Saturday	
17.	Sunday	
18.	Monday	
19.	Tuesday	
20.	Wednesday	Internal Exams for 2 <sup>nd</sup> and 4 <sup>th</sup> Semester begin
21.	Thursday	
22.	Friday	
23.	Saturday	
24.	Sunday	
25.	Monday	
26.	Tuesday	
27.	Wednesday	
28.	Thursday	
29.	Friday	
30.	Saturday	Study Leave for 2 <sup>nd</sup> and 4 <sup>th</sup> Semester students
31.	Sunday	



JUNE-2020

1.	Monday	
2.	Tuesday	
3.	Wednesday	
4.	Thursday	
5.	Friday	World Environment Day
6.	Saturday	
7.	Sunday	
8.	Monday	
9.	Tuesday	
10.	Wednesday	
11.	Thursday	
12.	Friday	
13.	Saturday	
14.	Sunday	
15.	Monday	
16.	Tuesday	
17.	Wednesday	
18.	Thursday	
19.	Friday	
20.	Saturday	
21.	Sunday	International Yoga Day
22.	Monday	
23.	Tuesday	
24.	Wednesday	
25.	Thursday	
26.	Friday	
27.	Saturday	
28.	Sunday	
29.	Monday	
30.	Tuesday	



## LEAVE RECORD FOR PARTICIPANTS IN COLLEGE ACTIVITIES

Name : \_\_\_\_\_

Class : \_\_\_\_\_ Roll No. : \_\_\_\_\_

Date	Name of College activity	Signature of Coordinator	Signature of Dean/Principal

Books Read

Author's Name	Title	Date



St. Joseph's Chorus

Hurrah! Hurrah! Hurrah!  
Hurrah to the home in the mountains  
Hurrah for the monarchs of the snow  
For the land of the forest and fountains  
And the torrents that ever flow.

**Chorus:** Toil up for the valleys below  
Lift your heart to the breeze and the glow  
And our home on the hill  
Here's a cheer for it still.

As onward through life we go  
From the sweltering South and the islands  
From the plains where the hot winds blow  
We have met in the heart of the high lands.  
At fair India's gates of snow  
Here's a hand to a faltering brother  
Here's a lift for the lame and the slow  
And we'll stand friends like friends to each other  
As onwards through life we go.